

**DEPARTMENT OF ENVIRONMENTAL PROTECTION  
STATE BOARD FOR CERTIFICATION OF  
WATER AND WASTEWATER SYSTEMS OPERATORS**

**Board Meeting Minutes**

**April 13, 2022**

**Room 105 / Teams Call**

**Board Members Present**

Ed Chescattie, Bureau of Safe Drinking Water (BSDW), DEP Secretary Designee (via Teams)

Mary Roland, Board Chairperson, Certified Water Operator (via Teams)

Mike Kyle, Lancaster Area Sewer Authority, Employee of a Political Subdivision (via Teams)

Mark Smith, Herbert, Rowland & Grubic, Inc., General Public (via Teams)

Jeff Bickel, Aqua PA, Inc., Official of Private System (via Teams)

Rachel Brennan, Penn State University, Teacher/Professor of Engineering (via Teams)

**Non-Board Members Present**

Laura Chambers, Board Secretary

Brian Chalfant, Policy Office

John Cantwell, Legal Counsel to the Board

Bill McNamara, BSDW (via Teams)

Lori Wise, BSDW (via Teams)

Bill King, BSDW (via Teams)

Shalini Moola, BSDW (via Teams)

Vesna Nelson, BSDW (via Teams)

**Public Present**

Russell Hendrickson, applicant, ALCOSAN – (via Teams)

Meeting was called to order at 10:03am.

**Approval of December 8, 2021 and February 9, 2022 Meeting Minutes**

Chairperson Roland motioned to approve the December 8, 2021 meeting minutes with one minor edit. Mr. Kyle seconded. Motion passed unanimously. Chairperson Roland motioned to approve the February 9, 2022 meeting minutes. Mr. Chescattie seconded the motion. Motioned passed unanimously.

## **Approval of New and Upgrade Applications**

Ms. Chambers presented the following new and upgrade license for Board consideration:

- 50 new water licenses
- 27 upgraded water licenses
- 35 new wastewater licenses
- 20 upgraded wastewater licenses
- 8 Operator in Training (OIT) upgrades

Mr. Bickel motioned to approve all the new and upgraded license applications. Chairperson Roland seconded the motion. Motion passed unanimously.

The Department received an OIT upgrade application for Jeremy Matozzo, for which Mr. Chescattie presented a summary. Chairperson Roland motioned to deny the OIT upgrade. Mr. Bickel seconded. Motion passed unanimously.

## **Reciprocity Requests**

### *Wastewater*

**William Schroder** – Holds a New York 4A Wastewater License that was issued on March 8, 2004 and expires on April 1, 2024. His application documents the following: 5 years, 4 months' experience working at Port Richmond WWTP, which is a Class A facility using subclasses 1,4; 4 years, 11 months' experience working at Hunts Point WWTP, which is a Class A facility using subclasses 1,4.

Mr. Schroder's experience was obtained at Class A facilities and an operator is required to have a minimum of 4 years of experience in order to obtain a Pennsylvania Class A license. **Therefore, the Department's determination is that Mr. Schroder has documented the adequate experience relative to a WWA-1.**

Regarding the comparison of examination questions, the applicant passed wastewater exams developed by ABC and administered in New York.

***The Department's recommendation: The Board should please review the examination information provided and vote on whether Mr. Schroder has documented that he has passed comparable examinations in the State of New York.***

Mr. Kyle motioned to approve Mr. Schroder's WWA-1 license. Chairperson Roland seconded. Motion passed unanimously.

**Edward Kwityn** – Holds a New Jersey S3 wastewater license that was issued on December 7, 2007 and expires on September 30, 2022. His application documents the following: 5 years, 1 month experience working at Township of Ocean Sewerage Authority, which is an A facility

using subclasses 1,4; 2 years, 8 months' experience working at Gloucester County Utilities Authority, which is an A facility using subclasses 1,4; 11 years, 8 months' experience working at Evesham Utilities Authority, which is a B facility using subclasses 1,4.

Mr. Kwityn's experience was obtained at A and B facilities and an operator is required to have a minimum of 4 years' experience in order to obtain a Pennsylvania Class A license. **Therefore, the Department's determination is that Mr. Kwityn has documented the adequate experience relative to a WWA-1, WWE4.**

Regarding the comparison of examination questions, the applicant passed wastewater exams developed by ABC and administered in New Jersey.

***The Department's recommendation: The Board should please review the examination information provided and vote on whether Mr. Kwityn has documented that he has passed comparable examinations in the State of New Jersey.***

Mr. Kyle motioned to approve Mr. Kwityn's WWA-1, WWE4 license. Chairperson Roland seconded. Motion passed unanimously.

#### *Water*

**David Jones** – Holds a Florida Class A Water Operator License that was issued on February 3, 2021 and expires on April 30, 2023. His application documents 5 years' experience working at Gainesville Regional Utilities Water Plant, which is a Class A facility using subclasses 1,7,8,10,11.

Mr. Jones's experience was obtained at a Class A facility and an operator is required to have a minimum of 4 years of experience in order to obtain a Pennsylvania Class A license. **Therefore, the Department's determination is that Mr. Jones has documented the adequate experience relative to a WA-1,8,11.**

Regarding the comparison of examination questions, the applicant passed water exams administered in Florida. Please see page 3 of the verification form for details regarding the exam Mr. Jones passed in Florida.

