

ePermitting Training

Oil & Gas - Drill & Operate Well Permit Applications

Agenda

- Registering in DEP's Greenport
- Becoming an Electronic Filing Administrator (EFA)
- Accessing the ePermitting Application
- Navigating the Dashboard
- Creating a Draft Drill & Operate Well Permit Application
- Submitting and Paying for a Submission

Registering in DEP's Greenport

DEPGreenPort Login



Welcome to the Pennsylvania Department of Environmental Protection's GreenPort. Different services and applications are available by registering or logging in below. After logging in, you can access electronic services that allow you to report radon; submit Mine Subsidence Insurance applications; enter data for Chapter 110, Water Allocation and Water Management Plan reporting; apply for the Waste Transportation Safety Program; and submit an Air Quality Request for Determination. To view the available applications after registering, please click the link below for access.

Note: For some of the electronic services, users should have already received from DEP a Request for Security Access form and a username and password to access the DEPGreenPort. Other services can be accessed by registering below.

Username:

Password:

[Log into DEPGreenPort](#)

Can't remember your password? [Click here](#)

Having problems? [DEP Greenport FAQ](#)

[See the current list of self-register applications](#)

[Click here to self-register](#)

First, click the button labeled 'Click here to self-register'.

DEPGreenPort

Self-Registration Name



For most DEP electronic applications users have completed a Request for Security Access form and DEP has provided a username and password to access the DEPGreenPort. However, DEP has some electronic applications that allow users to self-register. If you are sure that the application you wish to access is on the list of applications which allow users to self-register you may begin the self-registration process.

To begin self-registration, please enter your first and last names, then click on the "Continue Account Creation" button.

First Name

Last Name

[Continue Account Creation](#)[Cancel](#)

Then, enter your name.

DEPGreenPort

Create Account



User Name USERDE

Full Name Demo User

E-mail

Phone

Street

City

State

Zip

Password Hint

Password Hint Answer

*Password

*Confirm Password

- Passwords must be at least 8 characters long
- Passwords must contain at least one character from any three of the following categories:
 - Uppercase letters
 - Lowercase letters
 - Numbers
 - Special characters

Complete the form and create your account.

Becoming an EFA

If you do not already have an Electronic Filing Administrator (EFA) Account, you'll need to complete an EFA Registration and Security Agreement for Permitting.

The completed form may be scanned and emailed to RA-ep-BOGMOGRE@pa.gov or mailed to:

PA Department of Environmental Protection
Office of Oil and Gas Management
Division of Compliance and Data Administration
PO Box 8765, RCSOB 15th Floor
Harrisburg, PA 17105-8765

Accessing the ePermitting Application

The screenshot shows the DEP GreenPort website interface. At the top, there is a blue header with the Pennsylvania Department of Environmental Protection logo on the left and navigation links for Governor Tom Wolf, Secretary Patrick McDonnell, and a DEP Home link on the right. Below the header, the main content area features the DEP GreenPort logo and the text 'List Applications' on the left, and the Pennsylvania Department of Environmental Protection logo on the right. The main content area contains several blue buttons with white text: 'Applications' (with a sub-description: 'This list of applications to which you have access'), 'Account Administration' (with a sub-description: 'Password change, e-mail address change, password recovery hint/answer, etc.'), 'Logout' (with a sub-description: 'Logout of DEPGreenPort'), and 'Enroll' (with a sub-description: 'Click on the "Enroll" button to obtain a listing of available self-registered applications.'). To the right of these buttons, there is a 'Permitting' link and a blue button labeled 'ePermitting Stage' with the text 'ePermitting Stage' below it.

Applications
This list of applications to which you have access

Account Administration
Password change, e-mail address change, password recovery hint/answer, etc.

Logout
Logout of DEPGreenPort

Enroll
Click on the "Enroll" button to obtain a listing of available self-registered applications.

