



pennsylvania

DEPARTMENT OF ENVIRONMENTAL PROTECTION

BUREAU OF POINT AND NON-POINT SOURCE MANAGEMENT

March 23, 2012

To All Sewage Enforcement Officers:

The purpose of this letter is to provide you with important information pertaining to the Sewage Enforcement Officer (SEO) training program, SEO certification renewal requirements and updates regarding onlot alternate technology classification listings.

As you are aware, training opportunities for securing continuing education credits have understandably been limited during the past year. The Department of Environmental Protection (DEP) is critically aware of the situation created in terms of maintenance of SEO certification. Consequently, and as stated on the enclosed SEO Training Requirements and Rules page, active SEOs will not be required to acquire 15 credits during the 2010-2012 certification cycle. The enclosure describes important changes to the SEO Training Program. Additionally, the enclosure includes a crosswalk to help guide you through your renewal and certification requirements.

DEP is making administrative progress towards establishing a process that will result in third-party training opportunities being available to SEOs beginning with the 2012-2014 training cycle. Unlike in the past, continuing education will now be provided by third-party training providers on a fee-basis as the provider determines. As the new training process becomes established, information regarding training opportunities will be provided to SEOs via the "SEO News Items" (see enclosure).

There has, reportedly, been some misunderstanding among SEOs as to where to access classification listings for onlot alternate technologies. There are two locations in which to locate onlot alternate technology listings:

- The Alternate Systems Guidance (DEP ID: 362-0300-007)
- The Onlot Alternate Technology Listings

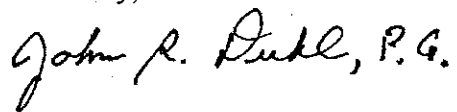
Both are accessible through the DEP website at:

www.portal.state.pa.us/portal/server.pt/community/sewage_and_disposal/10583

To ensure you are working from the most recent version of a classification listing, please note the effective date attached to each classification listing.

As an aside, many of you have worked with Cheri Sansoni the past several years in regards to your continuing education training status and renewal. Due to an internal reorganization, Cheri has recently been assigned another position within DEP; therefore, please direct any questions you may have concerning this letter or the Act 537 Program to 717.783.7416 or RA-SEOtrng@pa.gov.

Sincerely,

A handwritten signature in black ink that reads "John R. Diehl, P.G." in a cursive style.

John R. Diehl, P.G.

Chief

Act 537 Management Section

Division of Planning and Permits

Enclosures

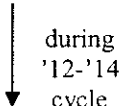
Sewage Enforcement Officer (SEO) Training Requirements and Rules 2012–2014 Certification Cycle

Important Changes to the SEO Training Program

1. The 15 continuing education credits required for the 2010-2012 certification cycle is waived.
2. Continuing education courses will now be offered by approved third party providers and an attendance fee will be attached. The fee will be determined by the provider.
3. The Advanced Soils Course #109 is no longer a mandatory training course for certification renewal.
4. Starting in the 2012-2014 certification cycle, any credits in excess of 15 will not be carried over into the 2014-2016 cycle.
5. Training reports will no longer be provided on a requested basis. An individualized training report will be mailed to you with your pocket card at the beginning of each new cycle. Please be aware you will need to keep track of your own continuing education credits during the cycle to make sure you take all 15 credits required.
6. The SEO website, www.seotraining.org, will be taken off-line effective June 30, 2012. Effective now, all up-to-date information will be posted on the DEP website, www.depweb.state.pa.us, DEP Programs A-Z, go to "Sewage".
Bullet: "Sewage Enforcement Officers". Heading: "SEO News Items".
7. To answer all of your questions and concerns, an e-mail account and a telephone number has been set up specifically for SEOs. Please contact RA-SEOTrng@pa.gov or 717.783.7416.

CROSSWALK FOR THE 2012-2014 CERTIFICATION CYCLE

The following is based upon the expiration date on your pocket card.

Expiration Date	Your Current Status (2010-2012 cycle)	Required Items	Your New Status (2012-2014 cycle)
6/30/12	ACTIVE (regardless # of credits)	<ol style="list-style-type: none"> 1. Return completed renewal application. 2. Remit \$50 renewal fee for 2012-2014 cycle. 	ACTIVE
6/30/10	LAPSED (for not remitting 2010-2012 cycle renewal fee)	<ol style="list-style-type: none"> 1. Return completed renewal application. 2. Remit \$100 renewal fee. (\$50 for 2010-2012 cycle + \$50 for 2012-2014 cycle) 	ACTIVE
6/30/10	LAPSED (for not obtaining the 15 credit requirement during the 2008-2010 cycle)	<ol style="list-style-type: none"> 1. Fulfill the 15 credit requirement for 2008-2010 cycle. You will have an additional full cycle (2012-2014) to obtain them, until June 30, 2014. 2. Contact the Certification Board for a renewal application. 3. Return completed renewal application. 4. Remit \$100 renewal fee. (\$50 for 2010-2012 cycle + \$50 for 2012-2014 cycle) 	LAPSED  ACTIVE