



pennsylvania

DEPARTMENT OF ENVIRONMENTAL
PROTECTION

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION OF SEWAGE ENFORCEMENT OFFICERS**

**DRAFT
MINUTES
February 12, 2020**

The State Board for Certification of Sewage Enforcement Officers (Board) was called to order at 10:03 a.m. on Wednesday, February 12, 2020, by Vice-Chair, Mr. Gordon Sheetz. Board Chair, Mr. Samuel D’Alessandro and Mr. Galen Weibley were not in attendance at the meeting. The meeting proceeded as a quorum was present. The teleconference meeting was held in the 11th floor conference room B of the Rachel Carson State Office Building, at 400 Market Street, Harrisburg, PA.

Meeting Attendees:

Mr. Gordon Sheetz (telephone)	Board Vice-Chair
Mr. John Seamans (telephone)	Board Member
Mr. John Wagman (telephone)	Board Member
Mr. John Cantwell	Board Legal Counsel, DEP
Ms. Amy Forney	Board Secretary, DEP
Mr. Brian Schlauderaff	DEP, BCW
Ms. Janice Vollero	DEP, BCW
Ms. Roberta Radel	DEP, BCW

1. *Consideration for approval of the December 4, 2019, meeting minutes.* Vice-Chair, Gordon Sheetz requested feedback from the Board on the contents of the December 4th, 2019, meeting minutes. Mr. Seamans motioned to approve the minutes. Mr. Wagman seconded the motion. The vote was unanimous. Motion carried.
2. Certification of new Sewage Enforcement Officers (SEOs). Mr. Sheetz inquired about the SEO Certification Exam candidates that took the test on February 3, 2020. Ms. Amy Forney noted that of the 4 candidates that took the exam, 3 passed and 1 failed. Mr. Seamans made a motion to certify those 3 individuals who passed the exam. Mr. Wagman seconded the motion. The vote was unanimous. Motion carried.
3. Mr. Sheetz noted the next agenda item being a vote for the Board officers and inquired of the Board regarding the members and their position for this annual vote. Ms. Janice Vollero noted that it was requested in a long-past meeting that a ‘Vice-Chair’ be named in the event that the Chair was not available, the Vice-Chair could ‘chair’ the meeting. No other officers are noted in the regulations (besides the Chair). Mr. John Wagman noted his agreement, specifically, due to times, such as this. As such, Ms. Vollero suggested that the Vice-Chair and the Secretary position be added to the SEO Board Bylaws in order to memorialize the positions, as

well as, noting that *all* of these positions be voted on annually. The Board Secretary was instructed to update the SEO Board Bylaws with these draft additions to be presented to the Board for review and a potential vote at the next meeting. Mr. Wagman then made a motion naming Samuel D'Alessandro as Chair, and Gordon Sheetz as Vice-Chair, to which Mr. Seaman's seconded the motion. The vote was unanimous. Motion passed.

4. DEP Attorney and Board Legal Counsel, Mr. John Cantwell noted that there is a new hearing examiner handling the SEO Singer Appeal, and the date of the hearing is maintained for April 15, 2020. No other information has been received in regard to the Singer Appeal.
5. Mr. Sheetz called for any new business. The Board offered no new business. Ms. Forney provided formal notification to the Board regarding receipt of the resignation of Board member, Mr. Galen Weibley, Local Government Representative, on December 20, 2019, and that DEP has reached out for review of a potential candidate for that vacancy. No final information is available at the present time. Ms. Vollero updated the Board on the specifics of the Act and the Regulations as to what is needed in order to fill the vacancy. DEP will continue its outreach efforts in locating a nominee to fill the vacant Local Government Representative position.
6. Mr. Sheetz noted the Board will meet next on Wednesday, May 27, 2020, via teleconference, at 10 a.m. Mr. Wagman motioned to adjourn. Mr. Sheetz seconded the motion. The vote was unanimous; motion carried.

Meeting adjourned at 10:26 a.m.