Instructions for Using DEP's
Permitted Facilities Report

DEP has prepared the *Permitted Facilities Report* for the public's use to search for and to retrieve information recorded in the eFACTS[1] data system, and to generate a report that lists water pollution control facilities with individual or general National Pollutant Discharge Elimination System (NPDES) permits and Water Quality Management (WQM) permits that have been issued by DEP's Clean Water Program.

These facilities include municipal and non-municipal sewage, industrial wastewater, municipal and industrial stormwater dischargers, concentrated animal feeding operations (CAFOs), groundwater cleanup discharges and pesticide appliers. WQM permits cover the construction and operation of facilities, including facilities that land discharge treated wastewater.

DEP recommends that you review these instructions before using the report.

All data presented in this report are updated at the close of business daily. As a disclaimer, DEP does not guarantee that all NPDES and WQM permitted facilities will be represented in the report.

For a report identifying individual NPDES permits with links to an electronic PDF file of the permit documents, use DEP's Individual NPDES Permit Documents report.

Instructions:

1. Access the Permitted Facilities report at the following link:

http://cedatareporting.pa.gov/Reportserver/Pages/ReportViewer.aspx?/Public/DEP/CW/SSRS/WMS_Permitted_Facilities

The link opens to the report webpage containing the search selection parameters, as shown here:

2. To prepare a report, the user must select a value for the **Region** from the dropdown menu; either "All" or one of the six Regional Offices that issues permits and regulates facilities in the region. See page 4 for the counties in each of the six regions.

The other parameters are set at default values. Viewing a report after selecting "All" regions without changing any of the default settings will generate a list of more than 11,000 active facilities.

3. To focus or narrow a search for facilities, the other search selection parameters can be modified as described below. In general, only change one or two parameters at a time for the best results.

Hint: In general, if a search for facilities is focused on any of the other parameters, select "All" under Region.

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[1] Environment Facility Application Compliance Tracking System

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- **County** and **Municipality** – to find permitted wastewater facilities located in a specific area, select the municipality from the dropdown list. When more than one municipality with the same name is listed, narrow the search by selecting the county.

  Hint: Selecting a county first narrows the list of municipalities to just those in that county.

- **Facility Kind** – to find facilities as categorized by DEP, select one or more of the kinds listed. See page 6 for a list and description of each facility kind.

  For example, to find industrial wastewater facilities, click the (Select All) checkbox to uncheck all, then click on the "IW – Industrial Waste" checkbox.

- **Facility Status** – the default selection is set at "Active". For facilities no longer active or recorded as any other status, check the status (Select All) box and uncheck the "active" box. Generally, this parameter will not need to be changed from this default setting.

  Note: The status is as of the date the report is generated.

- **Major/Minor** – this refers to the discharge indicator for the facility, as designated by DEP and EPA based on flow, population and other criteria. All NPDES facilities should be designated as follows:

  Major: IW and sewage facilities ≥1 million gallons per day (MGD)
  Minor: IW and sewage facilities >2,000 gallons per day (gpd) and <1 MGD, all other individual permits, and all general permits ("PAG" for Pennsylvania General).

  Facilities that do not discharge to a stream may be listed as "Non-NPDES", "Minor" or left blank.

- **Fee Category** – refers to a facility's annual permit fee for individual NPDES permits required by Chapter 92a.62, and for General Permit NOI (notice of intent) fees required by Chapter 92a.26 (g). The Chapter 92a fee schedules categorize facilities by size (flow) and type for individual permits and by type for general permits. See page 5 for a description of each fee category.

- **Permit No.** – to find a specific facility by its permit number, uncheck the "NULL" box and enter the permit number in the search field, for example:

PERMIT	pa8675309	☐ NULL

  Hint: If a known permitted facility is not found, set the Facility Status to "All".

  This parameter can also be used to narrow a search to different types of permits. For example, to find all facilities regulated under a specific general permit, enter the permit number prefix with wildcards (%), as shown:

PERMIT	%PAG03%	☐ NULL

  This search returns about 475 active facilities with an industrial stormwater general permit.

- **Client** – the client is the name of the entity that was issued the permit, also referred to as the permittee. The client ID number assigned by the eFACTS system is shown with the client name. This dropdown menu contains 1,000s of names and, unless the recorded name is known, in general this parameter will not need to be changed from the default setting of "All".

- **Show Addresses** – this parameter is set by default to "No" where the facilities' contact information will not show on the webpage. Regardless of the selection made, a contact name, mailing address, phone and email, if recorded in eFACTS, will be included on the exported report document.

