

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION OF
WATER AND WASTEWATER SYSTEMS OPERATORS
Conference Call Board Meeting Minutes
April 12, 2016
10th Floor Conference Room**

Board Members Present

Joseph Swanderski, Chairman
Michael Kyle
Mary Roland
Curt Steffy
John Schombert
Cheri Sansoni, Board Secretary, Bureau of Safe Drinking Water (BSDW)
John Cantwell, Legal Counsel

Non Board Members Present

Scott Sykes, BSDW
Roland Gensel, BSDW
William McNamara, BSDW
Mary Zeigler, BSDW
Robert Digilarmo, Bureau of Clean Water

Mr. Swanderski called the conference call meeting of the State Board for Certification of Water and Wastewater System Operators (Board) to order at 10:00 AM.

Criminal History Report (CHR)

There were no criminal histories to report.

Approval of February 10, 2016 Minutes

Mr. Kyle motioned to approve the February 10, 2016 minutes as written. Ms. Roland seconded the motion. The vote was unanimous. Motion carried.

Approval of New and Upgrade Applications

The new and upgrade applications were presented to the Board for approval. Mr. Swanderski motioned to issue licenses for all new and upgrade applications. Ms. Roland seconded the motion. The vote was unanimous. Motion carried.

Reciprocity Request

Two water and two wastewater reciprocity applications were presented to the Board for approval. Mr. Kyle motioned to approve the reciprocity applications. Mr. Schombert seconded the motion. The vote was unanimous. Motion carried.

Board Secretary Report

Ms. Sansoni presented the following extension requests:

Donald Mansberry – is requesting an extension of his water WB 5,8,9,12 renewal cycle which expired March 31, 2015 and his wastewater WWAE 2,3,4 renewal cycle which expired June 30, 2015. He completed 14 training hours of the required 30 training hours to renew. He is requesting an extension due to medical issues and provided documentation. Mr. Kyle motioned to approve an extension until September 30, 2016. Ms. Roland seconded the motion. The vote was unanimous. Motion carried.

Paul Zipf – is requesting an extension of his wastewater WWBE 1,2,3,4 renewal cycle which expired December 31, 2015. He completed 22 training hours of the required 30 training hours to renew. He is requesting an extension due to extenuating circumstances and medical issues but provided no medical documentation. Mr. Swanderski motioned to request medical documentation from Mr. Zipf. Mr. Kyle seconded the motion. The vote was unanimous. Motion carried.

Board Bylaws

Mr. Cantwell presented the amended bylaws to the Board. The bylaws were amended to ensure expired members have full authority while waiting to be reappointed by the Governor's office. Mr. Kyle motioned to adopt the bylaws as amended. Ms. Roland seconded the motion. The vote was unanimous. Motion carried.

Old and New Business

Mr. McNamara explained that the DEP Training Section receives a few storm water courses each year for drinking water and wastewater credit approval. Storm water management is strongly tied to drinking water source protection but the storm water connection to the wastewater system operator is not as obvious. Some course examples were presented and Mr. McNamara requested the Board's opinion on approving these types of courses for both drinking water and wastewater credits. DEP will continue to review the courses and keep the Board updated.

Comments from the Public

There were no comments from the public.

Mr. Steffy motioned to adjourn the meeting at 11:13 AM.