



**pennsylvania**  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



Office of External Affairs

# **Natural Gas Energy Development Program Grant Reimbursement and Reporting Training**

**October 18, 2013**

**Dial-in number for Audio: 1-877-668-4493**

**Access Code: : 640 884 584**

**WebEx Technical Support: 866-229-3239**

# Purpose of Webinar

- Provide information to help complete documents for grant reimbursement
- Familiarize grantee with grant reporting requirements and documents for project management
- Answer questions

# Agenda

- Review requirements in Attachment E of the grant agreement
- Review instructions for Statement of Expenditures
- Review Statement of Expenditures form

# Agenda (Continued)

- Review Quarterly Report form
- Review Final Report form
- Review Annual Follow-up Report form
- Answer Questions