- **Latest Permit Issuance Date From / Date To** – these parameters can be used to find facilities that were issued permits within a particular date range. Permits are issued for a five-year term, unless

administratively extended or other circumstances arise. In general, this will not need to be changed from the default of no time frame restrictions.

- **SIC Code** – the SIC (Standard Industrial Classification) code are numbered groups of industrial, commercial, and nonresidential activities. An SIC code manual can be found on the US Department of Labor's OSHA webpage.

    This parameter contains more than 700 codes sorted by number. Some facilities have more than one SIC code recorded in eFACTS, listed as "primary" and "additional" in the report. To find permitted facilities within the same division and group, or by a specific SIC Code, scroll through the list checking or unchecking code boxes as needed. Generally, finding facilities by SIC Code is easier once the report is exported.

    Note: SIC codes may not be recorded in eFACTS for all facilities.

4. To generate a report that returns facility data meeting the default or selected settings of the search parameters, click the "View Report" button.
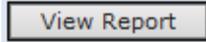
    Upon loading, the parameter selections are listed with a count of the number of permitted facilities found. For example:


    ```
    Region:  SCRO;      County:  All;      Municipality:  All
    PF Kind:   All
    PF Status:   ACTIV - Active
    Major/Minor:   Major
    Fee Category:   All
    Client: All
    Show Address:   No
    SIC Code:   All

    # of Facilities: 82
    ```

    The report will be displayed in the browser with columns of information sorted by Facility Name. The data can be sorted as needed using the arrows next to any of the column headers.
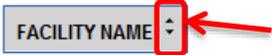
    Note: eFACTS data entry became more standardized beginning in 2013. Information from prior years may not have been categorized, recorded, or updated in a similar way.

    The following describes column headings and data that are not self-explanatory and not already described.

- **Facility ID** – The number assigned to the facility by the eFACTS system.
- **Facility Name** – The name of the facility where the permitted activity occurs.
- **Joint Permittee** – "Yes" indicates that a joint DEP/PFBC (PA Fish & Boat Commission) pesticide permit has been issued
- **Permit Effective Date** – The date the permit became effective as stated on the permit, typically the first day of the next month after the issuance date.

Report Controls: The following controls are available in the browser that allow you to manage the report:

- **Page Bar:** to navigate through the pages of a report, to a specific page number, to the last page, or back to the first page.

- **Zoom:** to change the display size of the report within the browser.

- **Export:** to export (open and save) the report as a file document to the location of choice.

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Click on the Export button for a list of file formats:

If you intend to sort or filter the data, DEP recommends exporting as a CSV document.

For a graphic of the data, DEP recommends exporting as a PDF.

Clicking on any file format generates a popup that asks whether the user wants to open or save the file.

Note: CSV documents open in Excel, however, to save the CSV file, the "Save as type" must be changed from the default "Unicode Text" to "Excel Workbook" so that the file will be saved as an Excel document.

File name:

Save as type: Excel Workbook

Hint: If the column data were sorted in the browser, the report will export in the sort order selected.

- **Refresh:** ↻ If the report has been sorted, refresh returns the report to the original sort order.

For questions about the facilities listed on the *NPDES Permitted Facilities Report*, contact the Clean Water Program at the applicable regional office:

Southeast Regional Office
2 East Main St.
Norristown, PA 19401-4915

Telephone: 484-250-5900
24-Hour Emergency: 484-250-5900

Counties: *Bucks, Chester, Delaware, Montgomery and Philadelphia*

Northeast Regional Office
2 Public Square
Wilkes-Barre, PA 18701-1915

Telephone: 570-826-2511
24-Hour Emergency: 570-826-2511

Counties: *Carbon, Lackawanna, Lehigh, Luzerne, Monroe, Northampton, Pike, Schuylkill, Susquehanna, Wayne and Wyoming*

South-central Regional Office
909 Elmerton Ave.
Harrisburg, PA 17110-8200

Telephone: 717-705-4700
24-Hour Emergency: 866-825-0208

Counties: *Adams, Bedford, Berks, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Mifflin, Perry and York*

North-central Regional Office
208 W. Third St., Suite 101
Williamsport, PA 17701-6448

Telephone: 570-327-3636
24-Hour Emergency: 570-327-3636

Counties: *Bradford, Cameron, Clearfield, Centre, Clinton, Columbia, Lycoming, Montour, Northumberland, Potter, Snyder, Sullivan, Tioga and Union*

