

<Regional> Public Meeting/Hearing  
<Location>  
<Date>

*Draft Agenda*

**12:30** Committee work session

**4:00** Break for dinner

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**5:30 Open House/Registration**

- Interaction with committee members
- Basin maps available for review

**6:00 Begin Public Meeting: *Introduction by Chairperson***

- Introduction of Regional Committee members
- Introduction of DEP Staff

**6:15 Background of Act 220 PowerPoint Presentation and Regional Priorities(Chair)**

- Statewide overview with emphasis on local interests
- Highlight the priorities that are statewide concerns and expand on priorities that are specific to the region

**7:00 Comments, Questions, and Answers with DEP staff and regional committee members**

- *Ground rules to be set by Chairperson, ie. 2 minute time limit per comment*

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**7:30 Formal Public Hearing**

- Chair accepts formal public testimony
  - Reads the document setting forth the “rules” for the Public Hearing
    - Must register in advance
    - If time permits, additional testimony will be accepted
    - Accept additional written testimony for 10 days
  - Comments will be compiled and given to regional committees for consideration in formulating the Plan. No formal response document will be prepared
- Stenographer captures oral testimony

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**Handouts:**

- PowerPoint presentation (regional chairpersons must provide a copy of their PowerPoint presentation at least 3 weeks in advance of the meeting/hearing, so that DEP can prepare handouts)
- Statewide list of regional priorities
- Universal Message/Fact Sheets
- Vision Statement