

CHANGE ORDER

In-Scope

Out-of-Scope

Project: Benner Twp

Change Order No.: 1 Date: 5/21/21

Requisition No: GTAC7-4-106

Contractor: HDR Engineering

Regional PM: Cheryl Sinclair

Contractor PM: Matthew Blanchard

Description of Adjustment:

Increase project funding for project management (Task 1000), file/document review (Task 1020), and report prep (Task 2070) and decrease project funding for project meetings (Task 2200).

Reason / Justification for the Adjustment:

As discussed during the May 12, 2021 teleconference, HDR contacted additional county and municipal offices to discuss the properties along High Tech Road. Benner Township located additional documents that can be viewed at their office. In addition, the sewer Authority can meet HDR at the site to review where the former septic systems may have been located. Additional funding is requested for general PM duties, to conduct a site visit, and to include the information in the Due Diligence report, as request by the PADEP PO.

Schedule Impact:

None.

Current Project Budget: \$38,260.15

Cost of Change Order: \$0.00

Task:	<u>1000</u>	<u>\$517.00</u>
	<u>1020</u>	<u>\$1,331.00</u>
	<u>2070</u>	<u>\$1,824.31</u>
	<u>2200</u>	<u>-\$3,672.31</u>
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New Project Budget: \$38,260.15

<u>Matthew C. Blanchard</u>	<u>5/19/2021</u>
Contractor Representative	Date
<u>s/ Leon Thornton Jr</u>	<u>5/19/2021</u>
DEP Project Manager	Date
<u>Cheryl Sinclair</u>	<u>5/19/2021</u>
DEP Supervisor/Manager	Date
<u>Audrey Brucce</u>	<u>5/19/21</u>
DEP ECP Manager/Division Chief	Date
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DEP Contract Manager	Date

Estimate Attached

Work Plan Addendum Attached

Revised Schedule Attached

**Task Summary: Change Order 1
Benner Township Site
Requisition Number GTAC7-4-106
May 2021**

WBS	Current Task Authorization	Est. Remaining Funding (as of 5/15/21)	Change Order 1 Funding Request	New Total Authorization
Task 1000- Project Management	\$ 1,772.69	\$ 452.68	\$ 517.00	\$ 2,289.69
Task 1010- Project Planning	\$ 10,934.46	\$ 911.54		\$ 10,934.46
Task 1020- File/Document Review	\$ 11,585.94	\$ 1,048.40	\$ 1,331.00	\$ 12,916.94
Task 2070- Report Preparation	\$ 7,785.38	\$ 1,337.76	\$ 1,824.31	\$ 9,609.69
Task 2200- Project Meetings	\$ 6,181.68	\$ 5,738.78	\$ (3,672.31)	\$ 2,509.37
Totals	\$ 38,260.15	\$ 9,489.16	\$ -	\$ 38,260.15

**Cost Estimate: Change Order 1
Benner Township Site
Requisition Number GTAC7-4-106
May 2021**

WBS	Description	Classification	Hours / Quantity	Unit Rate	Cost Estimate	Comments
1000	Project Management				\$517.00	
1000.01	PM, PSR					
	Blanchard, Matthew	Project Manager/Sr. Environmental Scientist	4	\$129.25	\$517.00	Prep PSRs (2), DEP communications, invoice reviews, PM duties
1020	File/Document Review				\$1,331.00	
1020.01	Visit to Benner Twp, review twp. docs				\$1,331.00	
	Blanchard, Matthew	Project Manager/Sr. Environmental Scientist	8	\$129.25	\$1,034.00	Site visit to meet twp and sewer authority, review docs
	Tarbell, Chelsea	Environmental Scientist	5	\$59.40	\$297.00	Update site maps with sewer information
2070	Report Prep				\$1,824.31	
2070.01	Update Due Diligence Report				\$1,824.31	
	Blanchard, Matthew	Project Manager/Sr. Environmental Scientist	10	\$129.25	\$1,292.50	Update report with twp info, address draft report comments from PADEP
	McMonagle, Thomas	Sr. Program Manager	1	\$195.49	\$195.49	QC final DD document
	Eskin, Connie	Admin Asst	4	\$84.08	\$336.32	Assemble final DD document
Total					\$3,672.31	