Southwest Regional Office
400 Waterfront Drive
Pittsburgh, PA 15222-4745

Telephone: 412-442-4000
24-Hour Emergency: 412-442-4000

Counties: *Allegheny, Beaver, Cambria, Fayette, Greene, Somerset, Washington and Westmoreland*

Northwest Regional Office
230 Chestnut St.
Meadville, PA 16335-3481

Telephone: 814-332-6945
24-Hour Emergency: 800-373-3398

Counties: *Armstrong, Butler, Clarion, Crawford, Elk, Erie, Forest, Indiana, Jefferson, Lawrence, McKean, Mercer, Venango and Warren*

Instructions – Permitted Facilities Report

Code	Fee Category	Description
	NO FEE CATEGORY	No category is selected in eFACTS; usually indicates an exempt facility
1	SRSTP Individual Permit	Sewage, single residence
10	Minor IW Facility with ELG	Industrial Waste with Effluent Limit Guidelines established by EPA at [40 CFR Subchapter N](#)
11	Major IW Facility <250 MGD	
12	Major IW Facility ≥250 MGD	
13	IW Stormwater Individual Permit	SWI –Industrial activities exposed to stormwater
14	PAG-03 Stormwater Assoc with IW	SWI
15	PAG-04 SRSTP	Sewage, Single Residence Sewage Treatment Plant
16	PAG-04 SFTF	Sewage, Small Flow Treatment Facility <2,000 gpd
17	PAG-05 Groundwater Remediation	IW
18	PAG-06 CSOs	Sewage, Combined Sewer Outfalls
19	PAG-10 Hydrostatic Testing	IW – discharge from tank and pipeline testing
2	SFTF Individual Permit	Sewage, <2,000 gpd
20	CAFO Individual Permit	IW
21	PAG-12 CAFO Permit	IW
22	MS4 Individual Permit	SWM
23	PAG-13 General Permit	SWM (MS4)
24	CAAP Individual Permit	IW – Concentrated Aquatic Animal Production aka aquaculture
25	Individual Pesticides Permit	IW
26	PAG-15 Pesticides Permit	IW
27	No Exposure Certification	SWI – Stormwater not associated with IW
28 & 29	MS4 Waiver – Individual & PAG-13	SWM
3	Minor Sewage Facility <0.05 MGD	
30	PAG-11 Aquaculture Permit	IW
4	Minor Sewage Facility ≥0.05 and <1 MGD	
5	Minor Sewage Facility with CSO	Sewage, Combined Sewer Outfall
6	Major Sewage Facility ≥1 and <5 MGD	
7	Major Sewage Facility ≥5 MGD	
8	Major Sewage Facility with CSO	
9	Minor IW Facility without ELG	
BIOS	Biosolids	
DENY	Denied	
DUPE	Duplicate PF Cannot Delete	
JT91	Joint Chapter 91 Permit	
LAND	WQM Land Application	Sewage or IW, no stream discharge
OPCERT	Op Cert Only	Separate sewage treatment at an IW facility, covered under one permit
SUPER	Superfund	
TERM	Permit Terminated	
WITH	Permit Withdrawn	

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Facility Kind	Description
AO – Agricultural Operation	No facilities are currently categorized under this facility kind
CAFO – Concentrated Animal Feed Operation	An agricultural operation that meets certain criteria based on animal population. See DEP's CAFOs webpage
CS – Collection System	Facilities that collect wastewater for discharge into treatment works owned and operated by the same or other entities
GWCU – Groundwater Cleanup	Facility for the treatment of petroleum contaminated groundwater
IW – Industrial Waste	Facilities that discharge treated process and utility wastewaters other than sewage, including water treatment plants
OSBP – Out-of-State Biosolids Processing	Facilities located in other states that dispose of or sell biosolids in Pennsylvania
PC – Private Composter	Facilities that compost biosolids generated by sewage facilities
PEST – Pesticides	Users approved to apply pesticides, herbicides, algicides or fish control chemicals to or near surface waters
SH – Septage Hauler	Entity that collects, treats, and disposes of septage by land application
SN – Sewage Non-Publicly Owned (Non-Muni)	Privately owned sewage treatment facilities
SP – Sewage Publicly Owned (Muni)	Municipal or other publicly owned sewage treatment facilities
SWI – Stormwater-Industrial	Stormwater associated with sector-specific industrial activities
SWM – Stormwater-Municipal	Stormwater from municipal separate storm sewer systems MS4s