



## State Water Plan Update Potomac Regional Committee Meeting

**October 9, 2025**

1300 – 1500

Virtual Microsoft Teams Meeting and In-Person

Adams County Conservation District

670 Old Harrisburg Road, Gettysburg, PA 17325

---

### Minutes

---

#### COMMITTEE MEMBERS IN ATTENDANCE:

|                                                                                                                           |                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Patrick Bowling, P.G.<br>Adam McClain<br>Heidi Moltz<br>Kevin Moore, P.E.<br>Adrian Bouknight (DEP Non-Voting Member) (V) | Pat Naugle, P.E.<br>Travis Amsley (V)<br>Lance Anderson (V)<br>Chris Ardinger (V)<br>Thomas Hart (V) |
|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|

#### OTHERS IN ATTENDANCE:

|                                                                                       |                                                     |
|---------------------------------------------------------------------------------------|-----------------------------------------------------|
| James Horton – DEP<br>Dave Jostenski – DEP<br>Erin Rybacki – DEP<br>Jason Minnich (V) | Renee Thompson<br>Krish Patel (V)<br>Tomas Hart (V) |
|---------------------------------------------------------------------------------------|-----------------------------------------------------|

(V) – Attended Virtually

#### AGENDA:

| Time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Presenter | Topic                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------|
| 1300                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DEP       | <b>Welcome and Introductions</b> |
| <p>James Horton (DEP) welcomed all attendees to the meeting, noted that the session was being recorded, and provided guidance on the use of meeting technology as well as housekeeping procedures for the hybrid format. Attendance was documented through the online participants' log and an in-person log.</p> <p>James Horton introduced new members Travis Amsley (V), Lance Anderson (V), and Chris Ardinger (V).</p> <p>Both virtual and in-person participants introduced themselves.</p> |           |                                  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1305</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Chair</b> | <b>Administrative Items</b> <ul style="list-style-type: none"> <li>• <b>Elect Chair/Vice</b></li> <li>• <b>Finalize Draft Meeting Summary</b></li> <li>• <b>Public Comment</b></li> </ul> |
| <p><b>Administrative/Quorum Update</b><br/> Quorum: 10 voting members present; quorum not reached, elections deferred. James Horton explained the Chair's duties and asked for volunteers for Acting Chair. Adam McClain volunteered to serve as Acting Chair for the meeting. Adam McClain was confirmed as Acting Chair by unanimous verbal consent. Acting Chair McClain assumed responsibility for administrative items</p> <p>Acting Chair McClain asked for volunteers for Acting Vice Chair. Patrick Bowling volunteered to serve as Acting Vice Chair. An informal verbal vote was conducted; there being no opposition, Patrick Bowling was recognized as Acting Vice Chair for this meeting.</p> <p><b>Draft Meeting Summary:</b><br/> The draft meeting summary from the October 2024 meeting was distributed prior to the meeting. Acting Chair McClain asked if there were any corrections. No corrections were offered. The meeting minutes are ready for approval at a future meeting.</p> <p><b>Public Comment</b><br/> Acting Chair McClain opened the floor to verbal and chat comments. No comments were received.</p>                                                                                                                                                                                                                                                                                                          |              |                                                                                                                                                                                           |
| <b>1330</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>DEP</b>   | <b>DEP Update Presentation</b>                                                                                                                                                            |
| <p><b>Presentation Summary</b></p> <ul style="list-style-type: none"> <li>• <b>Act 220 Requirements</b> <ul style="list-style-type: none"> <li>◦ Established committee structure: 6 Regional Committees + 1 Statewide Committee.</li> <li>◦ Historic inventories/assessments: Extensive work completed in the 1980s.</li> <li>◦ CWPAs &amp; CARPs: Statewide screening identified areas at risk for water-availability issues; plans exist but are not the focus of this update.</li> <li>◦ Policies &amp; recommendations: Act 220 enabled policy development but no direct regulatory/enforcement authority (see Chapter 110; no fines or enforcement authority).</li> <li>◦ Act 220 does not prescribe what the plan must look like.</li> </ul> </li> <li>• <b>2009 Update</b> <ul style="list-style-type: none"> <li>◦ 150-page report, primarily a qualitative assessment.</li> </ul> </li> <li>• <b>2027 State Water Plan (SWP) Vision and Outputs</b> <ul style="list-style-type: none"> <li>◦ <b>Utility over volume:</b> Avoid producing inventories/assessments that aren't useful or are redundant with existing work.</li> <li>◦ <b>Forum and Expertise:</b> Regular committee meetings with an annual cycle are products of the SWP (presentations → toolkit updates → refreshed legislative recommendations). Public participation via webinars/meetings encouraged; bring experts together to inform policy.</li> </ul> </li> </ul> |              |                                                                                                                                                                                           |

