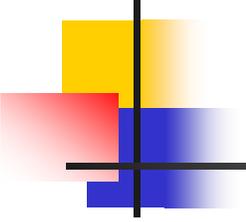


RFD*Online

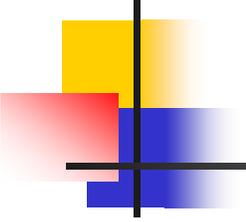
Training Seminar



Overview

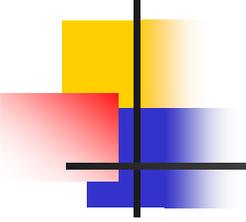
RFD*Online

- Used by RFD applicants
 - ✓ Industry representatives
 - ✓ Submit details of plan to build, install, modify equipment that may generate air pollution
 - ✓ Application received by Regional Office Air Program Permitting Staff
 - ✓ Request decision from DEP on need for plan approval/operating permit



Design Features

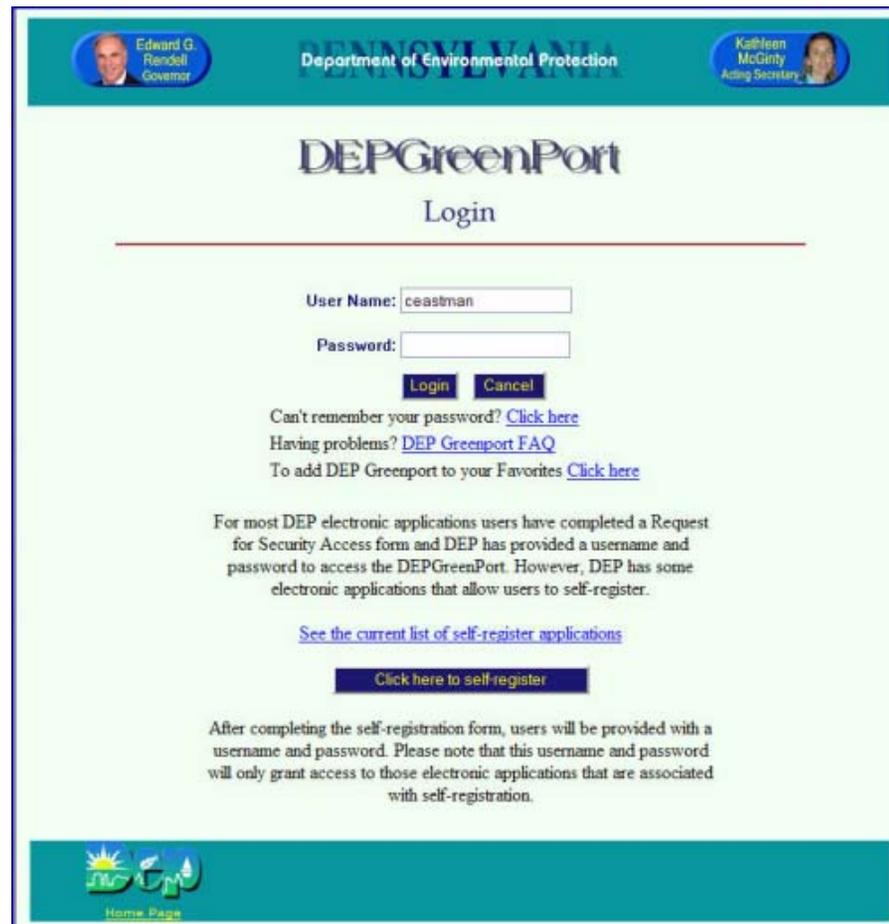
- Entry pages similar to paper forms
- Pre-submission Data Checks
- Online Help specific to each page
- Electronic document attachment
- Notes system for communication
- Application and final determination rendered in PDF format
- Review system for Regional AQ staff



Access and Login

- The "*GreenPort*" is the DEP's web portal.
- Log in to the *DEP GreenPort* to access ***RFD*Online***.
- www.depgreenport.state.pa.us is the web address for DEP's portal.

DEP GreenPort Login Screen



The screenshot shows the DEP GreenPort Login Screen. At the top, there is a teal header bar with the Pennsylvania Department of Environmental Protection logo and the names of Governor Edward G. Rendell and Acting Secretary Kathleen McGinty. The main content area is light green and features the DEP GreenPort logo and the word "Login" centered. Below this, there are input fields for "User Name" (containing "ceastman") and "Password". There are "Login" and "Cancel" buttons. Below the buttons, there are links for "Can't remember your password?", "Having problems? DEP Greenport FAQ", and "To add DEP Greenport to your Favorites". A paragraph explains that for most DEP electronic applications, users have completed a Request for Security Access form. A link "See the current list of self-register applications" is provided, along with a "Click here to self-register" button. A final paragraph states that after self-registration, users will be provided with a username and password, which only grants access to associated electronic applications. At the bottom, there is a teal footer bar with a logo and the text "Home Page".

Department of Environmental Protection

DEP GreenPort

Login

User Name:

Password:

Can't remember your password? [Click here](#)

Having problems? [DEP Greenport FAQ](#)

To add DEP Greenport to your Favorites [Click here](#)

For most DEP electronic applications users have completed a Request for Security Access form and DEP has provided a username and password to access the DEP GreenPort. However, DEP has some electronic applications that allow users to self-register.

[See the current list of self-register applications](#)

After completing the self-registration form, users will be provided with a username and password. Please note that this username and password will only grant access to those electronic applications that are associated with self-registration.

Home Page

Self-Registration

Department of Environmental Protection

Self Registration

For most DEP electronic applications users have completed a Request for Security Access form and DEP has provided a username and password to access the DEPGreenPort. However, DEP has some electronic applications that allow users to self-register.

If you are sure that the application you wish to access is on the [list of applications which allow users to self-register](#) you may begin the self-registration process.

To begin self-registrion, please enter your first and last names, then click on the "Continue Account Creation" button.

First Name

Last Name

[Continue Account Creation](#) [Cancel](#)



[Home Page](#)

Enroll to Access RFD* Online



Self Registration

Based on your first and last names, your username for the DEP Greenport will be USERT. Please complete your registration by filling in the rest of the requested information and click on the "Create Account" button.

