

08-Apr-2016

Roger Bellas Pennsylvania DEP Bureau of Air Quality 12th Floor RCSOB 400 Market Street Harrisburg, PA 17105

Tel: (570) 826-2511 Fax:

Re: Sherwood Park (SHP)- 03/11/16

Work Order: 1603495

Dear Roger,

ALS Environmental received 6 samples on 15-Mar-2016 10:00 AM for the analyses presented in the following report.

The analytical data provided relates directly to the samples received by ALS Environmental and for only the analyses requested.

QC sample results for this data met laboratory specifications. Any exceptions are noted in the Case Narrative, or noted with qualifiers in the report or QC batch information. Should this laboratory report need to be reproduced, it should be reproduced in full unless written approval has been obtained from ALS Laboratory Group. Samples will be disposed in 30 days unless storage arrangements are made.

The total number of pages in this report is 11.

If you have any questions regarding this report, please feel free to contact me.

Sincerely,

R ob Nieman

Electronically approved by: Rob Nieman

Rob Nieman Project Manager

> ADDRESS 4388 Glendale Milford Rd Cincinnati, Ohio 45242- | PHONE (513) 733-5336 | FAX (513) 733-5347 ALS GROUP USA, CORP. Part of the ALS Group An ALS Limited Company

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RIGHT SOLUTIONS RIGHT PARTNER

Date: 08-Apr-16

Client: Project: Work Order:	Pennsylvania DEP Bureau Sherwood Park (SHP)- 03/ 1603495		Work Order Sample Summary					
Lab Samp ID (lient Sample ID	<u>Matrix</u>	<u>Tag Number</u>	Collection Date	Date Received Hold			
1603495-01 S	HP031116-1 Red	Air		3/11/2016	3/15/2016 10:00			

1003493-01	SIII 051110-1 Kcu	All	5/11/2010	5/15/2010 10.00	
1603495-02	SHP031116-2 Blue	Air	3/11/2016	3/15/2016 10:00	
1603495-03	SHP031116-3 Green	Air	3/11/2016	3/15/2016 10:00	
1603495-04	SHP031116-4 Orange	Air	3/11/2016	3/15/2016 10:00	
1603495-05	SHP031116-5 Yellow	Air	3/11/2016	3/15/2016 10:00	
1603495-06	SHP031116-summa	Air	3/11/2016	3/15/2016 10:00	

ALS Enviro	nmental		Date: 08-Apr-16					
Client: Project:	Pennsylvania DEP Bure Sherwood Park (SHP)- (у	Work Order: 1603495				
				Analytical R	esults			
Lab ID:	1603495-01A		Co	Dellection Date: 3/11/2016				
Client Sample ID	: SHP031116-1 Red			Matrix: AIR				
Analyses								
AMMONIA BY NIC			Method: N6015	Air Volume (L): 95.073	Analyst: ALST			
Date Analyzed: 3/2	24/2016		Reporting Limit					
· · ·		µg/sample	µg/sample	ug/m3	ppb			
Ammonia		ND	1.2	<13	<18			
Lab ID:	1603495-02A		Collection Date: 3/11/2016					
Client Sample ID	: SHP031116-2 Blue			Matrix: AIR				
Analyses								
ALDEHYDES BY	HPLC		Method: ETO-11	Air Volume (L): 212.85	Analyst: JMB			
Date Analyzed: 3/2	22/2016 03:13		Reporting Limit					
		µg/sample	µg/sample	ug/m3	ppb			
Acetaldehyde		1.2	0.20	5.8	3.2			
Acrolein Formaldehyde		3.5 0.34	0.20 0.20	<u> </u>	7.2 1.3			
Lab ID:	1603495-03A		Collection Date: 3/11/2016					
Client Sample ID	: SHP031116-3 Green			Matrix: AIR				
Analyses								
METHANOL BY N	IOSH 2000 MOD.		Method: N2000	Air Volume (L): 7.095	Analyst: TSA			
Date Analyzed: 3/2	24/2016		Reporting Limit					
		µg/sample	µg/sample	ug/m3	ppb			
Methanol		ND	10	<1,400	<1,100			
Lab ID:	1603495-04A		Ce	ollection Date: 3/11/2016				
Client Sample ID	: SHP031116-4 Orange	e		Matrix: AIR				
Analyses								
METHYLAMINE E	BY OSHA 40		Method: O40	Air Volume (L): 21.285	Analyst: MHW			
Date Analyzed: 3/3	31/2016		Reporting Limit					
		µg/sample	µg/sample	ug/m3	ppb			
Methylamine		ND	3.0	<140	<110			

