

**Instructions for Using DEP's
Applications Received with Comment Periods Report
Revised, August 30, 2021
Version 1.3**

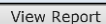
The [Applications Received with Comment Periods Report](#) provides information on the Department of Environmental Protection's (DEP's) receipt of administratively complete individual National Pollutant Discharge Elimination System (NPDES) and individual Water Quality Management (WQM) permit applications, as well as notice of DEP's tentative determinations to issue individual NPDES permits. The application types covered by this report include new, renewal, and major amendment (including major amendments initiated by DEP). The report includes all applications for NPDES and WQM permits that are subject to public comment periods with the exception of those submitted for earth disturbance activities under 25 Pa. Code Chapter 102. This report is not intended to provide official public notice. **Official public notice is published in the [Pennsylvania Bulletin](#).** DEP anticipates that all applications published in the *Pennsylvania Bulletin* will appear in this report, although not guaranteed.

The report provides hyperlinks to draft individual NPDES permits and fact sheets. Each application that appears in this report is subject to a comment period before DEP takes a final action. DEP provides a 15-day public comment period for individual WQM permit applications. A 30-day public comment period applies for new, renewal and major amendment (including DEP-initiated major amendments) applications for individual NPDES permits, except when a site-specific water quality criterion is used to establish effluent limitations, in which case a 45-day public comment period applies. The Applications Received with Comment Periods Report can be accessed at the following URL:

http://cedatareporting.pa.gov//Reportserver/Pages/ReportViewer.aspx?/Public/DEP/CW/SSRS/WMS_Application_s_NOIS

Note that DEP publishes notice of the receipt of administratively complete individual NPDES permit applications and tentative determinations on those applications at the same time. As a result, there is typically a delay between the date an application is received and the date notice of the application is published for public comment, due to the time taken for DEP to conduct its reviews. WQM permit applications are, however, published upon receipt, following a determination that the application is administratively complete.


Upon opening the Applications Received with Comment Periods Report, the report will automatically run and display all applications with an open comment period (see below). To generate different results, select the search parameters desired and click the View Report button.



Search Functions

The Applications Received with Comment Periods Report search parameters gives users various options to search. Search fields are either dropdown lists, calendar date entry, or manual field entry.

Search fields with dropdown lists shown as are set at "All" by default. Search fields with dropdown lists shown as require that a select be made before the report is run. Only one value can be selected from these dropdown lists. Search fields with dropdown lists with an arrow box have the (Select All) checkbox (Select All) checked by default. To select one or more specific checkboxes, the user must uncheck the (Select All) checkbox first. When one or more checkboxes are checked, the search field will always show the first item selected from the list. Search fields with this arrow box also are expandable when the criteria are too long for the field area to allow for easier viewing. Other search parameters are based on date ranges.

Search fields with date entry can be selected using the calendar icon  or by manually entering a date. When date ranges are entered the report will restrict permits shown to those with dates, specific to the field entered, that have dates within that range.

Instructions - Applications Received with Comment Periods Report Revised, August 30, 2021

Search fields with open entry will accept any text the user enters but will only return results when there is an exact match for that field. The query operator (%) may be used to return multiple results. For example, PA% may be used to return all NPDES authorizations. Where specific results are not needed the Null indicator NULL should be checked.

Search fields that can be entered are as follows:

- **Office** – The DEP Office reviewing the permit application. To search for permits within a specific DEP office, select the applicable office from the dropdown menu, or to search the entire state, select “All”. The default results are for the entire state. Information on DEP regional offices can be found by visiting DEP’s [Regional Resources](#) site.

NOTE: Permit applications or NOIs for facilities in Indiana and Armstrong counties that were submitted before January 2019 may have been reviewed by SWRO, but could be listed under NWRO in this report because these counties are now part of NWRO’s territory.