Username

First Name

Last Name

E-Mail

Phone

Street

City

State

Zip Code

Password Hint Question

Password Hint Answer

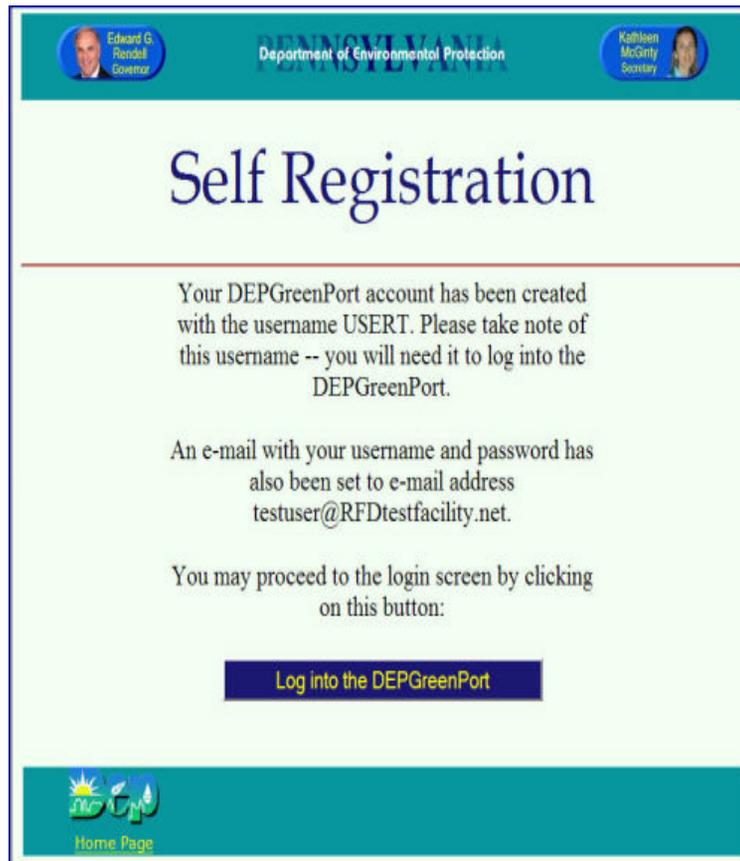
Password*

Confirm Password*

*Passwords must be at least 5 characters long and must contain at least one letter and one number

[Home Page](#)

Self-Registration Account Confirmation



The screenshot shows a web page with a teal header. On the left, there is a circular portrait of Edward G. Rendell, Governor of Pennsylvania. In the center, the text reads "PENNSYLVANIA Department of Environmental Protection". On the right, there is a circular portrait of Kathleen McGinty, Secretary. The main content area has a light green background and is titled "Self Registration". Below the title, there is a paragraph: "Your DEPGreenPort account has been created with the username USERT. Please take note of this username -- you will need it to log into the DEPGreenPort." This is followed by another paragraph: "An e-mail with your username and password has also been set to e-mail address testuser@RFDtestfacility.net." A third paragraph states: "You may proceed to the login screen by clicking on this button:". Below this text is a dark blue button with the text "Log into the DEPGreenPort" in yellow. At the bottom of the page, there is a teal footer containing a logo with a sun, a tree, and water, and the text "Home Page" below it.

Edward G. Rendell
Governor

PENNSYLVANIA
Department of Environmental Protection

Kathleen McGinty
Secretary

Self Registration

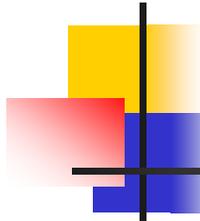
Your DEPGreenPort account has been created with the username USERT. Please take note of this username -- you will need it to log into the DEPGreenPort.

An e-mail with your username and password has also been set to e-mail address testuser@RFDtestfacility.net.

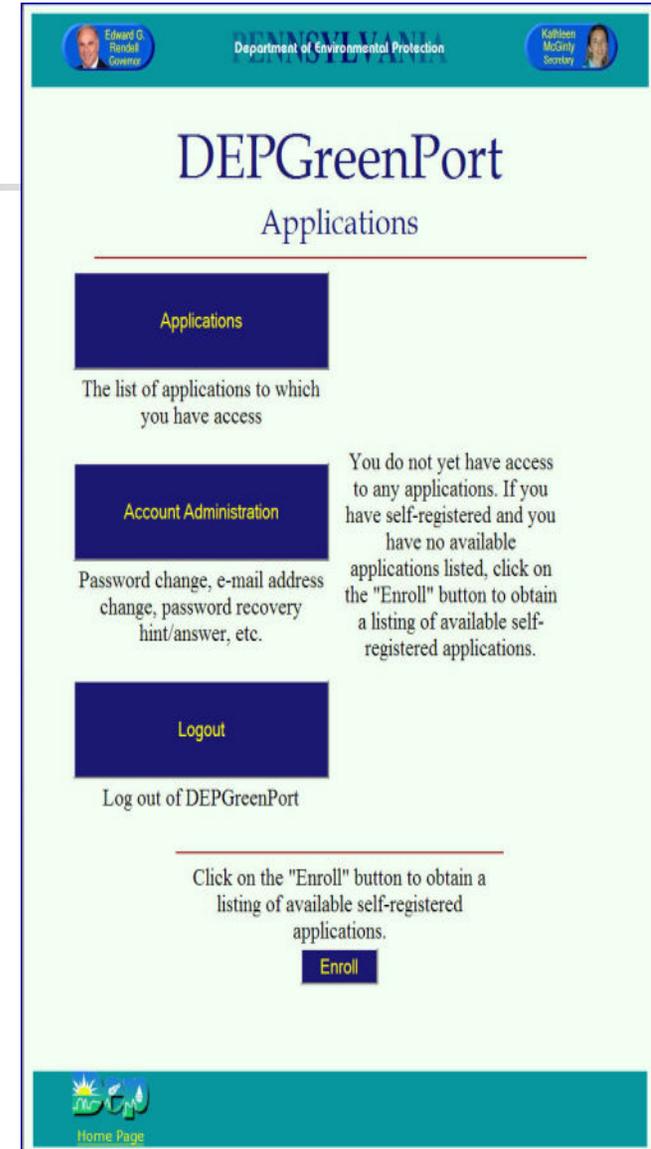
You may proceed to the login screen by clicking on this button:

[Log into the DEPGreenPort](#)


Home Page



Applications Menu



Edward G. Rendell
Governor

Department of Environmental Protection

Kathleen McKinley
Secretary

DEPGreenPort Applications

Applications

The list of applications to which you have access

Account Administration

Password change, e-mail address change, password recovery hint/answer, etc.