***The Department's recommendation: The Board should please review the examination information provided and vote on whether Mr. Jones has documented that he has passed comparable examinations in the State of Florida.***

Mr. Bickel motioned to approve Mr. Jones's WA-1,8,11 license. Chairperson Roland seconded. Motion passed unanimously.

**Jason Phillips** – Holds a Maryland Water 4 License that was issued on April 1, 2009 and expires on February 1, 2024. His application documents 13 years' experience working at Evitts Creek Water Company, which is a Class A facility using subclasses 1,7,8,10,11,12 and Distribution.

Mr. Phillips's experience was obtained at a Class A facility and an operator is required to have a minimum of 4 years of experience in order to obtain a Pennsylvania Class A license. **Therefore, the Department's determination is that Mr. Phillips has documented the adequate experience relative to a WA-1,7,8,10,11,12 and WE.**

Regarding the comparison of examination questions, the applicant passed wastewater exams developed by ABC and administered in Maryland.

***The Department's recommendation: The Board should please review the examination information provided and vote on whether Mr. Phillips has documented that he has passed comparable examinations in the State of Maryland.***

Chairperson Roland motioned to approve Mr. Phillips's WA-1,7,8,10,11,12 and WE license. Mr. Kyle seconded. Motion passed unanimously.

### **Board Secretary Report**

Ms. Chambers provided the following summary regarding exams for 2022:

- Number of exam **sessions held** thus far in 2022: **8**
- Number of exam **seats offered** thus far in 2022: **246**
- Number of exam **seats filled** thus far in 2022: **216**
- Number of additional exam sessions tentatively scheduled for remainder of 2022: **53**
- Number of additional exam seats tentatively offered for remainder of 2022: **2325**
  - Total number of computer exams for 2022: **32**
  - Total number of paper exams for 2022: **29**

### **Old and New Business**

Chairperson Roland announced Dr. Rachel Brennan informed her that this would be Dr. Brennan's last meeting as a member of the Board. Chairperson Roland and all Board members thanked Dr. Brennan for her five years of service.

Public meeting adjourned at 10:37 am.

The Board went into Executive Session at 10:49 am.

The Board reconvened for public session at 12:23 pm.

### **Criminal History Report**

Water Applicant 366203 requested certification for WE.

Water Applicant 364084 requested certification for WC-1,8,11 and WE.

Wastewater Applicant 262797 requested certification for WWA-1 and WWE4.

Wastewater Applicant 317886 requested certification for WWE4.

Chairperson Roland motioned to grant Operator 366203 WE certification. Mr. Kyle seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to grant Operator 364084 WC-1,8,11 and WE certification. Mr. Kyle seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to grant Operator 262797 WWA-1 and WWE4 certification. Mr. Kyle seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to grant Operator 317886 WWE4 certification. Mr. Smith seconded the motion. Motion passed unanimously.

### **Extension Requests**

Operator 246345 has a water license that expired on March 31, 2022. The operator was required to obtain 30 hours of training and has currently obtained 0 hours. The extension request claims extenuating circumstances.

Operator 249063 has a water license that expired on December 31, 2021. The operator was required to obtain 30 hours of training and has currently obtained 0 hours. The extension request claims extenuating circumstances.

Operator 198808 has a water license that expired on March 31, 2022. The operator was required to obtain 30 hours of training and has currently obtained 0 hours. The extension request documents extreme health-related circumstances and the applicant is requesting an extension of one year.

Operator 345919 has a water license that expired on September 30, 2021. The operator was required to obtain 8 hours of training and has currently obtained 7.5 hours. The extension request claims health-related conditions, as well as other extenuating circumstances.

Operator 211637 has a water license that expired on March 31, 2022. The operator was required to obtain 30 hours of training and has currently obtained 7 hours. The extension request claims The extension request documents military deployment. Operator is requesting an extension of one month from Board meeting date (May 13, 2022).

Operator 345773 has a water license that expired on December 31, 2021. The operator was required to obtain 8 hours of training and has currently obtained 21.5 hours; however, did not complete the mandatory security training during his first cycle. The extension request documents extreme health-related circumstances. Additionally, the operator did complete the mandatory security training on April 8, 2022.

Operator 200672 has a water license that expired on March 31, 2022. The operator was required to obtain 30 hours of training and has currently obtained 29.5 hours. The extension request documents extreme circumstances.

Chairperson Roland motioned that the candidate discussed during executive session to replace Dr. Brennan be recommended to move forward. Mr. Chescattie seconded. Motion passed unanimously.

Chairperson Roland motioned to deny the extension for Operator 246345. Mr. Kyle seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to deny the extension for Operator 249063. Mr. Smith seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to approve the extension for Operator 198808 through December 31, 2022. Mr. Bickel seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to deny the extension for Operator 345919. Mr. Bickel seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to approve the extension for Operator 211637 through May 31, 2022. Mr. Chescattie seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to approve the extension for Operator 345773 through April 8, 2022. Mr. Bickel seconded the motion. Motion passed unanimously.

Chairperson Roland motioned to approve the extension for Operator 200672 through April 22, 2022. Mr. Kyle seconded the motion. Motion passed unanimously.

Mr. Bickel motioned to adjourn. Multiple Board members seconded the motion. Meeting adjourned at 12:23 pm.