



pennsylvania
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

Bureau of Watershed Restoration
and Nonpoint Source Management



eReporting System for the Submission of the Concentrated Animal Feeding Operations (CAFO) Annual Report

Joint Meeting of
DEP's Agricultural Advisory Board and
PDA's Nutrient Management Advisory Board
August 21, 2024

Josh Shapiro, Governor

Jessica Shirley, Acting Secretary

Agenda

Background:
eReporting Rule

Goals: eReporting
System

Timeline

eReporting System
Basics

2024 Outreach
Strategy &
Submission Schedule

Background: National Pollutant Discharge Elimination Systems (NPDES) Electronic Reporting (eReporting) Rule

- Published October 22, 2015
- Requires CAFOs to report information electronically, instead of filing written, paper reports
- Two-phased approach to implementation
 - CAFO Annual Report is included in the data elements captured in Phase 2.
- Original Phase 2 deadline for implementation: December 21, 2020.
 - Extended on November 2, 2020
- Current Phase 2 deadline for implementation: December 21, 2025.
 - Final rule provides states with flexibility to request additional time if needed.

Goals: eReporting System for the Submission of the CAFO Annual Reporting

01

Comply with EPA's eReporting Rule

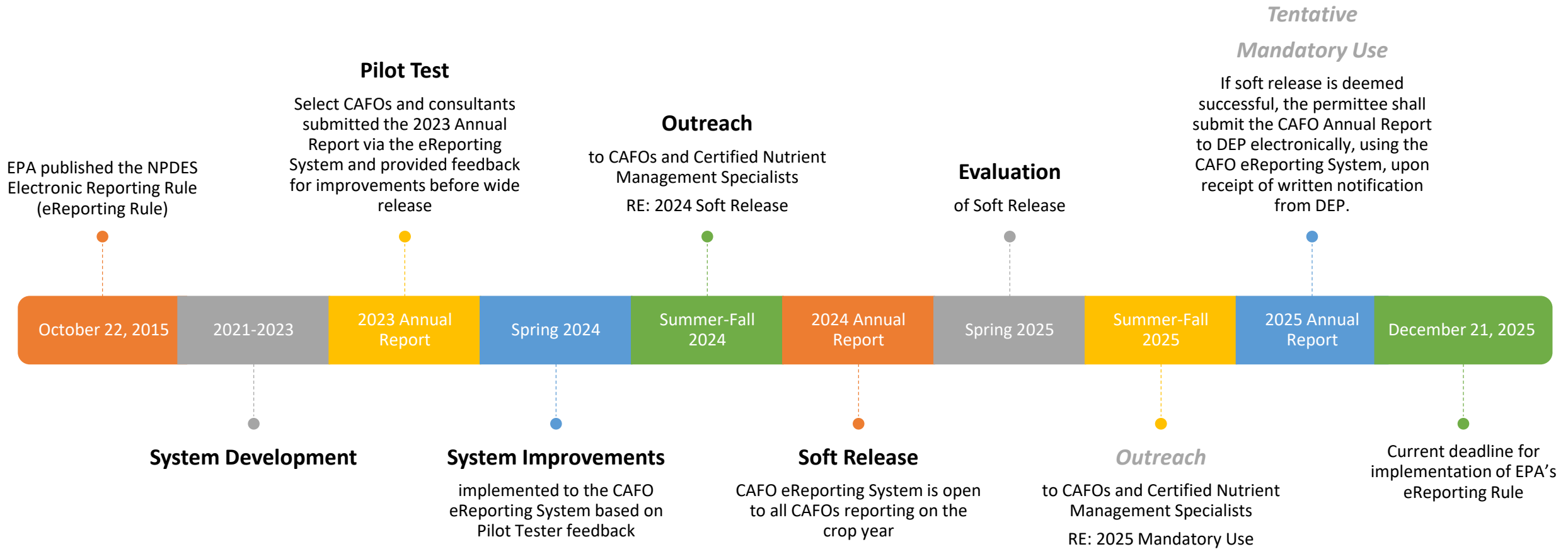
02

Increase submission workflow efficiencies

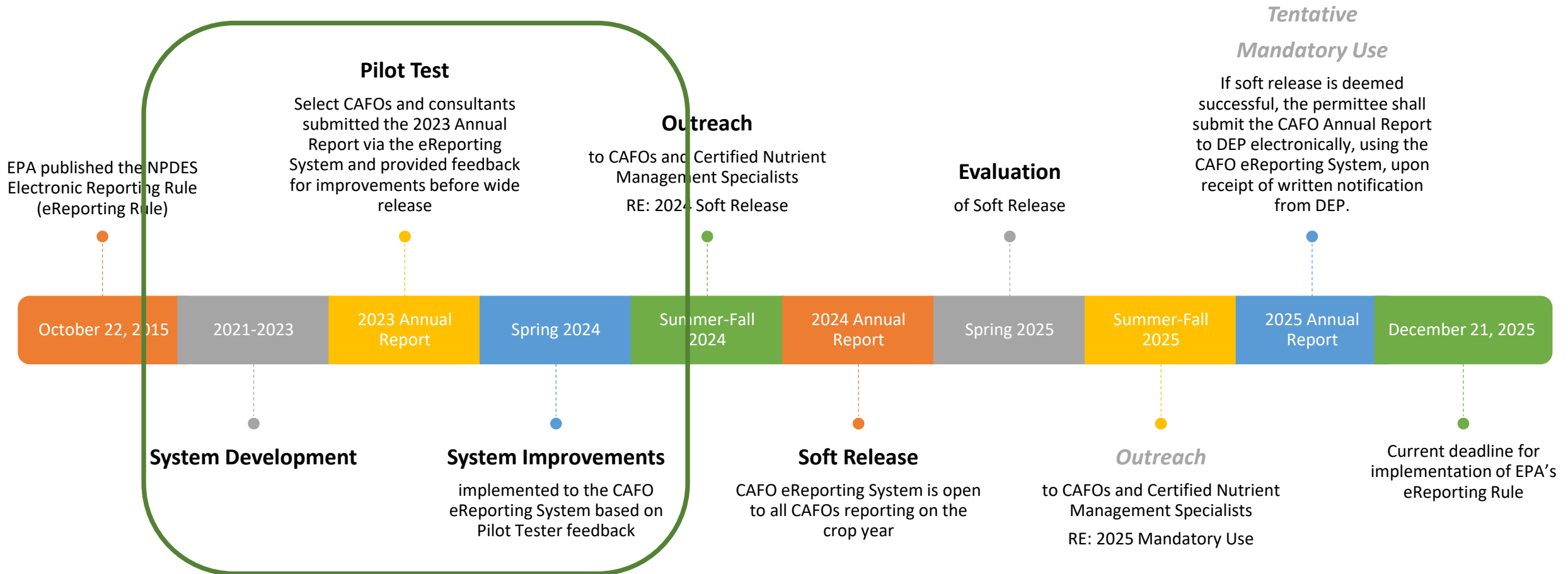
03

Increase review and acknowledgment workflow efficiencies

Timeline



Timeline

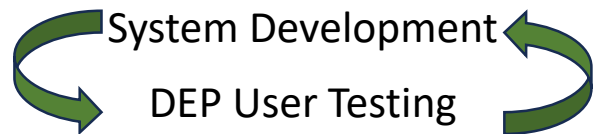


eReporting Basics: Development



System Development

Requirements Gathering



Pilot Test

CAFO Users

Consultant Users

DEP Reviewer Users

DEP Administrator Users



System Improvement

Auto-populate functionality
(from previous year's submission)
Electronic storage in DEP's OnBase
(for program staff access)

eReporting Basics: User Roles

CAFO Users

- **Viewer**
 - Can view reports but cannot enter data or submit reports.
 - CAFO Account Manager can designate an employee
- **Preparer**
 - Can view and enter data into reports but cannot submit reports.
 - CAFO Account Manager can designate employee
- **Certifier**
 - Can view, enter data, and submit reports.
 - Should be a DEP point of contact for the CAFO
 - Requires Trading Partner Agreement (TPA) Form
- **Account Manager**
 - Can view, enter data, submit reports, and add or remove other users
 - Should be a DEP point of contact for the CAFO
 - Requires Trading Partner Agreement (TPA) Form