You do not yet have access to any applications. If you have self-registered and you have no available applications listed, click on the "Enroll" button to obtain a listing of available self-registered applications.

Logout

Log out of DEPGreenPort

Click on the "Enroll" button to obtain a listing of available self-registered applications.

Enroll


Home Page

Applications Menu Enrollment



The screenshot shows the DEP GreenPort Applications menu. At the top, there is a header with the Pennsylvania Department of Environmental Protection logo and the names of Governor Edward G. Rendell and Acting Secretary Kathleen McGinty. The main heading is "DEP GreenPort Applications". Below this, there are three main menu items: "Applications", "Account Administration", and "Logout". The "Applications" item is highlighted with a blue box and contains the text "The list of applications to which you have access". The "Account Administration" item is also highlighted with a blue box and contains the text "Password change, e-mail address change, password recovery hint/answer, etc.". The "Logout" item is highlighted with a blue box and contains the text "Log out of DEP GreenPort". To the right of the "Account Administration" item, there is a "Reporting" section with a blue box labeled "RFD Online" and the text "Air Quality Request for Determination". At the bottom of the page, there is a "Home Page" link and a footer with the text "Last Modified on 01/24/2007 11:29:29".

Edward G. Rendell
Governor

PENNSYLVANIA
Department of Environmental Protection

Kathleen McGinty
Acting Secretary

DEP GreenPort Applications

Applications
The list of applications to which you have access

Account Administration
Password change, e-mail address change, password recovery hint/answer, etc.

Logout
Log out of DEP GreenPort

Reporting
RFD Online
Air Quality Request for Determination

Click on the "Enroll" button to obtain a listing of available self-registered applications.

Enroll

Home Page

Last Modified on 01/24/2007 11:29:29

Trading Partner Agreement



**DEPARTMENT OF ENVIRONMENTAL PROTECTION
TRADING PARTNER AGREEMENT (01/13/03)**

Identification: Your name and password are identifying you. If you are using another person's name and password, you are submitting false information. If someone else has access to your name and password, notify us immediately.

Security Procedure: When you send us information, we will display it as it will appear in the Department of Environmental Protection's official record. If you have corrections to make to the displayed information, resubmit the information or click on the "Cancel" button. **Do not click the "Submit" button if the information is incorrect.** If the information is correct, click the "Submit" button to make it part of DEP's official record.

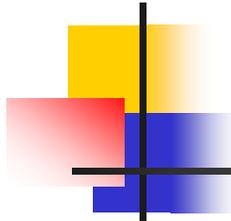
False Reporting: You are submitting official information. Any false statement is subject to substantial civil and criminal penalties, including 18 P.S. § 4904 (unsworn falsification to authorities). If you discover that the information you submitted is incorrect, notify us immediately.

Electronic Signature: When you click a button labeled "I Agree" or "Submit," it has the same legal effect as a written signature under the Electronic Transactions Act, 73 P.S. § 2260.101 et seq.

Confidential Information: You must identify any confidential information. Any information that is not identified as confidential will be treated as public information. The Department will notify you if it does not agree that the identified information is confidential.

Paper Submission: If you do not want to submit information electronically, click the "I Don't Agree" button.

Agreement: By clicking the "I Agree" button, you agree to be bound by the terms of this Trading Partner Agreement, which shall be governed by the laws of Pennsylvania and enforced in Pennsylvania courts.



User Home

RFD Online

Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality



Welcome User

Create New RFD

Facility Name: RFD Test Facility 1

Region	RFD Number	RFD Project Description	Status
Southwestern 2		Modification project test	Complete
Southwestern 1		New construction project test	In Progress

Facility Name: RFD Test Facility 2

Region	RFD Number	RFD Project Description	Status
Harrisburg	3	Remediation project test	Submitted

Facility Name: RFD Test Facility 3

Region	RFD Number	RFD Project Description	Status
Norristown	4	Other project test	Revision

Facility Name: RFD Test Facility 4

Region	RFD Number	RFD Project Description	Status
Harrisburg	5	New construction project test	Determination Approved

Facility Name: Sample Fac

Region	RFD Number	RFD Project Description	Status
Allegheny Co	6	vxvxcvxv	In Progress

Facility Name: jhfyjghgi

Region	RFD Number	RFD Project Description	Status
Southwestern	7	vgkgkuhij	In Progress

