

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION
OF
SEWAGE ENFORCEMENT OFFICERS**

**FINAL
MINUTES
03/16/2016**

Board Chairman Mr. Samuel D’Alessandro called a meeting of the State Board for Certification of Sewage Enforcement Officers (Board) to order at 10:02 a.m. on Wednesday, March 16, 2016. The teleconference meeting was held in the 11th floor conference room B of the Rachel Carson State Office Building, Harrisburg, PA.

Meeting Attendees:

Mr. Samuel D’Alessandro (telephone).....	Board Chairman
Mr. Gordon Sheetz (telephone)	Board Vice Chairman
Ms. Alison Shuler (telephone).....	Board Member
Ms. Kristen Szwajkowski.....	Board Secretary, DEP, BCW
Ms. Roberta Radel.....	DEP, BCW
Mr. John Diehl.....	DEP, BCW
Ms. Janice Vollero.....	DEP, BCW

1. Approval of the December 16, 2015, Minutes – No corrections were suggested. Ms. Shuler motioned to approve the December 16, 2015, Meeting Minutes. Mr. Sheetz seconded the motion. The vote was unanimous; motion carried.
2. Certification of new Sewage Enforcement Officers (SEO’s) – Ms. Szwajkowski had previously distributed the names and scores of the 2 candidates who took the March 7, 2016, SEO exam. Neither candidate passed the examination and therefore, do not meet Department of Environmental Protection (Department) regulations in order to become certified as SEO’s. No vote is necessary.
3. New Business – The Local Government Representative for the Board – Alan Everett – has passed away since the December 16, 2015, meeting. Also, a Sewage Advisory Committee (SAC) Representative for the Board – Ms. Alison Shuler – has declined appointment for another 4 year term serving the Board. Ms. Shuler’s term will expire April 17, 2016. The

Board and Department are thankful for both Mr. Everett's and Ms. Shuler's service to the Board.

The Board again expressed a concern with both the lack of Soils training provided to candidates in the SEO Pre-Certification Academy currently offered by the Pennsylvania State Association of Township Supervisors and the lack of Soils continuing education courses available to certified SEO's.

Mr. Diehl notified the Board that the Department released an email or letter in January 2016 to all "Active" and "Lapsed" SEO's which reminded SEO's of the upcoming certification renewal period and also detailed updated and new policies. He also stated that a copy of the letter can be found on the Department's webpage for SEO's.

4. Next Board Meeting – Teleconference, September 21, 2016, at 10:00 a.m., 11th Floor Conference Room B, Rachel Carson State Office Building.
5. Mr. D'Alessandro called for a motion to adjourn the meeting; Mr. Sheetz motioned to adjourn the meeting; Ms. Shuler seconded the motion. The vote was unanimous; motion carried. The meeting adjourned at 10:32 a.m.