- **Data:** Regional “Toolkits” that curate high-value water-resources information primarily for use by local governments. Start with a links webpage; may evolve to a story map or dashboard.
- **Updated Story Map** with region-specific sections
- **Timeline**
  - **October 2025 (now):** Vision and outputs introduced to committees.
  - **April 2026:** Form a workgroup in each region to define what belongs in the toolkit. What are important issues in the region and what information/resources would people need. Discuss a webinar series to pull in topic experts.
  - **October 2026:** Reconvene committees to review in-progress toolkits/story map, prepare for public hearing presentation for each regional committee (Act 220 requirement).
  - **April 2027:** Host public hearings; committees vote to advance regional content for the statewide plan.
  - **October 2027:** Vote to approve/disapprove the SWP. Final package will include (1) summaries of presentations/discussions, (2) toolkit updates with links, and (3) refreshed legislative priorities, with signature by the DEP Secretary and the Statewide Committee Chair.
- **Committee Membership & Recruiting**
  - Ongoing recruitment; DEP will pursue nominees provided by members.
  - Composition (23 volunteers): County government: county planning commission directors (2) or county conservation districts’ directors (2), non-county local government (3), agriculture: production (1) and horticulture (1), public water supply (1), public wastewater (1), industrial and commercial enterprises and energy development and production (3), environment and conservation (3), water resources management: Geologist (1), Engineer/Hydrologist/Geologist/Planner/Lawyer/Economist (3), compact or river basin commission representative (1), DEP employee, non-voting (1).
  - Nomination process: Interest in position + appropriate vacancy → letter of interest + nominating letter + résumé, addressed to Governor Shapiro; DEP review → oath of office → appointment letter.
  - **Open Vacancies for Potomac:** County Conservation District Director (2), County Government (CCD Director or County Rep) (2), Industrial (2), Agriculture (1), Horticulture (1), Environment (1), Local Government (non-county) (2)
- **Immediate Next Steps**
  - April (next spring): ~1-hour regional workgroup meeting (informal; no committee business) to define toolkit components and prioritize presentations. Volunteers requested.

Slides and the recording provide additional detail.

|             |              |                                      |
|-------------|--------------|--------------------------------------|
| <b>1400</b> | <b>ICPRB</b> | <b>Source Protection Partnership</b> |
|-------------|--------------|--------------------------------------|

Renee Thompson (ICPRB) provided an overview of the Potomac River Drinking Water Source Protection Partnership, highlighting its voluntary, collaborative framework and the broad network of agencies and utilities involved. The presentation summarized

the Partnership’s workgroups—including agriculture, PFAS, emergency response, outreach, and urban/industrial issues—and noted efforts to expand their focus to non-point source pollution and climate impacts. Renee also introduced ICPRB’s land-prioritization mapping project, which ranks parcels for drinking-water protection using multiple environmental metrics. Slides and the recording provide additional detail.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  |                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1430</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Committee</b> | <b>Discussion</b> <ul style="list-style-type: none"> <li>• <b>Establish Workgroup</b></li> <li>• <b>Presentation Recommendations</b></li> <li>• <b>Toolkit Ideas</b></li> </ul> |
| <p>James Horton discussed the objective of the workgroup: Bring stakeholders together to discuss what should be included in a Toolkit and the format it should take.</p> <p>James Horton asked for volunteers for workgroup. Adam McClain volunteered.</p> <p>Adam McClain recommended including representatives from local and county government on the workgroup. Pat Naugle agreed and added that representation should extend beyond the municipal level. Adrian Bouknight offered to contact the Pennsylvania Rural Water Association for potential participants, noting that Penn State Extension may also be an appropriate partner.</p> <p>Presentation Ideas:</p> <ul style="list-style-type: none"> <li>• PFAS in groundwater and private wells</li> </ul> |                  |                                                                                                                                                                                 |
| <b>1455</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>DEP</b>       | <b>Next Steps</b>                                                                                                                                                               |
| <p>Assemble workgroup meetings in April 2026</p> <p>Develop webinar series</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |                                                                                                                                                                                 |
| <b>1500</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Chair</b>     | <b>Adjourn</b>                                                                                                                                                                  |
| <p>Acting Chair McClain asked for any additional comments or thoughts. Hearing no other business, the meeting was adjourned at 14:52 pm by Acting Chair McClain.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |                                                                                                                                                                                 |

## ACTION ITEMS:

| <b>Task</b>                                                                                                    | <b>Responsible Party</b> |
|----------------------------------------------------------------------------------------------------------------|--------------------------|
| Follow up regarding workgroup participation, survey, next meetings, and recruiting                             | DEP                      |
| Assemble workgroup meeting in April 2026                                                                       | DEP                      |
| Contact the Pennsylvania Rural Water Association and Penn State Extension for potential workgroup participants | Adrian Bouknight         |