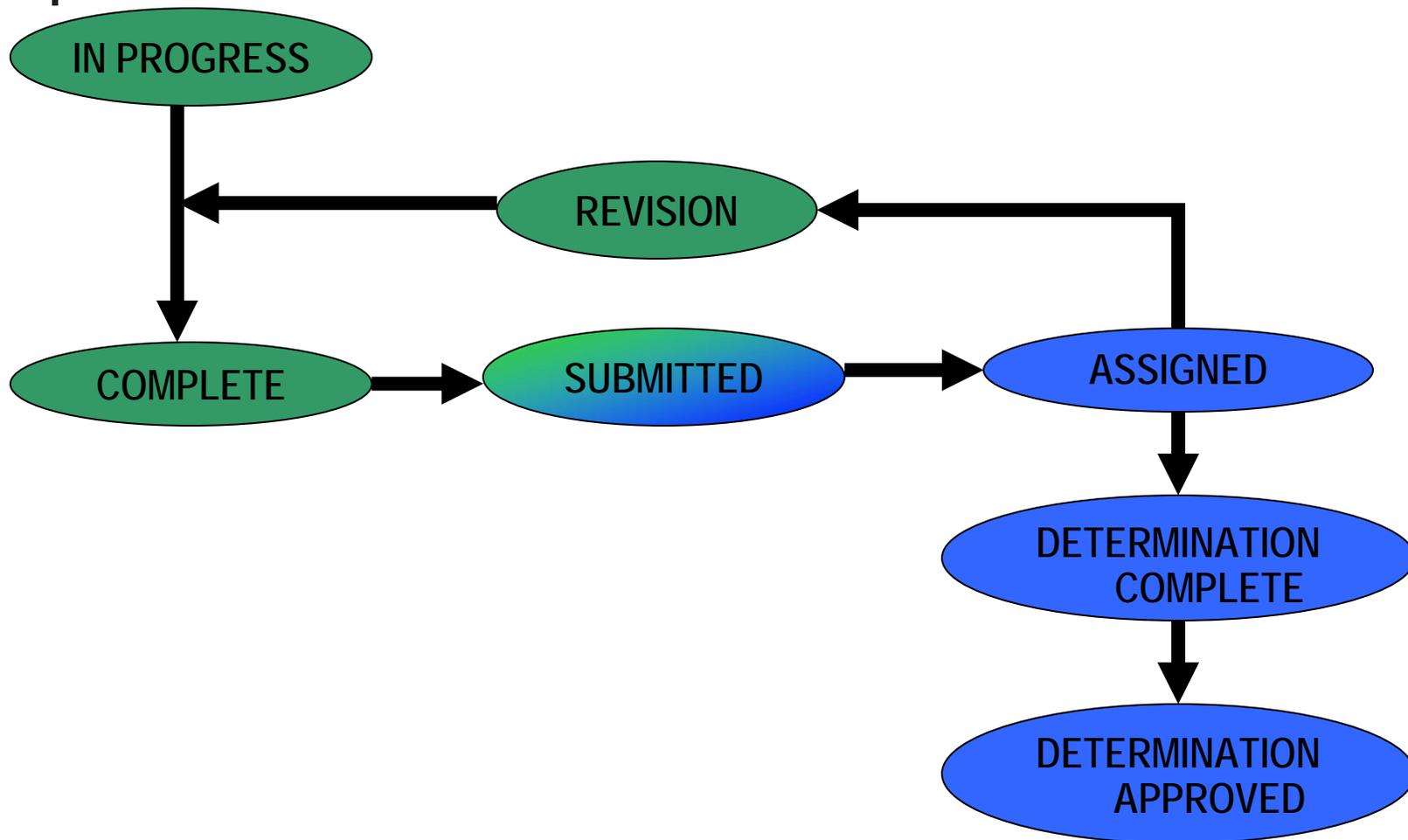
Facility Name: 33were

Region	RFD Number	RFD Project Description	Status
Harrisburg	8	dfgdgg	In Progress

Please enter a submission code received via email

Submission Code:

Stages of RFD Application



Create New RFD



Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality



Request For Determination Application

Please fill out one or more of the following fields.

Employer ID Number - Plant Code:	<input type="text"/>	-	<input type="text"/>
Facility Name:	<input type="text"/>		
PF ID:	<input type="text"/>		
Permit Number:	<input type="text"/>		

Facility Search Results



Request For Determination Application

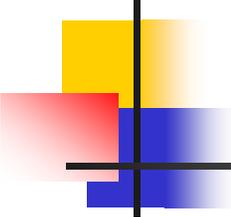
We found following facilities based on your search.

Select	PF ID	RFD Facility ID	Facility Name
<input type="radio"/>		4	RFD Test Facility 4
<input type="radio"/>		3	RFD Test Facility 3
<input type="radio"/>		1	RFD Test Facility 1
<input type="radio"/>		2	RFD Test Facility 2
<input type="radio"/>	Create New Facility		

New Facility RFD Project Details

The screenshot shows a web-based form titled "Request For Determination Application" from the Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Air Quality. The form is divided into several sections for data entry:

- Company/Facility Information:** Includes fields for Facility/Company Name (containing "Test Facility 3"), Employer ID Number, Plant Code, and Permit Number.
- Location:** Includes dropdown menus for County and Municipality.
- Exemption from Plan Approval:** A list of checkboxes for various source categories, such as "Minor Sources or classes of sources, pursuant to 25 Pa. Code Section 127.14(a)(1)-(7)".
- Exemption from Operating Permit:** A list of checkboxes for other exemptions, such as "Other sources and classes of sources of minor significance, pursuant to 25 Pa. Code Section 127.14(a)(8)".
- Project Details:** Includes a Project Type dropdown menu and a field for the Total number of sources in project.
- Project Description:** A large text area for providing details about the project.
- Navigation:** "Continue" and "Cancel" buttons at the bottom.



Main Menu



Report Status **In Progress**

-  Home
- Bookmarks
- View Exemption List
- Auto Exemption Check
- Facility Details
- RFD Project Details
- RFD Contacts
- Sources
 - Source - CU
 - Source Details
 - Source Emissions
 - Portable Source Details
- Exemption History
-  Document Attachments
- Notes
 - Read
 - Write
- Start Submission

Return to User Home

Auto Exemption Check



Report Status **In Progress**

[Home](#)
[Bookmarks](#)
[View Exemption List](#)
[Auto Exemption Check](#)
[Facility Details](#)
[RFD Project Details](#)
[RFD Contacts](#)
[Sources](#)
[Exemption History](#)
[Document Attachments](#)
[Notes](#)
[Read](#)
[Write](#)
 [Start Submission](#)
[Return to User Home](#)

Request For Determination Application [Bookmark This Page](#)

Automatic Exemption Check for Test Facility 1

RFD #: 2 RFD Facility Name: Test Facility 1

Exemption from Plan Approval/Operation Permit

Select all that apply (see Instructions):

- Air conditioning or ventilation systems not designed to remove pollutants generated by or released from other sources.
- Combustion units rated at 2.5 million or less Btus per hour of heat input.
- Combustion units with a rated capacity of less than 10 million Btus per hour of heat input fueled by natural gas supplied by a public utility or by commercial fuel oils which are No. 2 or lighter-viscosity less than or equal to 5.82 C St—and which meet the sulfur content requirements of § 123.22 (relating to combustion units). Combustion units converting to fuel oils which are No. 3 or heavier-viscosity greater than 5.82 C St or contain sulfur in excess of the requirements of § 123.22 require approval. For the purpose of this section, commercial fuel oil shall be virgin oil which contains no reprocessed, recycled, or waste material added.
- Sources used in residential premises designed to house four or less families.
- Space heaters which heat by direct heat transfer.
- Mobile sources.
- Laboratory equipment used exclusively for chemical or physical analyses.

Auto Exemption Confirmation



Request For Determination Application

Based on your selection below, you will be granted an automatic exemption.

Combustion units rated at 2.5 million or less Btus per hour of heat input.

Automated e-mails confirming this exemption will be sent to the following individuals:

Facility Requestor: **Robert Bihl (rbihl@state.pa.us)**

Please note that this exemption may be subject to further review by DEP Air Program staff. DEP regional office staff will contact you if additional information is required.

[Return to User Home Page](#)

Auto Exemption Notice



Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality



Request For Determination Application

Based on your responses, it is determined that your project qualifies for an automatic exemption.