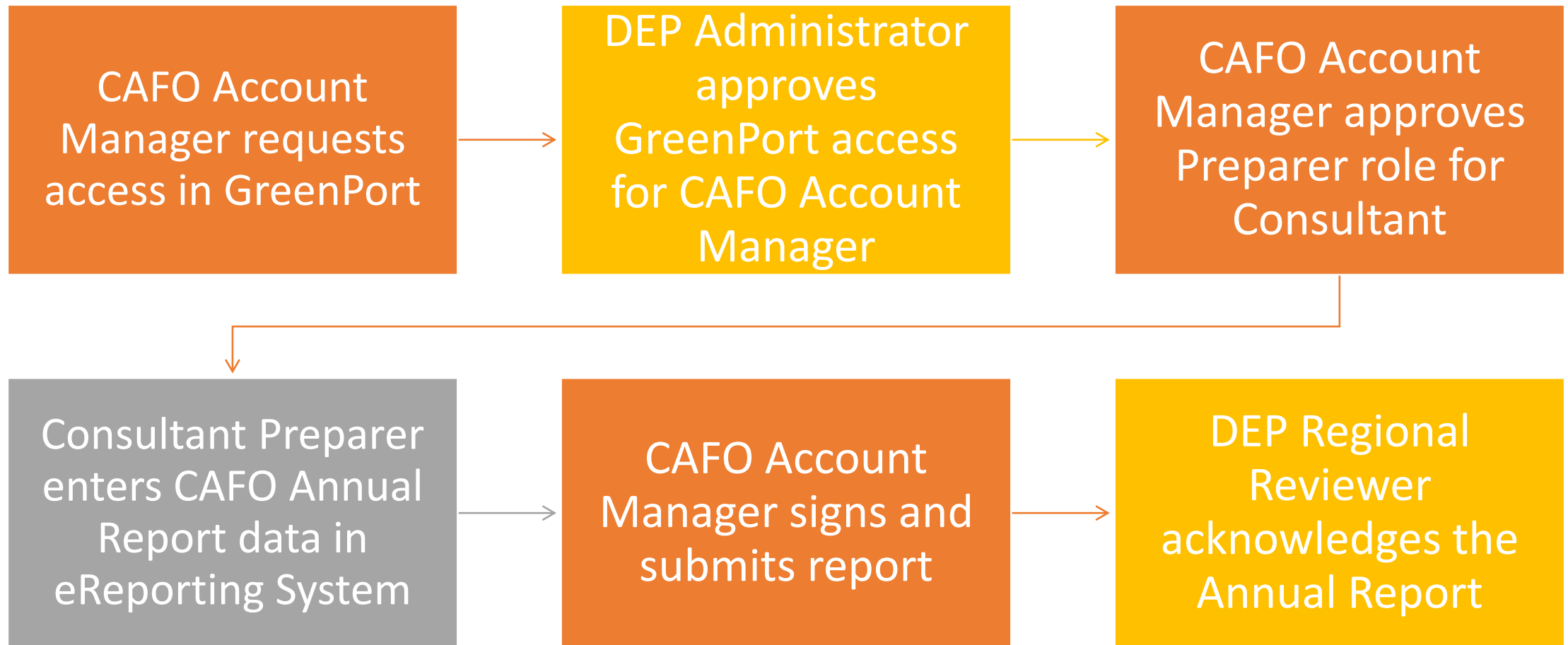
Consultant Users

- **Viewer**
 - Can view reports but cannot enter data or submit reports.
 - CAFO Account Manager can designate a consultant
- **Preparer**
 - Can view and enter data into reports but cannot submit reports.
 - CAFO Account Manager can designate a consultant
- **Consultant Account Manager**
 - Only to be used when the CAFO does not have access to a computer and internet
 - Can view, enter data, submit reports, and add or remove other users
 - Requires signed Permittee Certification Form

