

How to enroll in e-permitting for the Bureau of Waterways, Engineering, and Wetlands

This user guide will explain how to enroll in e-permitting for the Bureau of Waterways, Engineering, and Wetlands. This guide is for users who have already created a Greenport username and password. If you need to create a Greenport username and password, please reference that guide.

A. Logging in to e-permitting

1. Navigate to e-permitting <https://www.ahs.dep.pa.gov/ePermitting>.
2. Enter username and password.

B. Enrolling in e-permitting

1. From the e-permitting homepage access the Enrollment Dashboard.
2. Click 'Start a New Enrollment' button at the top of the screen.
3. Select the Bureau of Waterways, Engineering, and Wetlands, select the Continue button.
4. Select your submission type; EFA or Consultant.
 - a. For an EFA submitter, continue to Section D - Continuing enrollment as an EFA.
 - b. For a Consultant submitter, continue to Section C - Continuing enrollment as a Consultant.

C. Continuing enrollment as a Consultant

1. In Step 3 Identify the Company, enter the Access ID for the entity you would like access to, then select the Continue button.
2. In Step 4 Verify your Information, fill in the required fields, and select the Continue button.
3. Proceed to Section E - Review and Sign Security Agreement for the next step.

D. Continuing enrollment as an EFA

1. Fill in the information for Step 3. The required fields will change depending if you indicate you are submitting as an owner/applicant, consultant for an individual, or member of an organization. Once all required fields are entered select the Continue button.
2. Proceed to Section E - Review and Sign Security Agreement for the next step.

E. Review and Sign Security Agreement

1. Review the Security Agreement and select the Continue button.
2. Sign the Security Agreement and select the Continue button.

F. Submit Enrollment

1. Select the HERE link to review the information you've entered prior to submitting. If you are ready to submit, select the Submit button and you will be returned to your e-permitting Homepage.
2. The Bureau of Waterways, Engineering, and Wetlands dashboard icon will be on your e-permitting Homepage and you can begin draft applications while you wait for the enrollment submission to be reviewed.

Need help?

Below is contact information for DEP's help desk as well as specific contact information for each program area.

Help Desk Support Line:

Number: (717) 787-HELP (4357)

Hours: Monday to Friday 8:00 am to 4:30 pm

e-permitting Program Contacts

BWEW, Chapter 105 GP Registration

- RA-EPBWEWEPERDWET105@pa.gov
- <https://www.dep.pa.gov/Business/Water/Waterways/Pages/ePermitting.aspx>

Oil & Gas Surface: ESCGP3

- RA-ep-BOGMOGRE@pa.gov
- <https://www.dep.pa.gov/Business/Energy/OilandGasPrograms/OilandGasMgmt/Pages/ePermitting.aspx>

Oil & Gas Subsurface: UDOW, CDOW applications

- RA-ep-BOGMOGRE@pa.gov
- <https://www.dep.pa.gov/Business/Energy/OilandGasPrograms/OilandGasMgmt/Pages/ePermitting.aspx>

Mining: Bituminous Surface Mine, NOI, Annual Production Report, HMR Quarterly Report

- RA-epminingpermits@pa.gov
- <http://www.dep.pa.gov/Business/Land/Mining/Pages/eInitiatives.aspx>

Radiation Producing Machine Renewal

- RA-EPBRPXRAYEPERMITT@pa.gov
- <http://www.dep.pa.gov/Business/RadiationProtection/Pages/ePermitting.aspx>

Storage Tanks: Invoices/Renewals, Amend Existing Facility, and Initial Facilities

- ra-tanks@pa.gov
- <http://www.dep.pa.gov/Business/Land/Tanks/Pages/ePermitting.aspx>

Asbestos Notifications

- Regional office contacts:
 - SWRO espeicher@pa.gov
 - SCRO kmatty@pa.gov
 - SERO RA-EPSEROAQREPORTS@pa.gov
 - NWRO Lisa McCartney: lmccartney@pa.gov
 - NCRO Andrea Ryder – aryder@pa.gov
 - NERO aschweitze@pa.gov
- <http://www.dep.pa.gov/Business/Air/BAQ/BusinessTopics/Pages/Asbestos.aspx>

Air Quality, GP5 and/or 5A New/Reauthorization

- RA-epair@pa.gov
- <http://www.dep.pa.gov/Business/Air/BAQ/Permits/Pages/GeneralPermits.aspx>

Chapter 102 Clean Water-General, Individual, E&S, ESCGP3 (coming February 2022)

- RA-EPChapter102@pa.gov

Waste Management: 8700-12 form

- RA-EP-8700-12NOTIFY@pa.gov