Note:

Date: 08-Apr-16

Client:	Pennsylvania DEP Bureau of Air Quality	Work Order: 1603495
Project:	Sherwood Park (SHP)- 03/11/16	
		Analytical Results

Lab ID:	1603495-05A	Collection Date: 3/11/2016	
Client Sample ID:	SHP031116-5 Yellow	Matrix: AIR	
Analyses			

AMINE(S) BY OSHA PV2060 MOD.		Method: 02060	Air Volume (L): 21.285	Analyst: MHW
Date Analyzed: 4/6/2016		Reporting Limit		
	µg/sample	µg/sample	ug/m3	ppb
Triethylamine	ND	10	<470	<110

Client:	Pennsylvania DEP Bureau of Air Quality
Work Order:	1603495
Project:	Sherwood Park (SHP)- 03/11/16

QC BATCH REPORT

Sample ID: MBLK-34724-347): GC1_10	60324A	Se	Jnits: µg/sar qNo: 12480		Analysis Prep Date: 3/2	Date: 3/2 4/2016	4/2016 DF: 1		
			60324A		qNo: 12480	14	Prep Date: 3/2	4/2016	DF: 1		
	Result	POI									
		PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual	
	ND	10									
Sample ID: LCS-34724-34724	L			ι	Jnits: uɑ/sa r	nple	Analvsis	Date: 3/2	4/2016		
	Run II	D: GC1_10	60324A			•	•		DF: 1		
	Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual	
	65.68	10	79.1	0	83	64.1-145	C)			
Sample ID: LCSD-34724-3472	24			L	Jnits: µg/sar	nple	Analysis	Date: 3/2	4/2016		
	Run II	D: GC1_10	60324A						DF: 1		
	Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual	
	74.37	10	79.1	0	94	64.1-145	65.68	12.4	20		
5	ample ID: LCSD-34724-347	Sample ID: LCS-34724-34724 Run IC Result 65.68 Sample ID: LCSD-34724-34724 Run IC Result	ample ID: LCS-34724-34724 Run ID: GC1_10 Result PQL 65.68 10 Gample ID: LCSD-34724-34724 Run ID: GC1_10 Result PQL 74.37 10	Run ID: GC1_160324A Result PQL SPK Val 65.68 10 79.1 Gample ID: LCSD-34724-34724 Run ID: GC1_160324A Run ID: GC1_160324A Run ID: SPK Val GC1_160324A 74.37 10 79.1	Bample ID: LCS-34724-34724 Run ID: GC1_160324A Set Run ID: GC1_160324A Set SPK Ref Result PQL SPK Val SPK Ref 65.68 10 79.1 0 Gample ID: LCSD-34724-34724 L Set Run ID: GC1_160324A Set Set Gample ID: LCSD-34724-34724 L Set Run ID: GC1_160324A Set Set 74.37 10 79.1 0	Inits: µg/sar Bun ID: GC1_160324A Units: µg/sar SPK Ref SPK Ref Result PQL SPK Val SPK Ref % REC 65.68 10 79.1 0 83 Gample ID: LCSD-34724-34724 Run ID: GC1_160324A SeqNo: 12480: Bample ID: LCSD-34724-34724 Units: µg/sar Run ID: GC1_160324A SeqNo: 12480: SeqNo: 12480: SeqNo: 12480: Colspan="4">Colspan="4">Colspan="4">Colspan="4">Colspan="4">Colspan="4">Colspan="4">Colspan="4">Colspan="4">Colspan="4">Colspan="4"Colspan="4">Colspan="4"Colspa	Bample ID: LCS-34724-34724 Units: µg/sample Run ID: GC1_160324A Units: µg/sample SeqNo: 1248015 Result PQL SPK Ref Control Result PQL SPK Val Control G5.68 10 79.1 O 83 64.1-145 Sample ID: LCSD-34724-34724 Units: µg/sample SeqNo: 1248035 Control Limit Run ID: GC1_160324A SPK Ref Control SeqNo: 1248035 Run ID: GC1_160324A SPK Ref Control Result PQL SPK Ref Control Result PQL SPK Val SPK Ref Control Control SPK Nal SPK Ref SPK Ref Control TA:37 10 7 <th co<="" td=""><td>Inits: $\mu g/sample$ Analysis Bample ID: LCS-34724-34724 Bample ID: GC1_160324A Units: $\mu g/sample$ Analysis SPK Ref SeqNo: 1248015 Pop Ref Result PQL SPK Ref Control RPD Ref 65.68 10 79.1 0 83 64.1-145 Control RPD Ref SPK Ref Units: $\mu g/sample$ Analysis Gample ID: LCSD-34724-34724 Units: $\mu g/sample$ Analysis Run ID: GC1_160324A Units: $\mu g/sample$ 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Date:3/24/2016Gample ID:FQLSPK ValSPK RefValue%RECSeqNo:SeqNo:1248035SeqNo:1248035Gample ID:FQLSPK</td><td>Analysis Date: $3/24/2016$ Analysis Date: $3/24/2016$ Run ID: GC1_160324A SPK Ref Control RPD Ref Prep Date: $3/24/2016$ DF: 1 Result PQL SPK Val SPK Ref Control RPD Ref RPD Ref RPD RPD 65.68 10 79.1 0 83 64.1-145 0 SPK Ref Units: $\mu g/sample ID:$ Analysis Date: $3/24/2016$ RPD Ref RPD Gample ID: LCSD-34724-34724 10 79.1 0 83 64.1-145 0 RPD Ref RPD Gample ID: LCSD-34724-34724 Units: $\mu g/sample ID:$ Control RPD Ref Ref Def 1 Gample ID: LCSD-34724-34724 GC1_160324A SPK Ref Units: $\mu g/sample ID:$ Analysis Date: $3/24/2016$ DE: 1 Gample ID: LCSD-34724-34724 Run ID: GC1_160324A SPK Ref Control RPD Ref Per Per</td></t<></td></th>	<td>Inits: $\mu g/sample$ Analysis Bample ID: LCS-34724-34724 Bample ID: GC1_160324A Units: $\mu g/sample$ Analysis SPK Ref SeqNo: 1248015 Pop Ref Result PQL SPK Ref Control RPD Ref 65.68 10 79.1 0 83 64.1-145 Control RPD Ref SPK Ref Units: $\mu g/sample$ Analysis Gample ID: LCSD-34724-34724 Units: $\mu g/sample$ Analysis Run ID: GC1_160324A Units: $\mu g/sample$ Analysis SeqNo: 1248035 Control RPD Ref Run ID: GC1_160324A SPK Ref Control RPD Ref SPK Ref SPK Ref Control RPD Ref Result PQL SPK Ref SPK Ref Control Control <t< td=""><td>Analysis Date: 3/2Bample ID:LCS-34724-34724Run ID:GC1_160324AUnits:$\mu g/sample$Analysis Date:3/2Bample ID:ResultPQLSPK ValSPK Ref ValueSPK Ref %RECControl LimitRPD Ref Value%RPD65.681079.108364.1-1450Gample ID:LCSD-34724-34724Run ID:GC1_160324AUnits:$\mu g/sample$Analysis Date:3/2Gample ID:LCSD-34724-34724Run ID:GC1_160324AUnits:$\mu g/sample$Analysis Date:3/2Gample ID:LCSD-34724-34724Run ID:GC1_160324ASPK RefSeqNo:1248035Prep Date:3/24/2016Gample ID:LCSD-34724-34724Run ID:GC1_160324ASPK RefValue%RPDPrep Date:3/24/2016Gample ID:LCSD-34724-34724ID:GC1_160324ASPK RefSeqNo:1248035Prep Date:3/24/2016Gample ID:LCSD-34724-34724ID:GC1_160324ASPK RefValue%RPDPrep Date:3/24/2016Gample ID:GC1_160324ASPK RefValue%RECSeqNo:1248035Prep Date:3/24/2016Gample ID:GC1_160324ASPK RefValue%RECSeqNo:SeqNo:1248035Prep Date:3/24/2016Gample ID:FQLSPK ValSPK RefValue%RECSeqNo:SeqNo:1248035SeqNo:1248035Gample ID:FQLSPK</td><td>Analysis Date: $3/24/2016$ Analysis Date: $3/24/2016$ Run ID: GC1_160324A SPK Ref Control RPD Ref Prep Date: $3/24/2016$ DF: 1 Result PQL SPK Val SPK Ref Control RPD Ref RPD Ref RPD RPD 65.68 10 79.1 0 83 64.1-145 0 SPK Ref Units: $\mu g/sample ID:$ Analysis Date: $3/24/2016$ RPD Ref RPD Gample ID: LCSD-34724-34724 10 79.1 0 83 64.1-145 0 RPD Ref RPD Gample ID: LCSD-34724-34724 Units: $\mu g/sample ID:$ Control RPD Ref Ref Def 1 Gample ID: LCSD-34724-34724 GC1_160324A SPK Ref Units: $\mu g/sample ID:$ Analysis Date: $3/24/2016$ DE: 1 Gample ID: LCSD-34724-34724 Run ID: GC1_160324A SPK Ref Control RPD Ref Per Per</td></t<></td>	Inits: $\mu g/sample$ Analysis Bample ID: LCS-34724-34724 Bample ID: GC1_160324A Units: $\mu g/sample$ Analysis SPK Ref SeqNo: 1248015 Pop Ref Result PQL 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Result PQL SPK Val SPK Ref Control RPD Ref RPD Ref RPD RPD 65.68 10 79.1 0 83 64.1-145 0 SPK Ref Units: $\mu g/sample ID:$ Analysis Date: $3/24/2016$ RPD Ref RPD Gample ID: LCSD-34724-34724 10 79.1 0 83 64.1-145 0 RPD Ref RPD Gample ID: LCSD-34724-34724 Units: $\mu g/sample ID:$ Control RPD Ref Ref Def 1 Gample ID: LCSD-34724-34724 GC1_160324A SPK Ref Units: $\mu g/sample ID:$ Analysis Date: $3/24/2016$ DE: 1 Gample ID: LCSD-34724-34724 Run ID: GC1_160324A SPK Ref Control RPD Ref Per