Automated e-mails confirming this exemption have been sent to the following individuals:

Facility Requestor: **Robert Bihl (rbihl@state.pa.us)**

Please note that this exemption may be subject to further review by DEP Air Program staff. DEP regional office staff will contact you if additional information is required.

Thank you for using the Bureau of Air Quality's RFD*Online System

[Return to User Home Page](#)

Facility Details

RFDOnline Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Air Quality 

Request For Determination Application [Bookmark This Page](#)

Report Status: **In Progress**

Facility Details: Test Facility 1

RFD #: 4 RFD Facility Name: Test Facility 1

Region: WILLIAMSPORT
County: Centre Municipality: Port Matilda
Permit Number:
NAICS: Select NAICS Code - Description

Site Address

Address Line1:
Address Line2:
City:
State: Pennsylvania
Zip: 18896-7009

Mailing Address: (Same as above:)

Address Line1:
Address Line2:
City:
State: Select State
Zip:

Navigation:
Home
Bookmarks
View Exemption List
Auto Exemption Check
Facility Details
RFD Project Details
RFD Contacts
Sources
Exemption History
Document Attachments
Notes
Read
Write
 Start Submission
Return to User Home

RFD Project Details

RFD Online Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Air Quality 

Request For Determination Application [Bookmark This Page](#)

Report Status: **In Progress**

RFD Project Details for Test Facility 2

RFD #: 15 RFD Facility Name: Test Facility 2

Exemption from Plan Approval	Exemption from Operating Permit
Select all that apply (see instructions):	Select all that apply (see instructions):
<input type="checkbox"/> Minor Sources or classes of sources, pursuant to 25 Pa. Code Section 127.14(a)(1)-(7)	<input type="checkbox"/> Other sources and classes of sources of minor significance, pursuant to 25 Pa. Code Section 127.14(a)(8)
<input type="checkbox"/> Other sources and classes of sources of minor significance, pursuant to 25 Pa. Code Section 127.14(a)(8)	<input type="checkbox"/> Physical changes to sources of minor significance, pursuant to 25 Pa. Code Section 127.14(a)(9)
<input type="checkbox"/> Physical changes to sources of minor significance, pursuant to 25 Pa. Code Section 127.14(a)(9)	<input type="checkbox"/> Additional physical changes of minor significance that do not add new equipment, pursuant to 25 Pa. Code Section 127.14(c)(1)
<input type="checkbox"/> Additional physical changes of minor significance that do not add new equipment, pursuant to 25 Pa. Code Section 127.14(c)(1)	<input type="checkbox"/> Additional physical changes of minor significance that add new equipment, pursuant to 25 Pa. Code Section 127.14(c)(2)
<input type="checkbox"/> Additional physical changes of minor significance that add new equipment, pursuant to 25 Pa. Code Section 127.14(c)(2)	<input type="checkbox"/> Changes due to de minimus increases in emissions, pursuant to 25 Pa. Code Section 127.449

Project Type: Total number of sources in project:

Project Description:

Description of Project

RFD Contacts

RFD Online Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality

Report Status: **In Progress** [Bookmark This Page](#)

RFD Contacts for Test Facility 2

RFD #: 15 RFD Facility Name: Test Facility 2

Person Completing the form:

First Name:
Last Name:
Telephone: Ext:
Email:
Address Line 1:
Address Line 2:
City:
State: Zip:

Middle Initial:
Affiliation:
Fax:

Facility/Company's Contact:

Same as above:

First Name:
Last Name:
Telephone: Ext:
Email:
Address Line 1:
Address Line 2:
City:
State: Zip:

Middle Initial:
Affiliation:
Fax:

Navigation Menu:

- Home
- Bookmarks
- View Exemption List
- Auto Exemption Check
- Facility Details
- RFD Project Details
- RFD Contacts
- Sources
- Exemption History
- Document Attachments
- Notes
 - Read
 - Write
- Start Submission
- Return to User Home

Sources

The screenshot displays the 'Request For Determination Application' page in the RFD Online system. The header includes the RFD Online logo, the Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Air Quality, and the DEP logo. A navigation menu on the left lists various options, with 'Sources' and 'Source - C01' highlighted. The main content area shows a table of sources for 'Test Facility 2' with RFD # 15. The table lists two sources: C01 (FABRIC COLLECTOR) and D02 (Dust-Collector), both with a 'Detach' action. Below the table is an 'Add Source' button. The status 'In Progress' is shown in the top left of the main area, and a 'Bookmark This Page' link is in the top right.

Report Status **In Progress**

Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality

Request For Determination Application

Bookmark This Page

List of Sources for Test Facility 2

RFD #: 15 RFD Facility Name: Test Facility 2

Source ID	Source Short Name	Source Name	Action
15	C01	FABRIC COLLECTOR	Detach
14	D02	Dust-Collector	Detach

Add Source

Home
Bookmarks
View Exemption List
Auto Exemption Check
Facility Details
RFD Project Details
RFD Contacts
Sources
Source - C01
Source Details
Source Emissions
Portable Source Details
Exemption History
Document Attachments
Notes
Read
Write
Start Submission
Return to User Home

Source Details



Report Status **In Progress** Bookmark This Page

Request For Determination Application

Source Details for Source Name:

RFD #: 174	RFD Facility Name: HERSHEY FOODS CORP/HB REESE CANDY CO
County: Dauphin	Municipality: Derry

Source Name: Submitted on Previous RFDs Proposed/New

Source ID:

Source Name:

Installation Dt: 

Source Description:

Category Type:

Category Description:

Other:

Source Type: Stationary Portable **Duration (Days):**

Source Location:

Will the construction or modification of this source increase emissions from other sources at the facility?
 Yes No

Is the construction or modification of the source subject to 25 Pa. Code, Subchapter E, New Source Review (NSR) requirements or Prevention of Significant Deterioration (PSD) of Air Quality regulations?
 Yes No

Source Emissions

Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality

Report Status
In Progress

Request For Determination Application

[Bookmark This Page](#)

[Home](#)

[Bookmarks](#)

[View Exemption List](#)

[Auto Exemption Check](#)

[Facility Details](#)

[RFD Project Details](#)

[RFD Contacts](#)

[Sources](#)

[Source - CU](#)

[Source Details](#)

[Source Emissions](#)

[Portable Source Details](#)

[Exemption History](#)

[Document Attachments](#)

[Notes](#)

[Read](#)

[Write](#)

[Start Submission](#)

[Return to User Home](#)

Source Emissions for CU

List of Required Pollutants		Emission Amounts		Action
Pollutant	Calculation Method	Tons/yr	Lbs/hr	
CO	▼	[]	[]	
Hazardous Air Pollutants	▼	[]	[]	
NOX	▼	[]	[]	
PM10	▼	[]	[]	
PM2.5	▼	[]	[]	
Particulate	▼	[]	[]	
SOX	▼	[]	[]	
VOC	▼	[]	[]	

Add a new record

Pollutant Name
 CAS Number

-- Select a Pollutant --
-- Select a Calculation Methc --

Save
Undo

Pollutants that are listed in **bold** are required.

