

Guidelines for Subcommittee Activities

Introduction

The Pennsylvania Water Resources Planning Act, commonly known as “Act 220,” establishes a Statewide Committee and 6 Regional Committees to work with the Department of Environmental Protection to develop a Statewide Water Plan. The Statewide Committee has a number of obligations and responsibilities under Act 220. The Statewide Committee may, in its discretion, form Subcommittees to meet those obligations and responsibilities. The purpose of the Subcommittees is to review issues and develop working drafts of documents for consideration and deliberation by the entire Statewide Committee.

Guidelines for Subcommittee Work

1. The general public is encouraged to provide input to the Subcommittees and may do so at the discretion of the Subcommittee Chair. The Chair reserves the right to limit participation in furtherance of the Subcommittee’s purpose. This includes the right to impose reasonable timeframes on individuals’ input during any given meeting.
2. Subcommittees must take all recommendations to the Statewide Committee for action. Recommendations made by the Subcommittees shall be made by consensus where possible, and if not possible counter positions shall be brought to the Statewide Committee for discussion and action. Only active members of the Statewide Committee or Regional Committee who are designated to sit on the Subcommittee shall be considered when assessing consensus.
3. Notices of Subcommittee meetings will be publicized in the same manner as the Statewide Committee meetings. In addition, an email message will be sent to the Chair and Vice-Chair of the Statewide Committee, the Subcommittee members, and the Regional Committee Chairs. The Regional Committee Chairs are encouraged to forward the notices to other interested parties, including without limitation other members of the Regional Committees.

4. Copies of correspondence and minutes from the Subcommittee meetings will be circulated to the Chair and Vice-Chair of the Statewide Committee, and the Subcommittee members. Those individuals may, at their discretion, share the correspondence or minutes with other interested parties or the general public.