

**Pennsylvania Phase 3 Watershed Implementation Plan
Steering Committee
April 3, 2017
RCSOB, Room 105
1:00 pm to 4:00 pm**

PURPOSE:

The goal of the first two meetings is to:

1. Finalize ground rules for how the committee is going to conduct business, including:
 - a. Tentative schedule for future meetings, conference calls
 - b. Use of Alternates
 - c. Protocols for voting vs consensus, decision making
2. Establish the workgroups to include designation of co-chairs and scope of work
3. Provide the members with a baseline understanding of current status, schedule and required outputs

AGENDA:

Welcome and Introductions – Acting Secretary Patrick McDonnell
Secretary Russell Redding, PDA
Secretary Cindy Adams Dunn, DCNR

Working Rules – Committee

Overview of Midpoint Assessment – Chesapeake Bay Program Office
Schedule
Planning Targets and Allocation Strategy
Conowingo Dam and Climate Change Issues
Sector Growth

EPA Expectations for Phase 3 Watershed Implementation Plan – Chesapeake Bay Program Office

Programmatic and Numeric Implementation Commitments
Local Area Goals
Outreach and Local Engagement
State-specific expectations

Game Plan for Success – Committee

Creation of workgroups and review of charge for workgroups
Schedule for Future Meetings
Draft outline for Phase 3 WIP
Public Participation/Communications Strategy
What additional information and briefings are needed and when?

Adjourn

Pennsylvania Phase 3 Watershed Implementation Plan
Steering Committee
May 8, 2017
Room 105, RCSOB
1:00 to 4:00 pm

PURPOSE:

The goal of the first two meetings is to:

1. Finalize ground rules for how the committee is going to conduct business, including:
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AGENDA:

Welcome and Introductions – Acting Secretary Patrick McDonnell

PA-specific EPA Expectations – Chesapeake Bay Program Office/ US Environmental Protection Agency

2014 Watershed Agreement and Management Strategies – Chesapeake Bay Program Office
Integration into the Phase 3 Watershed Implementation Plan

Finalization of Game Plan For Success
Final Planning for June 5 Phase 3 WIP Kickoff Symposium
Public Participation/Communications Strategy
Finalization of charge for workgroups
Draft outline for Phase 3 WIP

Briefing(s) Requested by Steering Committee

Possible Briefing Topics

Phase 1 and Phase 2 Watershed Implementation Plans – Chesapeake Bay Program Office

What did people like about these plans?

What are we hearing people didn't like about these plans?

Water Quality Monitoring – Josh Lockenbill, Amy Williams, Bureau of Clean Water

Existing Monitoring Efforts and Plans – Basin and Watershed Level

Results and Trends

How can Monitoring Be Used to Document Progress

Further Definition/Discussion of Local Planning Goals and How Recommendations Developed –
Lisa Schaeffer, Co-Chair, Chesapeake Bay Program Partnership Local Area Planning Goal Task
Force

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Pennsylvania Phase 3 Watershed Implementation Plan
Steering Committee

Mission: To advise the Department of Environmental Protection in the effective development of Pennsylvania's Phase 3 Watershed Implementation Plan (Phase 3 WIP) so that the final plan:

1. Is implementable to achieve the Total Maximum Daily Load (TMDL) nutrient and sediment load reduction allocations for Pennsylvania.
2. Results in local water quality improvement while restoring the Chesapeake Bay.
3. Addresses the US Environmental Protection Agency's expectations as described in their finalized "Expectations for the Phase III Watershed Implementation Plans" documentation including:
 - a. Pollutant Source Sector-specific plans for reductions.
 - b. Local area planning goals.
 - c. Consideration of climate change, Conowingo Dam and sector growth, depending on partnership resolution of these issues.
4. Addresses the additional special conditions and expectations EPA has delineated for Pennsylvania due to the Commonwealth's current "backstop" status for the agriculture and urban sectors.
5. Includes stakeholder input, public engagement and comment.

To accomplish this the Phase 3 WIP will build upon the principles of the Chesapeake Bay Restoration Strategy to:

1. Achieve water quality improvement and protection through an effective combination of technical and financial assistance, outreach and inspection, and where needed compliance and enforcement.
2. Focus on local water quality improvement through:
 - a. Effective targeting and prioritization of available resources
 - b. Data collection, monitoring and continuous analysis
3. Document progress and performance through effective data collection and analysis and practice verification.
4. Look for innovative technical and finance strategies to maximize available public and private sector funding.