Client: Work Orde Project:	Pennsylvania DEP er: 1603495 Sherwood Park (SI			y				QC	BATC	H REF	PORT
Batch ID: 350	009 Instrument ID:	GC5		Metho	d: O2060						
MBLK Client ID:	Sample ID: MBLK-35009-35		D: GC5_16	60406A		Inits: µg/sar qNo: 12557 4	•	Analysis Prep Date: 4/4	s Date: 4/6/ /2016	/2016 DF: 1	
Analyte		Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Triethylamine		ND	10								
LCS Client ID:	Sample ID: LCS-35009-3500		D: GC5_16	60406A		Inits: µg/sar qNo: 12557 4	•	Analysis Prep Date: 4/4	s Date: 4/6/ /2016	/2016 DF: 1	
Analyte		Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Triethylamine		68.77	10	90.75	0	75.8	70-130	()		_
LCSD Client ID:	Sample ID: LCSD-35009-35		D: GC5_16	60406A		Inits: µg/sar qNo: 12557 :	•	Analysis Prep Date: 4/4	s Date: 4/6/ /2016	/2016 DF: 1	
Analyte		Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Triethylamine		65.75	10	90.75	0	72.5	70-130	68.77	4.49	20	
The following	g samples were analyzed in t	his batch:	16	03495-05A							