 (Emission Amount) for Hazardous Air Pollutants must not be less than the sum of all (Emission Amount) for particulate and VOC HAPs.

NOTE: Most pollutants need to be reported if greater than 0.5 TPY.
 The following pollutants need to be reported if greater than the amounts listed:

POLYCHLORODIPHENOLS (PCb)	0.01 TPY
MERCURY (Hg)	0.01 TPY
LEAD (Pb)	0.01 TPY
POLYCYCLIC ORGANIC MATTER (POM)	0.01 TPY
* DIOXINS	0.02 Lbs/Yr
* FURANS	0.02 Lbs/Yr

* Submit Lbs/Yr only

Portable Source Details



Report Status: **In Progress**

Request For Determination Application [Bookmark This Page](#)

Portable Source Details for Source Name: DO2

RFD #: 15 RFD Facility Name: Test Facility 2

County	Municipality	Duration	Source Location	Installation Dt	Actions
Franklin	Letterkenny	30 days	Location of Source	04/10/2007	
Franklin	Fannett	21 days	Location of Source	05/23/2007	Edit Detach

Add New Location

County:

Municipality:

Duration (Days):

Source Location:

Installation Dt:

Home

Bookmarks

View Exemption List

Auto Exemption Check

Facility Details

RFD Project Details

RFD Contacts

Sources

Source - DO2

Source Details

Source Emissions

Portable Source Details

Exemption History

Document Attachments

Notes

Read

Write

Start Submission

Return to User Home

Exemption History



Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality



Report Status **In Progress**

Request For Determination Application

 Bookmark This Page

-  Home
- Bookmarks
- View Exemption List
- Auto Exemption Check
- Facility Details
- RFD Project Details
- RFD Contacts
- Sources
- Exemption History
-  Document Attachments
- Notes
 - Read
 - Write
- Start Submission
- Return to User Home

Exemption History for Test Facility 2

RFD #: 15 RFD Facility Name: Test Facility 2

RFD #	Project Description
No previous RFDs found for this facility.	

Source Name	Date of Installation	Reason for Exemption		Action
		RFD	Exemption List	
No Exemption List found for this facility.				

Add new Exemption History

Source Name	Date of Installation	Reason for Exemption
<input type="radio"/> Existing <input type="text" value="Select Source"/>	<input type="text"/>	<input type="text" value="Select a Reason"/>
<input type="radio"/> New <input type="text"/>	<input type="text"/>	

Attach Documents

The screenshot shows the RFD Online web application interface. The header includes the RFD Online logo, the Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Air Quality, and a DEP logo. The main title is "Request For Determination Application". A left sidebar contains navigation links such as "Home", "Bookmarks", "View Exemption List", "Auto Exemption Check", "Facility Details", "RFD Project Details", "RFD Contacts", "Sources", "Exemption History", "Document Attachments", "Notes", and "Start Submission".

The main content area is titled "Document Attachments for Test Facility 2". It shows a table of attachments:

Type	Document Name	Document Description	File Size	Actions
Electronic	Source Map	Map of source	47 Bytes	Detach View
Electronic	MSDS	Data Sheet	83.79 KB	Detach View

Below the table, it states: "Combined file size of all attachments: 83.84 KB" and "Remaining space available: 9.92 MB".

Instructions for uploading a file attachment are provided:

1. Click the Browse... button below.
2. Navigate to the file you'd like to upload and click on the file name to select it.
3. Click **Open** (The file path should appear in the text box.)
4. Select the appropriate **Document Type** for the attachment.
5. Enter a **Document Description** that briefly describes the document.
6. Click **Attach** to upload the file.

A note states: "Note: Some files may take several minutes to upload, please be patient.."

The form includes the following fields and controls:

- Type: Electronic (with a Browse... button) and Mail-in Paper (with a Print Cover Sheet for Mail-in Attachments link).
- Document Name:
- Description:
- Confidential:
- Justification:

Buttons for "Attach" and "Undo" are located at the bottom of the form.

Write Notes

The screenshot shows the RFDOnline web application interface. At the top, there is a header with the RFDOnline logo on the left, the text "Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Air Quality" in the center, and the DEP logo on the right. Below the header, the page title is "Request For Determination Application".

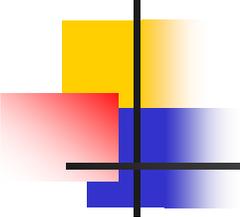
On the left side, there is a navigation menu with the following items:

- Report Status **In Progress**
- Home
- Bookmarks
- View Exemption List
- Auto Exemption Check
- Facility Details
- RFD Details
- RFD Contacts
- Sources
- Exemption History
- Document Attachments
- Notes
 - Read
 - Write
- Start Submission
- Return to User Home

The main content area is titled "Notes - Create/Edit Note for RFD Test Facility 3". It contains a form with the following fields:

- From:** rfd external rfdextuse
- Subject:** [Empty text box]
- Message:** [Large text area for writing the note]

At the bottom of the form, there are two buttons: "Save" and "Undo".



Submission

Start Submission

- Checks for completeness.
- Produces PDF summary of RFD.
- Notifies Regional RFD Approver.

Submission Checklist With Errors

RFD-Online Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Air Quality

Request For Determination Application Checklist

RFD #: 1 RFD Facility Name: Test Facility 1

1. The following checks were performed on your RFD Application. The results are displayed below.

Check Description	Result
<input checked="" type="checkbox"/> Person Completing the Form section is required	PASS
<input checked="" type="checkbox"/> Mailing Address of the Facility is required	PASS
<input checked="" type="checkbox"/> Site Address of the RFD Project is required	PASS
<input checked="" type="checkbox"/> At least 1 source must be attached to the RFD application	PASS

2. The following Sources must have an emission amount and calculation method code entered for all required pollutants.

Source	Result
<input checked="" type="checkbox"/> Source Emission values have been entered for all Sources attached to the RFD.	

