

**COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
STATE BOARD FOR CERTIFICATION  
OF  
SEWAGE ENFORCEMENT OFFICERS**

**FINAL  
MINUTES  
03/18/2015**

Board Vice Chairman Mr. Gordon Sheetz called a meeting of the State Board for Certification of Sewage Enforcement Officers to order at 10:14 a.m. on Wednesday, March 18, 2015. The teleconference meeting was held in the 11<sup>th</sup> floor conference room B of the Rachel Carson State Office Building, Harrisburg, PA.

Meeting Attendees:

Mr. Gordon Sheetz (telephone) .....	Board Vice Chairman
Ms. Alison Shuler (telephone).....	Board Member
Mr. Alan Everett (telephone).....	Board Member
Ms. Kristen Szwajkowski.....	Board Secretary, DEP, BPNPSM
Ms. Roberta Radel.....	DEP, BPNPSM
Mr. John Diehl.....	DEP, BPNPSM
Ms. Janice Vollero.....	DEP, BPNPSM
Mr. Nicholas Hong.....	DEP, BPNPSM

1. Approval of the December 22, 2014, Minutes – No corrections were suggested. Mr. Everett motioned to approve the December 22, 2014, Meeting Minutes. Ms. Shuler seconded the motion. The vote was unanimous; motion carried.
2. Certification of new SEOs – Ms. Szwajkowski had previously distributed the names and scores of the 4 candidates who took the March 9, 2015, SEO exam. Mr. Everett motioned to certify the 4 candidates that scored passing grades on the exam. Ms. Shuler seconded the motion. The vote was unanimous; motion carried.
3. New Business – Mr. Diehl announced the current issue with ethics and conflict of interest.

Mr. Diehl announced that a 106 soils course contract was released for bidding and PSATS won the contract, so they will start offering the course for 1 year.

4. Next Board Meeting – Teleconference, June 24, 2015, at 10:00 a.m., 11<sup>th</sup> Floor Conference Room B, Rachel Carson State Office Building.
5. Mr. Sheetz called for a motion to adjourn the meeting; Mr. Everett motioned to adjourn the meeting; Ms. Shuler seconded the motion. The vote was unanimous; motion carried. The meeting adjourned at 10:31 a.m.