Client:	Pennsylvania DEP Bureau of Air Quality
Work Order:	1603495
Project:	Sherwood Park (SHP)- 03/11/16

Batch ID: 34590

QC BATCH REPORT

Instrument ID: HPLC1 Method: ETO-11

Datom D. 343			. 201		metho								
MBLK	Sample ID:	MBLK-34590-345	90			ι	Unit	s: µg/sa r	nple	Analysis	Date: 3/22	2/2016 03:	13 AM
Client ID:			Run	ID: HPLC1_	_160322B	Se	eqNo	o: 12480 0	01	Prep Date: 3/21	1/2016	DF: 1	
Analyte			Result	PQL	SPK Val	SPK Ref Value		%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Acetaldehyde			0.362	0.20									
Formaldehyde	;		ND	0.20									
LCS	Sample ID:	LCS-34590-34590)			ι	Jnit	s: µg/sar	nple	Analysis	Date: 3/22	2/2016 03:	13 AM
Client ID:			Run	ID: HPLC1_	_160322B				Prep Date: 3/21/2016		DF: 1		
Analyte			Result	PQL	SPK Val	SPK Ref Value		%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Acetaldehyde			1.675	0.20	2	C)	83.8	70-130	0			
Formaldehyde	•		1.904	0.20	2	C)	95.2	70-130	0			
LCSD	Sample ID:	LCSD-34590-3459	90			ι	Jnit	s: µq/sar	nple	Analysis	Date: 3/22	2/2016 03:	13 AM
Client ID:			Run	ID: HPLC1_	_160322B			D: 12480 1	•	Prep Date: 3/21		DF: 1	
Analyte			Result	PQL	SPK Val	SPK Ref Value		%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Acetaldehyde			1.582	0.20	2	C)	79.1	70-130	1.675	5.71	20	
Formaldehyde)		1.904	0.20	2	C)	95.2	70-130	1.904	0	20	

The following samples were analyzed in this batch:

1603495-02A

Client:Pennsylvania DEP Bureau of Air QualityWork Order:1603495Project:Sherwood Park (SHP)- 03/11/16

QC BATCH REPORT

Batch ID: R127513 Instrument ID: HPLC1 Method: 040

MBLK	Sample ID: MB-R127513-R127513			Units: µg/sample			Analysis Date: 3/31/2016			
Client ID:	Ru	n ID: HPLC1	_160331B	Sec	No: 12528	68	Prep Date:		DF: 1	
Analyte	Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Methylamine	ND	3.0								
LCS	Sample ID: LCS-R127513-R127513			U	Inits: µg/sa	mple	Analysis	s Date: 3/31	/2016	
Client ID:	Ru	n ID: HPLC1	_160331B	Sec	qNo: 12528	69	Prep Date:		DF: 1	
Analyte	Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Methylamine	5.226	3.0	7.44	0	70.2	70-130	C)		
LCSD	Sample ID: LCSD-R127513-R127513			U	Inits: µg/sa	mple	Analysis	a Date: 3/31	/2016	
Client ID:	Ru	n ID: HPLC1	_160331B		qNo: 12528	-	Prep Date:		DF: 1	
Analyte	Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Methylamine	4.196	3.0	7.44	0	56.4	70-130	5.226	6 21.9	20	SR
The following	g samples were analyzed in this batch:	16	603495-04A							

Note: See Qualifiers Page for a list of Qualifiers and their explanation.