3. The sum of individual VOC & PM10 HAP emission amounts should not be greater than the Hazardous Air Pollutant emission amount.

Source	Total HAPs	Sum of Individual HAPs
<input checked="" type="checkbox"/> 80 - 11	5.0	32.0

4. The sum of individual VOC HAP emission amounts should not be greater than the Criteria VOC emission amount.

Source	Criteria VOC	Sum of Individual VOC HAPs
<input checked="" type="checkbox"/> 80 - 11	8.0	32.0

5. The sum of individual PM10 HAP emission amounts should not be greater than the Criteria PM10 emission amount.

Source	Criteria PM10	Sum of Individual PM10 HAPs
<input checked="" type="checkbox"/> Individual PM10 HAP emission totals are less than or equal to Criterial PM10 amount.		

Tip: Before leaving this page to complete the items listed above, you may want to print this page for your reference by clicking the "Print" button below.

Submission Checklist—No Errors

 Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality 

Request For Determination Application Checklist

RFD #: 1 RFD Facility Name: Test Facility 1

1. The following checks were performed on your RFD Application. The results are displayed below.

Check Description	Result
<input checked="" type="checkbox"/> Person Completing the Form section is required	PASS
<input checked="" type="checkbox"/> Mailing Address of the Facility is required	PASS
<input checked="" type="checkbox"/> Site Address of the RFD Project is required	PASS
<input checked="" type="checkbox"/> At least 1 source must be attached to the RFD application	PASS

2. The following Sources must have an emission amount and calculation method code entered for all required pollutants.

Source	Total HAPs	Sum of Individual HAPs
<input checked="" type="checkbox"/> Source Emission values have been entered for all Sources attached to the RFD.		

3. The sum of individual VOC & PM10 HAP emission amounts should not be greater than the Hazardous Air Pollutant emission amount.

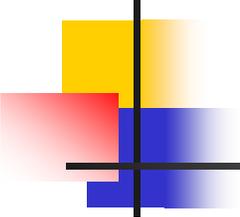
Source	Criteria VOC	Sum of Individual VOC HAPs
<input checked="" type="checkbox"/> Individual HAP emission totals are less than or equal to Hazardous Air Pollutant amount.		

4. The sum of individual VOC HAP emission amounts should not be greater than the Criteria VOC emission amount.

Source	Criteria PM10	Sum of Individual PM10 HAPs
<input checked="" type="checkbox"/> Individual VOC HAP emission totals are less than or equal to Criterial VOC amount.		

5. The sum of individual PM10 HAP emission amounts should not be greater than the Criteria PM10 emission amount.

Source	Criteria PM10	Sum of Individual PM10 HAPs
<input checked="" type="checkbox"/> Individual PM10 HAP emission totals are less than or equal to Criterial PM10 amount.		



RFD Draft Application



Adobe Acrobat 7.0
Document

No Alternate Signer



Request For Determination Application

The RFD application must be signed and submitted by the facility's Responsible Official/Authorized Designee. If you are not authorized to officially submit the application to DEP, you may designate an Alternate Signer to complete the submission process.

Are you the facility's Responsible Official/Authorized Designee who is authorized to sign and submit this RFD?

Yes, I will sign and submit the RFD application.
(Select this option if you are the facility's Responsible Official/Authorized Designee and are authorized to officially submit the application to DEP.)

No, I will designate an Alternate Signer to sign and submit the RFD application.
(Select this option if you are not authorized to officially submit the application to DEP and will designate an Alternate Signer as the facility's Responsible Official/Authorized Designee. Enter the e-mail address and last name of the Alternate Signer below.)

Alternate Signer Email Address:	<input type="text"/>
Re-enter Email Address:	<input type="text"/>
Alternate Signer Full Name:	<input type="text"/>

RFD Complete



Request For Determination Application

HERSHEY FOODS CORP/HB REESE CANDY CO

RFD #: 174	RFD Facility Name: HERSHEY FOODS CORP/HB REESE CANDY CO
RFD Status: COMPLETE	

- View the PDF version of this RFD

Attachment(s) to this RFD

Type	Document Name	Document Description	File Size	Actions
No Documents have been attached to this RFD Application....				

Combined file size of all attachments:
Remaining space available:

Continue	Click Continue to proceed with the submission process if you are the authorized representative.
Cancel	Click Cancel to abandon the current submission process and return the application to "In Progress" or "Revision" status.
Done	Click Done to submit RFD at a later time. RFD will remain in complete status until submission is finalized.

[Return to User Home Page](#)

ACT 69 – Confirm Submittal



Request For Determination Application

Electronic Signature and Submission of the RFD application to DEP

The Summary View page (the previous screen) presented you with an overall final look at the information you will be submitting to DEP if you select the **Yes, Submit** button below. The Summary View page also gave you an opportunity to revise and make modifications to data on any part of the submission. Please note that once you click the **Yes, Submit** button, your submission becomes an official DEP record, and you will not be able to change the information submitted. If you would like to review your submission again, click the **Previous** button to return to the Summary View.

*Pursuant to the [Pennsylvania Electronic Transactions Act - Act 69](#), effective January 15, 2000, you, as the responsible official, as defined under 25 Pa. Code §121.1, are about to engage in an electronic transaction with the Commonwealth of Pennsylvania. You, as the responsible official, are submitting official information as required by, and in accordance with, the provisions of the Air Pollution Control Act, the Act of January 8, 1960, P.L. 2119, as amended and its regulations under Title 25 of the Pennsylvania Code. Subject to the penalties of Pa. C.S. Section 4904 and 35 P.S. Section 4009(b)(2), you certify under penalty of law that, based on information and belief formed under reasonable inquiry, the statements and information contained in this submittal are true, accurate, and complete. You shall identify any other material information needed in this certification to also comply with section 113(c)(2) of the Clean Air Act.

Do you wish to submit your RFD Application?

RFD Submitted



Commonwealth of Pennsylvania
Department of Environmental Protection
Bureau of Air Quality



Request For Determination Application

HERSHEY FOODS CORP/HB REESE CANDY CO

RFD #: 174	RFD Facility Name: HERSHEY FOODS CORP/HB REESE CANDY CO
RFD Submission ID: 17561	
RFD Status: SUBMITTED	Date Submitted: 12/17/2007
RFD Submitted By: Robert Bihl	RFD Submitter Email: rbihl@state.pa.us

- View the PDF version of this RFD
- Print Cover Sheet for Mail-In Attachments

Type	Document Name	Document Description	File Size	Actions
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No Documents have been attached to this RFD Application....

