

**Solid Waste Advisory Committee
Meeting Minutes of September 25, 2025**

The following members were present:

Michele Nestor, Chair
Gordon Burgoyne, Vice Chair
Bob Anderson
Douglas Chew
Adam Finley
Brian Guzzone
Jason Leck
Joe Reinhart
Shannon Reiter
Kyle Rosato
Joanne Shafer
Ed Vogel
Bob Watts
Gerald Zona

The following SWAC members were absent:

Robert Barkanic
John Frederick
Gregg Pearson
Craig Potter

The following alternates were present:

Ian Irvin (on behalf of Robert Barkanic)

The following guests and Department of Environmental Protection (DEP) staff were present:

Jackie Binder	DEP Bureau of Waste Management (BWM)/Recording Secretary
Jodi Brennan	Clearfield County Planning and Solid Waste Authority
Bob Bylone	Pennsylvania Recycling Markets Center (PennRMC)
Chad Clancy	DEP BWM
Mimi Cooper	Centre County Recycling and Refuse Authority (CCRRA)
Evelyn Dyer	DEP BWM
Chancie Fielder	DEP BWM
Nikolina Gaudin	DEP Bureau of Regulatory Counsel (BRC)
Megan Gahring	Lawrence-Mercer County Recycling and Solid Waste
Laura Henry	DEP BWM/Liaison to the Committee
Lauren Imgrund	DEP Policy Office
Trent Machamer	PA Senate Policy Office

Amy Mazzella di Bosco	Greater Lebanon Refuse Authority (GLRA)/Professional Recyclers of Pennsylvania (PROP)
Tom Mellott	DEP BWM
Josh Neyhart	DEP Policy Office
Matt Osenbach	Senator Yaw's Office
Kylie Roush	DEP BWM
Jessica Shilladay	DEP BWM
Chris Solloway	DEP BWM
Jennifer Summers	PROP
Mark Vottero	DEP BWM
Mindy Waltemyer	York County Solid Waste Authority

SWAC Call to Order; Introduction of Members and Guests; Approval of Minutes of March 17, 2025; Old Business

Michele Nestor, Chair, called the meeting to order at 10:07 a.m. Committee Liaison Laura Henry conducted roll call. Chair Nestor called for a motion to approve the minutes of March 27, 2025; motion was made by Jason Leck and seconded by Gerald Zona. All approved, none opposed, and the motion carried unanimously. No old business was discussed.

Public Comment

Ms. Henry reviewed new procedures put in place by the DEP Policy Office to provide public comments at meetings. No public comments were presented or made for discussion

Action Item: Draft Technical Guidance Document (TGD), “Guidance Manual for Permitting of New Commercial Hazardous Waste Treatment and Disposal Facilities”

Chad Clancy, Division of Hazardous Waste Management, DEP Bureau of Waste Management, provided updates on the draft final TGD for new hazardous waste treatment and disposal facilities subsequent to accepting public comments. Thirty-one (31) separate comments were received on the proposed guidance. No substantive changes were made to the TGD in response to public comments.

Mr. Clancy then outlined the four major steps for permitting these facilities. These steps include pre-application, Phase 1 application, Siting Team review, and permit decision. Mr. Clancy concluded by stating he anticipated finalization of the TGD in early 2026.

Joe Reinhart raised questions about recent federal funding cuts that defunded/dismantled the federal environmental justice program and how this would impact the program. Mr. Clancy replied that states were required to remove references to environmental justice from their federal agreements, but DEP continued to follow state environmental justice policy and practice.

Mr. Reinhart also asked whether the requirements of the TGD applied to redevelopment of a brownfield or greenfield. Mr. Clancy indicated the TGD pertained to development of a greenfield.

Informational Item: Draft Revised TGD, “Performing Hazardous Waste Facility Inspections”

Tom Mellott, Division of Hazardous Waste Management, DEP Bureau of Waste Management, provided information on the revisions to the TGD on performing hazardous waste facility inspections.

Mr. Mellott stated that the TGD was last updated in September 2005 and since then there have been substantive changes needed to establish a formalized framework and general procedure for conducting hazardous waste (HW) facility inspections statewide. Generally, changes included the addition of necessary definitions, incorporation of the review of electronic systems in the inspection process, and standardization of the type and frequency of inspections conducted and the preparation for each. In addition to inspection types previously included, Administrative File Review was added.

Addition of inspection frequencies in the TGD was in accordance with the requirements of the RCRA Grant. Every Large Quantity Generator (LQG) and Pharmaceutical Reverse Distributor (RD) should be inspected once every 5 years, with an increased emphasis on conducting LQG inspections at generators located within an identified Environmental Justice area. This equals approximately 20% of the combined LQG and RD universe of these facilities every year. Five percent of the combined Small Quantity Generator (SQG) and Very Small Quantity Generator (VSQG) universe should be inspected annually. The biggest proposed change is the increase in frequency of inspection of TSDFs to quarterly; on average, they are inspected annually. This already exceeds the federal requirement for inspection once every 2 years. The actual number of facilities to be inspected is negotiated annually between DEP and EPA and is a part of the RCRA work plan.

Bob Anderson asked how DEP prioritizes inspections of these facilities, and whether the entire universe of facilities is inspected. Mr. Mellott responded that the respective Regional Offices select based on notification and compliance status, and whether an inspection will be conducted jointly with EPA. The entire universe of facilities is inspected.

New Business

No new business was discussed.

Chair Nestor stated that the next meeting of the Committee is scheduled for December 17, 2025.

Adjourn

Chair Nestor called for a motion to adjourn. The motion was made by Bob Anderson, seconded by Jason Leck. All approved, none opposed; the motion carried, and the meeting was adjourned at 10:36 a.m.