Members: It is recognized that there are a large number of groups that have an interest in the Chesapeake Bay and can be of assistance in providing input as this plan is developed. However, for the purpose of steering this effort, the membership of the steering committee needs to be kept to a core set of representatives of agencies and partners who have a key role in the allocation of resources toward the implementation of the Phase 3 WIP. With this in mind, the membership for this group is as follows:

1. Department of Environmental Protection, Chair -- Acting Secretary Patrick McDonnell
Nicki Kasi and Kristen Wolf, DEP Chesapeake Bay Program Office, Staff to the Committee
2. Department of Agriculture -- Secretary Russell Redding, or his Designee
3. Department of Conservation and Natural Resources -- Secretary Cindy Dunn, or her Designee
4. State Conservation Commission -- Karl Brown, Executive Secretary
5. Chesapeake Bay Commission -- Representative Garth Everett, Chair or his Designee
6. Susquehanna River Basin Commission -- Drew Dehoff, Executive Director
7. Interstate Commission of the Potomac River Basin -- Carlton Haywood, Executive Director or his Designee
8. Pennsylvania Infrastructure Investment Authority -- Paul Marchetti, Executive Director
9. Co-Chairs of Workgroups

Pennsylvania Phase 3 Watershed Implementation Plan
Steering Committee

Working Rules

- The goal is to develop final recommendations to the Department of Environmental Protection based on consensus of the entire group. When a final vote is necessary, each agency represented on the committee has one vote. Non-agency chairs of workgroups have one vote. Votes will be as follows:
 - Yes, I agree and can endorse this.
 - I can live with the final recommendation of the group, but have to register my reservations.
 - No, I don't agree, but I trust the group and will not block the final decision.
 - No, I can't agree or support this recommendation.
- Each agency may designate one member and an alternate to represent them at each meeting. Additional staff are welcome to the meetings, but must sit in the area reserved for the public.
- If neither the member or their alternate can attend a meeting, they may submit comments on the materials to be discussed at the meeting two days before the meeting to the Steering Committee Coordinator for review by the committee at the meeting.
- Members that do not attend a meeting must live with the decisions made at that meeting.
- Meeting materials will be circulated to members and alternates at least one week in advance in order for the members to have ample time for review to be prepared to make any necessary decisions. Agendas will indicate which items will require a decision from the steering committee.
- Cell phones will be put on mute during the meeting.
- Each agenda will provide time for comment from the public at the end of each meeting.
- Every attempt will be made to provide conference call capabilities for the steering committee meetings, but members and alternates should try and attend in person to facilitate communication and understanding, especially when presentations are part of the agenda.

Pennsylvania Phase 3 Watershed Implementation Plan
Steering Committee

Schedule

DATE	MIDPOINT ASSESSMENT	PHASE 3 WIP
2017		
April-May	Calibration of Models	Steering Committee convened, Game Plan developed.
June	Partnership Review of Models	June 5 – Kick-Off Conference to solicit input on what should be in the WIP. Formation of workgroups. Thirty day public comment period to solicit additional written comments.
July -- September	Discussion and Resolution of Issues around Conowingo, Sector Growth, Climate Change	Compilation of input from conference and written comments. Analysis of Watershed Agreement strategies and other data. Discussion of issues being considered by Partnership.
October	Draft Planning Targets	Workgroups begin working on action plans. Review planning targets to determine if realistic, provide comments and recommendations and adjust accordingly.
December	Final Planning Targets	
2018		
March		Draft action plan due from each workgroup
April, May		Steering committee compiles workgroup products, completes final review of draft WIP and makes recommendations to DEP for its finalization
June		Public Comment period on draft WIP
July		Steering Committee reviews comment and response, makes recommendations for changes to the WIP
August	Draft Phase 3 WIP to EPA for Review	
September		
October	EPA submits comments on draft Phase 3 WIP	Steering Committee and workgroups review comments and make recommendations to DEP for revisions
November		DEP recompiles Phase 3 WIP based on recommendations and submits to workgroups and Steering Committee for final review
December	Final Phase 3 WIP Due	DEP submits final Phase 3 WIP to EPA

NOTE: Additional outreach, public participation, communication and local engagement will be essential. These elements need to be added to this schedule in accordance with the Public Participation/Communications Strategy to be reviewed by the Steering Committee.

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