

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION
OF
SEWAGE ENFORCEMENT OFFICERS**

**MINUTES
11/29/2017**

Board Chairman Mr. Samuel D’Alessandro called a meeting of the State Board for Certification of Sewage Enforcement Officers to order at 10:20 a.m. on Wednesday, November 29, 2017. The teleconference meeting was held in the 11th floor conference room B of the Rachel Carson State Office Building, Harrisburg, PA.

Meeting Attendees:

Mr. Samuel D’Alessandro (telephone).....	Board Chairman
Mr. Gordon Sheetz (telephone)	Board Vice Chairman
Mr. John Seamans (telephone)	Board Member
Mr. John Wagman (telephone).....	Board Member
Mr. John Cantwell	Board Legal Counsel, DEP,
Ms. Roberta Radel	DEP, BCW
Mr. Jay Patel.....	DEP, BCW
Mr. Brian Schlauderaff.....	DEP, BCW
Ms. Janice Vollero.....	DEP, BCW
Ms. Annamaria DeSanctis	DEP, BCW
Ms. Diane Wilson.....	DEP, BCW
Mr. Jay Braund	DEP, BCW

1. Approval of the September 20, 2017, Minutes – Mr. Wagman motioned to approve the September 20, 2017, Meeting Minutes. Mr. Sheetz seconded the motion. The vote was unanimous; motion carried.
2. Certification of new SEOs – Ms. Szwajkowski had previously distributed the names and scores of the 28 candidates who took the November 17, 2017, SEO exam. Out of the 28 candidates, 23 candidates passed the examination. Mr. Sheetz motioned to certify the 23 candidates that scored passing grades on the exam. Mr. Seamans seconded the motion. The vote was unanimous; motion carried.

Mr. D'Alessandro commented that the "Active SEOs by County" list available on the webpage appears to have been down for a couple of weeks. Ms. Vollero said that she would look into getting the link fixed.

3. Appointment of Board Chairman, Vice-Chairman, Secretary for 2018 – Mr. Wagman motioned to appoint Samuel D'Alessandro as Board Chairman, Gordon Sheetz as Vice-Chairman, and Kristen Szwajkowski as Secretary. Mr. Seamans seconded the motion. The vote was unanimous; motion carried.
4. New DEP Database for Sewage Enforcement Officers – The Department is currently working to obtain a Learning Management System (LMS), the purpose of which would be to enhance the training for the entire bureau. The SEO continuing education and certification program would also be housed on this system.
5. SEO Certification and Training Program Guidance Update – Mr. Schlauderaff announced that the Department is currently reviewing the SEO continuing education requirements and is considering eliminating the allowance of carryover credits. This new LMS system would make it easier for SEOs to manage their training and would allow for some old classes which are no longer available to be offered. The Department would make sure that there is adequate training available for SEOs to meet their training requirements each cycle.
6. New Business – Mr. Schlauderaff announced that the Department has received funding to offer multiple sessions of the advanced soils course. The Department is exploring the feasibility of making this course mandatory for SEOs again.

Mr. D'Alessandro asked about the status of the matter of PA DEP v. J. Reisinger, SEO. Mr. Cantwell explained that the hearing was scheduled for December 19, 2017, and the Board members would deliberate by conference call after reviewing the hearing transcripts. Mr. Cantwell further explained that the decision of the Board is not appealable.

The name of the candidate for the vacant Local Government Representative Board member position was announced to the Board.

7. Next Board Meeting – Teleconference, February 14, 2018, at 10:00 a.m., 11th Floor Conference Room B, Rachel Carson State Office Building.
8. Mr. D'Alessandro called for a motion to adjourn the meeting; Mr. Sheetz motioned to adjourn the meeting. Mr. Seamans seconded the motion. The vote was unanimous; motion carried. The meeting adjourned at 11:16 a.m.