- **County** – County in which the facility seeking authorization is located.
- **Anticipated PA Bulletin Date** – The date notice of the application is anticipated to appear in the *Pennsylvania Bulletin*. The *Pennsylvania Bulletin* is published weekly on Saturdays (the online version is available on Fridays). Note that this date is not guaranteed but rather estimated based on a calculation. There are two date options (From and To). If dates are entered into both options, all applications that are anticipated to be published in the *Pennsylvania Bulletin* between those dates will be shown. If a date is only entered into the From option, only those applications that are anticipated to be published in the *Pennsylvania Bulletin* from the date entered and into the future will be displayed. If a date is only entered into the To option, all applications and NOIs that were anticipated to be published in the past up to the entered date will be shown.
- **Comment Period End Date** – The date on which DEP estimates it will cease accepting comments on an application. A 30-day public comment period applies to tentative decisions on individual NPDES applications relating to sewage, industrial waste, industrial stormwater, MS4s, pesticides and CAFOs, except when a site-specific water quality criterion is used to establish effluent limitations, in which case a 45-day public comment period applies. A 15-day comment period applies for WQM permit applications. This date does not include any 15-day extension granted by the Department under 25 Pa § 92a.82(d). Comment periods begin the date notice is published in the *Pennsylvania Bulletin*. Information about submitting comments is available in **Attachment A**. Since this date is calculated based on the Anticipated PA Bulletin Date it is not guaranteed. The actual Comment Period End Date depends on the actual date of publication in the *Pennsylvania Bulletin*.
- **Application Number** - The NPDES or WQM permit number assigned to the application.
- **Program Type** - The program under which the application was received: NPDES or WQM.
- **Authorization Type** – The type of permit for which an application was received, for example, Major Sewage Facility with CSOs Individual NPDES Permit. A complete list of authorization returned by this report can be found in **Attachment B**.
- **Open Comment Period Only** – Yes or No. When “Yes” is selected only authorizations with open comment periods (based on the estimated Anticipated PA Bulletin Date described above) will be displayed. This will not include any 15-day extension granted by the Department under 25 Pa § 92a.82(d).

Results

Results will be listed in table format. The report will display the following information for each authorization listed:

- **Applicant Name** – The client associated with the application.
- **Facility Name** – The name of the facility associated with the application.

Instructions - Applications Received with Comment Periods Report
Revised, August 30, 2021

- **County** – The county where the facility is located.
- **Municipality** – The municipality where the facility is located.
- **Application No.** – The NPDES or WQM permit number assigned to the application.
- **Authorization Type** – The type of authorization for which an application was submitted, e.g., “Major Sewage Permit with CSO.” A complete list of authorizations returned by this report can be found in **Attachment B**.
- **Joint Permittee** – Will display as “Yes” or “No.” Where there is more than one person or entity responsible for an application the column will display as “Yes.” Each person or entity will be listed on a separate line of the report.
- **Application Type** – The type of application. “Renewal” is used for permittees renewing their existing permit coverage. “New” is used for applications submitted for permit coverage for the first time. “Amendment, Major” or “DEP-initiated Major Amendment” is used where permit coverage is being amended.
- **Date Received** – The date the application was received by DEP. This is not the date the application was considered administratively complete by DEP. Applications will not appear in this report until they are recorded in DEP’s database as administratively complete.
- **Anticipated PA Bulletin Publication Date** – The date the application is expected to be published in the *Pennsylvania Bulletin*. DEP anticipates this to be the date notice will be published, but cannot guarantee it will be the actual date of publication.
- **Comment Period End Date** – Last day of the public comment period as determined by the Anticipated PA Bulletin Publication Date. DEP anticipates this to be date the comment period will end, but cannot guarantee it will be the actual end date. This date does not include any 15-day extension granted by the Department under 25 Pa § 92a.82(d).
- **Applicant Address** – The mailing address of the applicant.
- **Applicant Contact** – The contact person associated with the applicant.
- **Applicant Phone** – The contact phone number associated with the applicant.
- **Applicant Email** – The contact email address associated with the applicant.
- **Region** – The DEP office that received the application.
- **Comment** – Comments that have been included by DEP for the purpose of this report. For example, applications that include an evaluation of a thermal variance under Section 316(a) of the Clean Water Act will include a comment to this effect. For WQM permit applications, this column will generally include a description of the project. When a 15-day time extension for comments on draft individual NPDES permits is granted by the Department under 25 Pa § 92a.82(d) it will be indicated here.
- **Draft Permit** - A link to a draft individual NPDES permit, as applicable.
- **Draft Fact Sheet** – A link the draft individual NPDES permit fact sheet, as applicable.

Assistance

For questions regarding the Applications Received with Comment Periods Report, or to report problems, contact the BCW’s NPDES Permitting Division at 717-787-5017 or RA-EPNPDES_Permits@pa.gov.

**Instructions - Applications Received with Comment Periods Report
Revised, August 30, 2021**

**Attachment A
Instructions for Commenting on Applications**

Comments may be submitted to the appropriate regional office at the addresses or email addresses listed below. Comments received within the appropriate comment periods for WQM and NPDES permit applications will be considered in the final determinations regarding the applications.

A comment submittal should include the name, address and telephone number of the writer, the NPDES or WQM application number and a concise statement to inform DEP of the exact basis of a comment and the relevant facts upon which it is based.

DEP Southeast Regional Office (SERO) – 2 E. Main Street, Norristown, PA 19401-4915. Email: RA-EPNPDES_SERO@pa.gov.