Combined file size of all attachments:

Remaining space available:

[Return to User Home Page](#)

Alternate Signer



Request For Determination Application

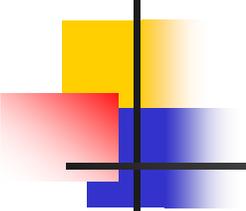
The RFD application must be signed and submitted by the facility's Responsible Official/Authorized Designee. If you are not authorized to officially submit the application to DEP, you may designate an Alternate Signer to complete the submission process.

Are you the facility's Responsible Official/Authorized Designee who is authorized to sign and submit this RFD?

Yes, I will sign and submit the RFD application.
(Select this option if you are the facility's Responsible Official/Authorized Designee and are authorized to officially submit the application to DEP.)

No, I will designate an Alternate Signer to sign and submit the RFD application.
(Select this option if you are not authorized to officially submit the application to DEP and will designate an Alternate Signer as the facility's Responsible Official/Authorized Designee. Enter the e-mail address and last name of the Alternate Signer below.)

Alternate Signer Email Address:	<input type="text" value="c-jnasta@state.pa.us"/>
Re-enter Email Address:	<input type="text" value="c-jnasta@state.pa.us"/>
Alternate Signer Full Name:	<input type="text" value="John Nasta"/>



Alternate Signer Email

From: RA-eprfdonline@state.pa.us
To: c-jnasta@state.pa.us
Cc: RA-eprfdonline@state.pa.us; rbihl@state.pa.us
Subject: Request For Determination (RFD) Application (RFD Number - 174 for HERSHEY FOODS CORP/HB REESE CANDY CO)

Sent: Mon 12/17/2007 11:14 AM

You are receiving this e-mail from DEP for the following reason:

Robert Bihl has designated you as the Alternate Signer for:

Request for Determination (RFD) #	174
Facility Name	HERSHEY FOODS CORP/HB REESE CANDY CO
Alternate Signer Submission Code:	1205713548
Submission Code Expires On:	01/17/2008
Project Description:	new bean roaster

This RFD has been completed in RFD*Online, but has not been submitted for DEP review. As the designated Alternate Signer for this RFD, you are considered to be the facility's Responsible Official/Authorized Designee and are expected to complete the RFD*Online submission process by 01/17/2008.

What steps should you take?

1. Access RFD*Online. Do you have an existing DEP GreenPort account?
Yes. Click www.DEPGreenPort.state.pa.us, logon, and access RFD*Online. Your RFD*Online User Home Page will display.
No. Click www.DEPGreenPort.state.pa.us and click the **CLICK HERE TO SELF-REGISTER** button. The Self Registration Page will display. Follow the instructions to create a DEP GreenPort account and login to the GreenPort. Click the **ENROLL** button on the DEP GreenPort Applications Page and select RFD*Online from the list of available applications. The Applications Page will display and a link to RFD*Online will be provided. Click this link to display the RFD*Online User Home Page.
2. Enter the Alternate Signer Submission Code 1205713548 in the Submission Code field on the bottom left of the User Home Page and click the **CONTINUE** button. (Note that this code is only valid for 1 month from the date of this e-mail notification.) The Complete Home Page will display and will provide links to view the PDF file of the completed RFD, any notes associated with the RFD, and any electronic documents attached to the RFD.
3. Click the **CONTINUE** button on the Complete Home Page to complete the RFD*Online submission process.

If you have any questions, need assistance with the process, or believe you have received this e-mail in error, please call the Help Desk at (717) 705-3768 between the hours of 8:00 AM to 4:30 PM or e-mail ep-efactshelpdeskteam@state.pa.us

Note: This is an automated e-mail message. Please do not reply to this e-mail.

Thank you for using RFD*Online!

RFD Complete



Request For Determination Application

HERSHEY FOODS CORP/HB REESE CANDY CO

RFD # 174	RFD Facility Name: HERSHEY FOODS CORP/HB REESE CANDY CO
RFD Status: COMPLETE	

- View the PDF version of this RFD

Attachment(s) to this RFD

Type	Document Name	Document Description	File Size	Actions
No Documents have been attached to this RFD Application....				

Combined file size of all attachments:
Remaining space available:

Continue	Click Continue to proceed with the submission process if you are the authorized representative.
Cancel	Click Cancel to abandon the current submission process and return the application to "In Progress" or "Revision" status.
Done	Click Done to submit RFD at a later time. RFD will remain in complete status until submission is finalized.

[Return to User Home Page](#)

Alternate Signer Submittal



Welcome Robert Bihl

Create New RFD

Facility Name: HERSHEY FOODS CORP/HB REESE CANDY CO

Region	RFD #	RFD Project Description	Status
Harrisburg	174	new bean roaster	Complete

Please enter a submission code received via Email

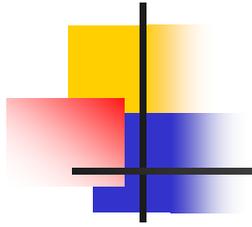
Submission Code: **Continue**



The RFD*Online application is best viewed using Microsoft® Internet Explorer 6.0 or higher.
In order to complete the RFD Application submission process, you must have Adobe® Reader® installed.

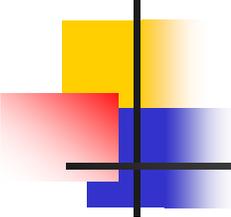
The following links will transport you from the Department of Environmental Protection (DEP) website to internet sites that are not under the management or control of the Commonwealth of Pennsylvania and are not governed by the privacy, security, or accessibility policies of the Commonwealth. We have provided these links because they have information or features that are of interest to you as a visitor to the DEP website. The Commonwealth of Pennsylvania does not necessarily endorse the views expressed, or the facts presented, on these sites. Further, the Commonwealth of Pennsylvania does not endorse any commercial products that may be advertised or available on these sites.

Microsoft® Internet Explorer
Adobe® Reader®



Online Help

- Each page in the system includes a link to online Help specific to that page.
- The entire User Guide is available to print or save to your computer.



Getting Help

- DEP Help Desk
- ep-efactshelpdeskteam@state.pa.us
- (717) 705-3768
- 8:00 am to 4:30 pm