

December 23, 2013

Kevin L. Colosimo, Esquire  
Burleson LLP  
Southpointe Center  
501 Corporate Drive  
Suite 105  
Canonsburg, PA 15317

**RE: In Re: Hilcorp Energy Company**  
**MMS No. 2013-SLAP-000528**  
**Docket No. 2013-01**

Dear Attorney Colosimo:

This letter acknowledges receipt of your application dated November 26, 2013, addressed to the Office of Oil and Gas Management, Northwest Regional Office, Department of Environmental Protection. I will be serving as the docket clerk for the above-captioned matter. All original filings should be forwarded to me for entry into the official docket.

My business address is:

Department of Environmental Protection  
400 Market Street  
Rachel Carson State Office Building  
16<sup>th</sup> Floor  
Harrisburg, PA 17101

Administrative hearings are conducted in accordance with the Administrative Agency Law, 2 Pa.C.S.A. §§ 501, *et seq.* and the General Rules of Administrative Practice and Procedure, 1 Pa. Code, Part II. Failure to follow the law and the General Rules of Administrative Practice and Procedure (GRAPP) may result in an adverse ruling against your client, so please acquaint yourself with the applicable law and rules.

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Original pleadings must be filed in hard copy. **No facsimile or email copies are permitted.** Any future correspondence or documents filed with this office must contain the caption and docket number as listed above and must consist of an original and two copies. Any documents not meeting this requirement will be returned as deficient. As the docket clerk, I am responsible for providing the appointed Hearing Officer with copies of any documents that have been filed; however, you are responsible for serving counsel for the Department of Environmental Protection and counsel for any other parties with any documents which are filed with this office. 1 Pa. Code, Part II, Chapter 33.

Your letter will also be construed as a Notice of Appearance. Consequently, please be advised that all orders entered by the appointed Hearing Officer, correspondence, and other notices will be sent only to you at the address listed on that letter. Any change of mailing address should be promptly provided to me and other counsel. You should ensure that copies of any orders or other correspondence are promptly forwarded to your client.

You will receive a separate Notice of Hearing Officer indicating the appointment of a hearing officer. If you do not receive a Notice of Hearing Officer within 15 days from the date of this letter, it is your responsibility to contact me to obtain that information.

Sincerely,

Glenda Davidson

cc: Dennis Whitaker, Chief Counsel  
Donna Duffy, Northwest Regional Counsel  
Michael Braymer, Esquire  
Elizabeth Nolan, Esquire