DEP Northeast Regional Office (NERO) – 2 Public Square, Wilkes-Barre, PA 18701-1915. Email: RA-EPNPDES_NERO@pa.gov.

DEP Southcentral Regional Office (SCRO) – 909 Elmerton Avenue, Harrisburg, PA 17110. Email: RA-EPNPDES_SCRO@pa.gov.

DEP Northcentral Regional Office (NCRO) – 208 W. Third Street, Suite 101, Williamsport, PA 17701. Email: RA-EPNPDES_NCRO@pa.gov.

DEP Southwest Regional Office (SWRO) – 400 Waterfront Drive, Pittsburgh, PA 15222. Email: RA-EPNPDES_SWRO@pa.gov.

DEP Northwest Regional Office (NWRO) – 230 Chestnut Street, Meadville, PA 16335. Email: RA-EPNPDES_NWRO@pa.gov.

DEP Bureau of Clean Water (BCW) – 400 Market Street, Harrisburg, PA 17105. Email: RA-EPNPDES_Permits@pa.gov.

**Instructions - Applications Received with Comment Periods Report
Revised, August 30, 2021**

Attachment B

Types of Permit Applications Covered by Applications Received with Comment Periods Report

Individual NPDES Applications (excluding applications for transfers and minor amendments*)

- Industrial Waste Individual NPDES Permit, Minor **
- Industrial Waste Individual NPDES Permit, Major **
- Industrial Stormwater Individual NPDES Permit **
- Municipal Sewage Individual NPDES Permit, Major **
- Municipal Sewage Individual NPDES Permit, Minor **
- Non-Municipal Sewage Individual NPDES Permit, Major **
- Non-Municipal Sewage Individual NPDES Permit, Minor **
- Single Residence STP Individual NPDES Permit
- Small Flow Treatment Facility Individual NPDES Permit
- Minor Sewage Facility < 0.05 MGD Individual NPDES Permit
- Minor Sewage Facility >= 0.05 MGD and < 1 MGD Individual NPDES Permit
- Minor Sewage Facility with CSOs Individual NPDES Permit
- Major Sewage Facility >= 1 MGD and < 5 MGD Individual NPDES Permit
- Major Sewage Facility >= 5 MGD Individual NPDES Permit
- Major Sewage Facility with CSOs Individual NPDES Permit
- Minor Industrial Waste Facility without ELG Individual NPDES Permit
- Minor Industrial Waste Facility with ELG Individual NPDES Permit
- Major Industrial Waste Facility < 250 MGD Individual NPDES Permit
- Major Industrial Waste Facility >= 250 MGD Individual NPDES Permit
- Concentrated Aquatic Animal Production Facility Individual NPDES Permit
- CAFO Individual NPDES Permit
- MS4 Individual NPDES Permit
- Pesticides Individual NPDES Permit

Individual WQM Applications

- Industrial Waste Individual WQM Permit **
- Sewer Extensions and Pump Stations Individual WQM Permit **
- Sewage Treatment Facilities Individual WQM Permit **
- Sewage Land Application Individual WQM Permit **
- Industrial Waste Land Application Individual WQM Permit **
- Manure Storage Facilities Individual WQM Permit **
- Major Sewage Treatment Plants Individual WQM Permit
- Major Industrial Waste Treatment Plants Individual WQM Permit
- Minor and Non-NPDES Sewage Treatment Plants Individual WQM Permit
- Minor and Non-NPDES Industrial Waste Treatment Plants Individual WQM Permit
- Small Flow Treatment Facility Individual WQM Permit
- Single Residence Treatment Plant Individual WQM Permit
- Sewer Extensions Individual WQM Permit
- Pump Stations Individual WQM Permit
- Land Application and Reuse of Sewage Individual WQM Permit
- Land Application and Reuse of Industrial Waste Individual WQM Permit
- Manure Storage and Wastewater Impoundments Individual WQM Permit

* **NOTE** – Transfer and minor amendment applications for individual NPDES permits are not subject to public comment periods and will appear in the Applications and NOIs without Comment Periods Report.

** **NOTE** - Based on authorization types that are no longer in use by DEP. These will still appear on current reports however until these permits are issued, and will continue to appear on past reports

Instructions - Applications Received with Comment Periods Report
Revised, August 30, 2021

Version History

Date	Version	Revision Reason
8/30/2021	1.3	Added new WQM permit application types
3/17/2021	1.2	Added clarification for notification of 15-day time extensions.
1/27/2021	1.1	Updated link to report and updated 'Office' search field description to indicate that 'All' is an available selection.
1/5/2021	1.0	Original