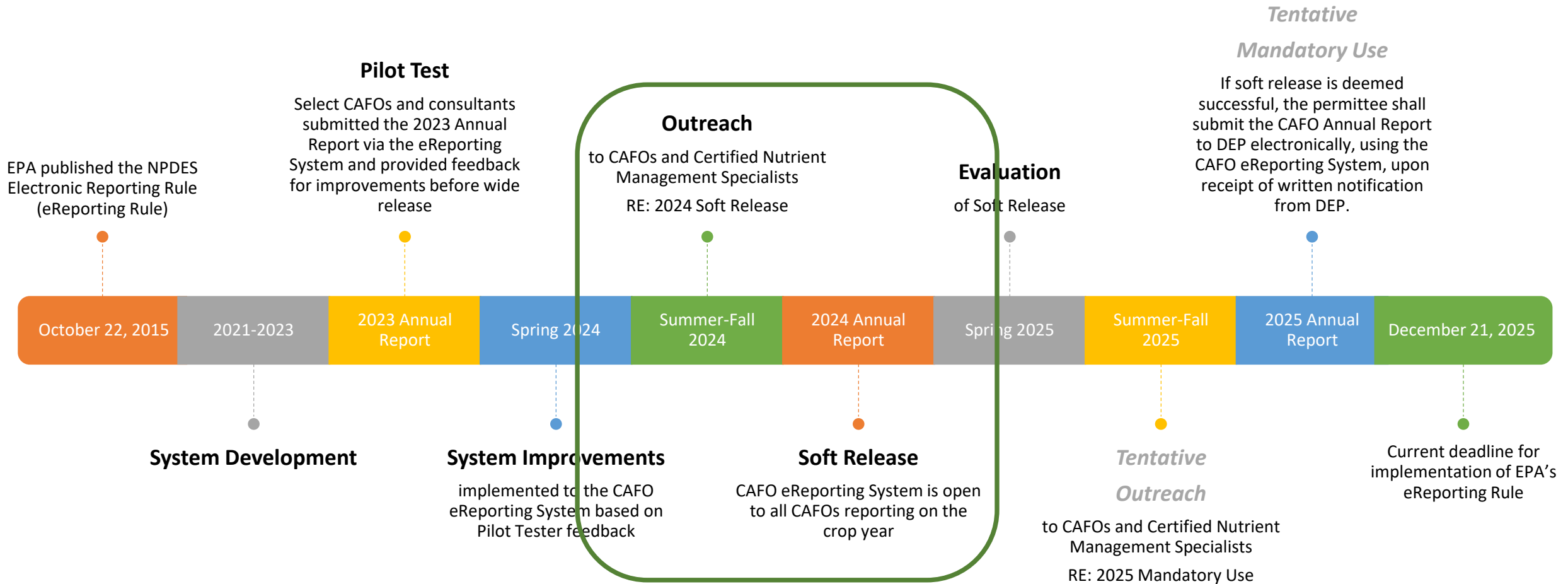
DEP Users

- **DEP Regional Reviewer**
 - Can review and acknowledge reports
- **DEP Administrator**
 - Can approve DEP Regional Reviewer access requests
 - Can approve Account Manager, Certifier and Consultant Account Manager access requests

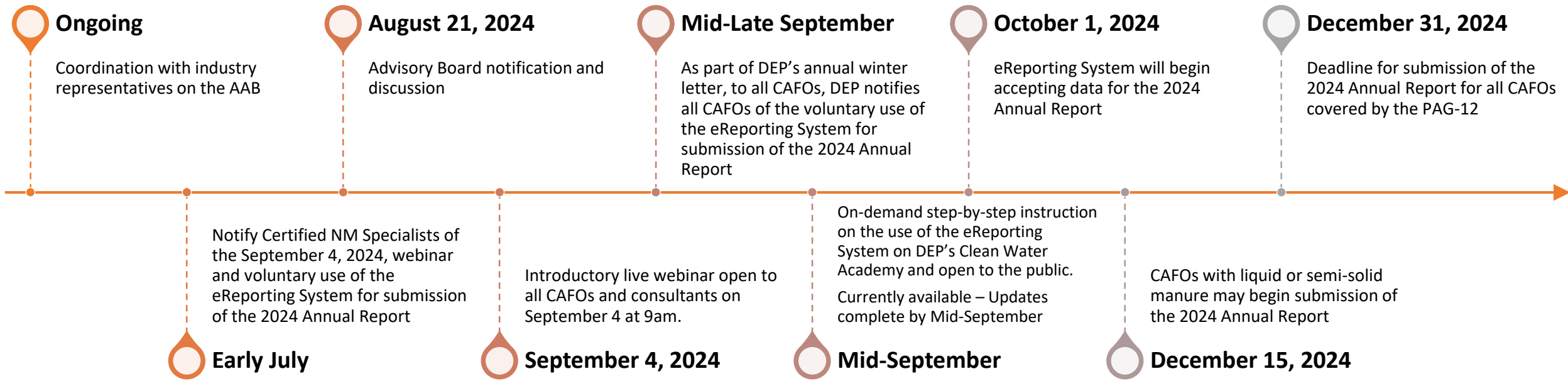
eReporting Basics: Workflow



Timeline

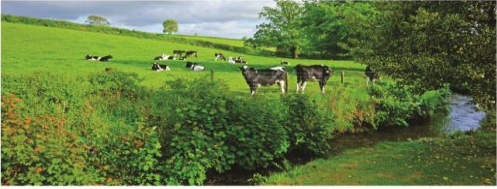


2024 Soft Release Outreach Strategy & Submission Schedule



Summary

- eReporting System for the submission of the CAFO Annual Report will be open for voluntary use by all CAFOs reporting on the crop year on October 1, 2024.
- Plan for additional time the first year to:
 - Establish roles and access
 - Enter foundational CAFO information
- Significant time savings are anticipated for the CAFO or consultant in the 2nd year submission.
- DEP is moving toward mandatory use of the eReporting System in compliance with EPA's eReporting rule as soon as 2025.



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