Permitting
ePermitting Stage
ePermitting Stage

Navigating the ePermitting Dashboard

ePermit Dashboard

Access ID: OGO-60915 - RANGE RESOL

Submission Type: ALL

Drafts (105)		Submitted (5)		Correction Required (1)		Approved (1)		
Created Date	Site Name	Submission Type	Request Type	Last Modified By	Last Modified Date	Edit	Delete	
09/17/2018		CDOW	New Application	EFASA	09/17/2018	Grant Authorization Access		
09/17/2018	Act 14 notification test	ESCGP3	New Application	EFASA	09/17/2018	Grant Authorization Access		
09/14/2018		CDOW	New Application	EFASA	09/14/2018	Grant Authorization Access		
09/14/2018		CDOW	New Application	EFASA	09/14/2018	Grant Authorization Access		
09/14/2018		ESCGP3	New Application	EFASA	09/14/2018	Grant Authorization Access		
09/14/2018	TEST	UDOW	New Application	EFASA	09/14/2018	Grant Authorization Access		
09/14/2018	test site name	CDOW	New Application	EFASA	09/14/2018	Grant Authorization Access		
09/14/2018	well pad name	UDOW	New Application	EFASA	09/14/2018	Grant Authorization Access		
09/14/2018		ESCGP3	New Application	EFASA	09/14/2018	Grant Authorization Access		
09/13/2018	NAME	UDOW	New Application	EFASA	09/13/2018	Grant Authorization Access		
09/13/2018	save test	UDOW	New Application	EFASA	09/13/2018	Grant Authorization Access		
09/13/2018	tester well pad name	UDOW	New Application	EFASA	09/13/2018	Grant Authorization Access		
09/13/2018		CDOW	New Application	EFASA	09/13/2018	Grant Authorization Access		
09/13/2018		ESCGP3	New Application	EFASA	09/13/2018	Grant Authorization Access		
09/13/2018		ESCGP3	New Application	EFASA	09/13/2018	Grant Authorization Access		

ePermit Dashboard

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[Submitted \(5\)](#)
[Correction Required \(1\)](#)
[Approved \(1\)](#)

Submitted Date	Permit Number	Site Name	Submission Type	Request Type	Last Submitted Date	View
09/14/2018	027-21711	test	UDOW	New Application	09/14/2018	
09/11/2018	ESG31418-2	Permit Number Test Dos	ESCGP3	New Application	09/11/2018	
09/07/2018	ESG31418-1	Sam's Test ESCGP1	ESCGP3	New Application	09/07/2018	
09/06/2018	027-21710	Centre County Well	UDOW	New Application	09/06/2018	
08/28/2018	125-27578	CARNS DONALD 11852 WELL SITE ESGP-2	UDOW	New Application	08/28/2018	

ePermit Dashboard

Access ID OGO-60915 - RANGE RESOL

Submission Type ALL

Drafts (105) Submitted (5) Correction Required (1) Approved (1)								
Revision	Permit Number	Site Name	Submission Type	Request Type	Pending Corrections	Last Modified	Edit	Withdrawal
09/14/2018		Permit Test Number	ESCGP3	New Application	View Document	09/14/2018	Grant Access	 

ePermit Dashboard

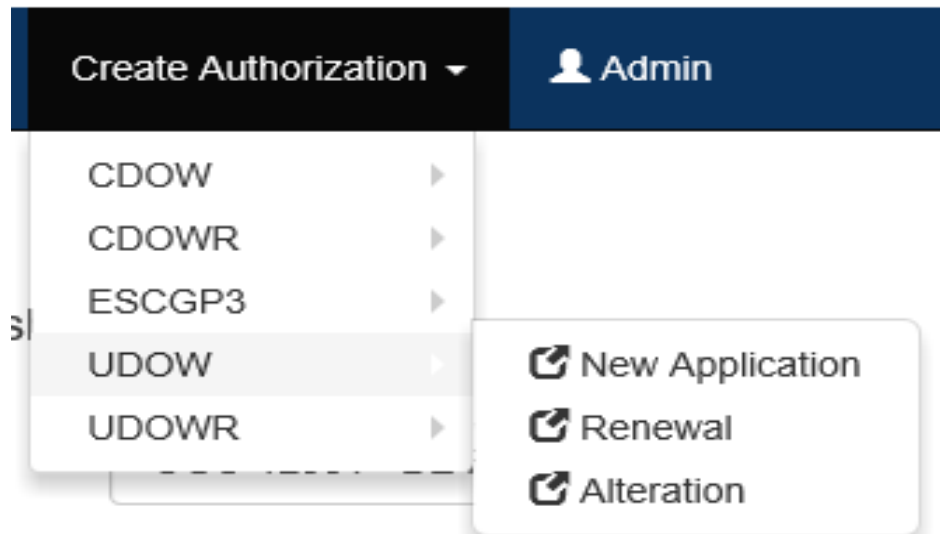
Access ID OGO-60915 - RANGE RESOL

Submission Type ALL

Drafts (105) Submitted (5) Correction Required (1) **Approved (1)**

Submitted Date	Permit Number	Site Name	Facility Name	Submission Type	Request Type	Date Finalized	View	View Approval
09/11/2018	ESG31418-1	ESCGP Test Site Dos		ESCGP3	New Application	09/12/2018		

Creating Draft Drill & Operate Well Permit Applications



Questions?

Contact DEP's Service Desk at 717-787-HELP