

WEBSITES WITH THE 2017 HAZARDOUS WASTE REPORTING INSTRUCTIONS AND FORMS

American Resource Management - Easitrack 2017

<http://www.arminc.net>

This website gives generators and TSDR facilities the ability to complete and submit their 2017 Hazardous Waste Report online using the online web forms (EasiTrak 2017).

If completing and submitting your report online using the Easitrak website, please mail a signed copy of the Easitrak “Certification Document” that is provided when you click the “Submit to State” button, to the address below.

U.S. EPA

<https://rcrainfo.epa.gov/rcrainfoweb/action/main-menu/view>

This web address is for the 2017 Hazardous Waste Report Instructions and Forms

Pennsylvania DEP

<http://www.dep.pa.gov/Business/Land/Waste/SolidWaste/HazardousWaste/Pages/Information-for-Hazardous-Waste-Generators.aspx#.Vm7FjvMo7AR>

This web address contains several links to items pertaining to hazardous waste and generators of hazardous waste.

If you are unable to use these sources to obtain your instructions and forms, you may contact the DEP at 717-783-9183 or at rfinkel@pa.gov

Using U.S. EPA file specification to submit flatfiles

Sites with existing databases may use the RCRAInfo File Specification Guide to create files that may be submitted to DEP. You can find the specification guide for the 2017 report at

https://rcrainfo.epa.gov/rcrainfo/newsalerts/miscellaneous/2017_br_file_specs.pdf

Do not use earlier versions of the guide. Files may be submitted to DEP using the following e-mail address, rfinkel@pa.gov.

PENNSYLVANIA REPORTING REQUIREMENTS – DIFFERENCES FROM THE U.S. EPA

Pennsylvania reporting requirements differ from those of the U.S. EPA only in that Pennsylvania requires hazardous waste that is exported to foreign countries to be reported in the Biennial Report. In Pennsylvania there are also a few sites that ship all the hazardous waste they generate to foreign countries. Those few sites, if they are large quantity generators, need to report in Pennsylvania (the U.S. EPA does not require those sites to report).

For sites that normally do not meet the reporting requirements, but are reporting in 2017 due to one-time activities, only the waste from the one-time activity needs to be reported.

PA DOES NOT REQUIRE FORM OI

RCRA SUBTITLE C SITE IDENTIFICATION FORM

In 2001 the RCRA Subtitle C Site Identification Form (EPA Form 8700-12) became part of the biennial report for the first time. This form is used to apply for an EPA ID Number and to update basic site information (a subsequent notification) in the RCRAInfo database. When the RCRA Subtitle C Site Identification form is submitted as part of the hazardous waste biennial report it is used as a Subsequent Notification which will update your sites information in RCRAInfo. RCRAInfo is the main U.S. EPA database for site information relating to hazardous waste. It is important that this form be filled out completely and accurately and signed. You may view the information that the US EPA has in their database for your site and for other sites at,

<https://www3.epa.gov/enviro/>

PLEASE NOTE: When completing Section 10, Type of Regulated Waste Activity, you are asked for the status of your site as of the date you **are** completing the form. You **are not** asked for the status of your site during the reporting year.

RETURN COMPLETED FORMS TO:

IF USING THE U.S. POSTAL SERVICE

**PA DEP
BUREAU OF WASTE MANAGEMENT
PO BOX 8550
HARRISBURG PA 17105-8550**

IF USING FED EX OR UPS

**PA DEP
BUREAU OF WASTE MANAGEMENT
400 MARKET ST 14TH FLOOR
HARRISBURG PA 17101-2301**

IF USING E-MAIL VIA THE INTERNET

rfinkel@pa.gov

**SEND ONLY ORIGINALS TO DEP
REPORTS SENT TO DEP ARE TO BE SENT TO THE CENTRAL OFFICE IN
HARRISBURG AND NOT TO THE REGIONAL OFFICES
REMEMBER TO SIGN YOUR REPORT
THE U.S. EPA DOES NOT NEED A COPY**