

**Pennsylvania Department of Environmental Protection (DEP) Radon Mitigation Active System Fee Form**

As required by 25 Pa. Code § 240 Appendix A, each PA DEP-Certified Mitigation Individual who installs or who is in responsible charge of DEP-listed Mitigation Firm employees that install an Active Radon Mitigation System or who convert a passive mitigation system converted to an active system in Pennsylvania shall submit to DEP the following items:  
 (An Active Radon System is defined as a radon mitigation system with an electric vent fan.)

- **An active radon mitigation system fee payment of \$50.00 per system installed or converted, by check or money order only, payable to: Commonwealth of Pennsylvania**

- AND -

- **The information requested below.**

|   |                                |
|---|--------------------------------|
| <b>DEP-Certified Mitigation Individual's Information:</b> |                                |
| <b>Last Name:</b> _____                                   | <b>First Name:</b> _____       |
| <b>DEP Certification #:</b> _____                         | <b>Business Phone #:</b> _____ |
| <b>Business mailing address:</b> _____<br>_____           |                                |

|   |
|---|
| <b>Number of Active Mitigation Systems installed or converted last quarter</b> _____ x <b>\$50.00 =</b><br><b>\$</b> _____<br>(Total Amount Enclosed) |
| <b>Check/Money Order #</b> _____ <b>Circle Calendar Quarter Submission: Q1 Q2 Q3 Q4 Year:</b> _____   |

- **Mail this completed form with all checks/money orders to:**  
 Pennsylvania Department of Environmental Protection  
 Bureau of Radiation Protection - Radon Division  
 P.O. Box 8469  
 Harrisburg, PA 17105-8469

**Shipping address:** PA DEP/BRP - Radon Division (13<sup>th</sup> FL), RSCOB, 400 Market Street, Harrisburg, PA 17101.  
 Fee payments **shall be submitted quarterly** and received by DEP no later than 10 days after the end of each quarter.

**IMPORTANT NOTE:** *This fee submittal does not affect the regulatory requirement that a record of each installed radon mitigation system be submitted to DEP every 45 days via DEP's Greenport interface.*

WARNING: THE STATEMENTS CONTAINED OR REFERENCED HEREIN ARE MADE SUBJECT TO THE PROVISIONS OF 18 PA. CONSOLIDATED STATUTES, SECTION 4904 (Relating to Penalties for Unsworn False Statements to Governmental Authorities).

The person signing this form attests that they have the authority to submit this form on behalf of the certified individual, and that the information is true and accurate to the best of their knowledge.

|                       |           |
|-----------------------|-----------|
| Type or Printed Name: | Signature |
| Title:                | Date:     |