Client: Work Orde Project:	er: 1	603495	a DEP Bureau of A ark (SHP)- 03/11/1	-	ty				QC	BATC	H REI	POR
Batch ID: R12	27320	Instrum	ent ID: SUB		Metho	d: N6015						
MBLK Client ID:	Sample	ID: MB-R127	'320-R127320 Run ID	: SUB_1	60324B		nits: µg/sa No: 1248 9		Analys Prep Date:	is Date: 3/24	4/2016 DF: 1	
Analyte			Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Ammonia			ND	1.2								
LCS Client ID:	Sample ID: LCS-R127320-R127320 Run ID: SUB_160324B			Units: µg/sample SeqNo: 1248905			Analysis Date: 3/24/2016 Prep Date: DF: 1					
Analyte			Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Ammonia			22.1	1.2	24.3	0	90.9	74.3-115.2	2	0		
LCSD Client ID:	Sample ID: LCSD-R127320 Run ID: SUB_160324B		Units: µg/sample SeqNo: 1248916		Analys Prep Date:	4/2016 DF: 1						
Analyte			Result	PQL	SPK Val	SPK Ref Value	%REC	Control Limit	RPD Ref Value	%RPD	RPD Limit	Qual
Ammonia			21.6	1.2	24.3	0	88.9	74.3-115.2	2 22	.1 2.29	20	

The following samples were analyzed in this batch:

1603495-01A

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Pennsylvania DEP Bureau of Air Quality Sherwood Park (SHP)- 03/11/16 1603495	QUALIFIERS, ACRONYMS, UNITS							
Description								
Value exceeds Regulatory Limit								
Not accredited								
Analyte detected in the associated Method Blank above the Reporting Limit								
Value above quantitation range								
Analyzed outside of Holding Time								
Analyte detected below quantitation limit								
Not offered for accreditation								
Not Detected at the Reporting Limit								
Sample amount is > 4 times amount spiked								
Dual Column results percent difference $> 40\%$								
RPD above laboratory control limit								
Spike Recovery outside laboratory control limits								
Analyzed but not detected above the MDL								
Description								
Method Duplicate								
EPA Method								
Laboratory Control Sample								
Laboratory Control Sample Duplicate								
Method Blank								
Method Detection Limit								
Method Quantitation Limit								
Matrix Spike								
Matrix Spike Duplicate								
Post Digestion Spike								
Practical Quantitaion Limit								
Sample Detection Limit								
SW-846 Method								
Description								
l Description le								
	Sherwood Park (SHP)- 03/11/16 1603495							

ppm

Sample Receipt Checklist

Client Name: PADEP-HARRISBURG			Date/Time Received:			d: <u>15-</u>	Mar-1	<u>6 10:00</u>		
Work Order:	<u>160349</u>	<u>15</u>			Received b	y:	<u></u>			
Checklist comp	leted by:		16-Mar-16	6	Reviewed by:		Nieman			17-Mar-16
		eSignature	Date			eSigna	lture			Date
Matrices: Carrier name:	<u>FedE</u>	×								
Shipping container/cooler in good condition?			Yes	✓	No 🗌	No	t Present			
Custody seals intact on shipping container/cooler?			Yes		No	No	t Present	\checkmark		
Custody seals intact on sample bottles?			Yes	✓	No 🗌	No	t Present			
Chain of custo	dy presen	t?	Yes	✓	No 🗌					
Chain of custo	dy signed	when relinquished and received?	Yes	✓	No 🗌					
Chain of custo	dy agrees	with sample labels?	Yes	✓	No 🗌					
Samples in pro	per conta	iner/bottle?	Yes	✓	No 🗌					
Sample contair	ners intact	?	Yes	✓	No 🗌					
Sufficient samp	ole volume	e for indicated test?	Yes	✓	No 🗌					
All samples rec	eived with	nin holding time?	Yes	✓	No 🗌					
Container/Tem	p Blank te	emperature in compliance?	Yes		No 🗹					
Temperature(s)/Thermometer(s):			<u>9.9</u>							
Cooler(s)/Kit(s)):									
Water - VOA vials have zero headspace?			Yes		No 🗌	No VO	A vials subr	mitted	\checkmark	
Water - pH acceptable upon receipt?			Yes		No 🗌	N/A	\checkmark			
pH adjusted? pH adjusted by:			Yes -		No 🗌	N/A	✓			
Login Notes:										

Client Contacted:	Date Contac	ted: Pe	Person Contacted:				
Contacted By:	Regarding:						
Comments:							
CorrectiveAction:							