



STATE BOARD FOR CERTIFICATION OF SEWAGE ENFORCEMENT OFFICERS FINAL MINUTES | WEDNESDAY, June 25, 2025

BOARD MEMBERS PRESENT

Samuel D'Alessandro (telephone) Board Chair
Luke Helsel (telephone)..... Board Member
John Wagman (telephone) Board Member

DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) STAFF PRESENT

John Cantwell (telephone) Board Legal Counsel, DEP
Derrick Shearer.....Board Secretary, DEP
Brian Chalfant (telephone).....DEP, Policy Office
Janice Vollero.....DEP, BCW

CALL TO ORDER, INTRODUCTIONS, AND ATTENDANCE

The meeting was called to order by Samuel D'Alessandro, Chair, at 10:06 a.m. The meeting was held through Microsoft® Teams online, as well as in-person, in the 12th floor conference room of the Rachel Carson State Office Building, at 400 Market Street, Harrisburg, PA. A quorum was established.

APPROVAL OF PREVIOUS MEETING MINUTES (ACTION)

Chair D'Alessandro requested consideration of the May 7, 2025, draft meeting minutes.

Motion: Luke Helsel motioned to approve the minutes from May, with John Wagman seconding the motion. Motion passed unanimously.

SEO BOARD POSITIONS UPDATE

Janice Vollero voiced DEP's appreciation for everything PASEO does concerning the Precertification Academy and discussed the online participants for the implementation of the exam electronically. Moving forward DEP is fine tuning the implementation process to have candidates take the exam online through various methods. Essentially, the currently equipment used is going to be obsolete, and this is a way to modernize the exam. PASEO had forwarded a letter to the board to assist in the process to have an in-person test following their academy with the request to be the proctor; however, this must be done by DEP. Testing sites are being investigated as well as the possibility of bringing laptops to be used. This will be coordinated with PASEO at the conclusion of the academy, and the grey areas are hoped to be finalized some time after 2025.

Derrick Shearer provided information regarding the grading of the online exam versus the current process with the scantron system. The grades are currently being worked through to provide accurate information upon request to view.

CERTIFICATION OF SEWAGE ENFORCEMENT OFFICERS (ACTION)

Chair D'Alessandro requested feedback from the Board regarding the results of the Friday, June 13, 2025, SEO Certification Examination. Chair D'Alessandro reported 13 total candidates took the exam and of those 11 had passed. Vollero mentioned that DEP staff had taken the exam but need to acquire precertification's prior to being certified.

Motion: Chair D'Alessandro motioned to certify the 11 candidates who had passed the exam. Helsel voted to pass the motion, followed by John Wagman with a second. Motion passed unanimously.

NEW BUSINESS

Chair D'Alessandro asked if there was any new business to report and discuss. Vollero is going to be retiring and the appreciation of her time in this field was acknowledged.

PUBLIC COMMENTS

No members of the public were present in person or on telephone. No comments were made.

ADJOURNMENT

Chair D'Alessandro called for a motion to adjourn the meeting.

Motion: Wagman made a motion to adjourn the meeting, with Helsel seconding the motion. Motion passed unanimously. The meeting adjourned at 10:26 a.m.

NEXT MEETING

Wednesday, September 10, 2025