



## AGRICULTURAL PLANNING REIMBURSEMENT PROGRAM PENNSYLVANIA'S CHESAPEAKE BAY WATERSHED

### How the Program Benefits Farmers:

Agricultural operators/landowners are reimbursed for fees they've paid to consultants to create manure management plans, nutrient management plans, and agricultural erosion and sediment control plans.

Implementation of these plans brings numerous benefits to agricultural operators/landowners, such as cost-effective use of farm resources and long-term farm sustainability, as well as improved herd and soil health.

### Plans Covered:

One or more of the following plans developed after January 1, 2019 are eligible for reimbursement:

- Manure Management Plans and Agriculture Erosion and Sediment Control Plans (Ag E&S Plans) that are required by and meet Pennsylvania's Chapter 91 and Chapter 102 regulations.
- Act 38 Nutrient Management Plans (required if the operation meets certain animal density and/or animal number thresholds) or NRCS 590 Plans.
- Conservation Plans that are used in place of Ag E&S Plans (only if the Conservation Plans also meet the State requirements outlined in Chapter 102).

Plans developed by NRCS, using NRCS funding, or for REAP tax credit, are not eligible for assistance under this program. **Plans developed for acres previously reimbursed under this program are not eligible for assistance.**

Note: Agricultural operators/landowners may qualify for reimbursement for more than one plan up to a maximum amount of \$6,000 per operator/landowner.

### How to Get Your Agricultural Plan Fee Reimbursement:

Reimbursement funds are allocated based on impact to the Chesapeake Bay and are available on a first come, first served basis.

Contact the coordinator (below) for your county to register for fee reimbursement.

Registration deadline: April 1, 2021

You'll complete a short registration form to (1) select the plan(s) for which you'd like reimbursement and agree to develop the plan(s) and (2) acknowledge that any information obtained for the purposes of the Agricultural Planning Reimbursement Program may be subject to Pennsylvania's Right to Know Law.

Reimbursements will be allocated after the eligible plan(s) has been submitted and approved by the coordinator.

Plan submission deadline: May 31, 2021

### What Information Does DEP Require?

DEP, the Department of Agriculture, and Penn State are partnering to ensure that work farmers do to improve local water quality is counted toward Pennsylvania's quantitative pollution reduction targets in the Chesapeake Bay Watershed. For this purpose, DEP logs the following information from agricultural operators who register for plan fee reimbursement:

- Whether there are existing agricultural plans for the operation;
- The location of planned and implemented best management practices specified in plans submitted for reimbursement;
- The number and types of plans for which fee reimbursement is sought; and
- Information on the registration form, such as name, address, phone number, and farm acres.

### Coordinators:

**Northeast and northcentral counties in Pennsylvania's Chesapeake Bay watershed: Bradford, Cameron, Carbon, Centre, Clearfield, Clinton, Columbia, Elk, Jefferson, Lackawanna, Luzerne, Lycoming, Montour, Northumberland, Potter, Schuylkill, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne, and Wyoming.**

#### Contact:

Josh Glace, Larson Design Group, Inc  
[jglace@larsondesigngroup.com](mailto:jglace@larsondesigngroup.com)  
570-374-5700 x 4011  
1780 State Route 522  
Selinsgrove, PA 17870

**Southeast and southcentral counties in Pennsylvania's Chesapeake Bay watershed: Adams, Bedford, Berks, Blair, Cambria, Chester, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Indiana, Juniata, Lancaster, Lebanon, Mifflin, Perry, Somerset, and York.**

#### Contact:

Amy Zerbe, TeamAg Inc.  
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120 Lake St.  
Ephrata, PA 17522





## AGRICULTURAL PLANNING REIMBURSEMENT PROGRAM LANDOWNER REGISTRATION INSTRUCTIONS

### Section 1: Applicant Information

Landowner/Operator: Print or type name of legal landowner or operator.

Farm Name: (If any)

Mailing Address: Enter mailing address of landowner residence or office headquarters. Street, box number, city/town, state, and five or nine-digit zip code.

Farm Address: Enter the address of the farm if the farm address is different from the mailing address or enter the FSA tract #.

Telephone Number: Enter area code and seven-digit number.

Region: **Northeast and Northcentral:**

Bradford, Cameron, Carbon, Centre, Clearfield, Clinton, Columbia, Elk, Jefferson, Lackawanna, Luzerne, Lycoming, Montour, Northumberland, Potter, Schuylkill, Snyder, Sullivan, Susquehanna, Union, Tioga, Wayne, and Wyoming.

**Southeast and Southcentral:**

Adams, Bedford, Berks, Blair, Cambria, Chester, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Indiana, Juniata, Lancaster, Lebanon, Mifflin, Perry, Somerset, and York.

County: Indicate in which county the operation is located.

Planner Name/Company and Phone/Email: Enter the name and contact information for the person hired to develop the plans for which reimbursement will be sought.

### Section 2: Farm Information

Questions: Check Yes or No to six (6) questions related to the operation.

**\*Animal Heavy Use Areas (AHUAs)** are defined in Chapter 102 Erosion and Sediment Control as (i) Barnyard, feedlot, loafing area, exercise lot, or other similar area on an agricultural operation where due to the concentration of animals it is not possible to establish and maintain vegetative cover of a density capable of minimizing accelerated erosion and sedimentation by usual planting methods. (ii) The term does not include entrances, pathways, and walkways between areas where animals are housed or kept in concentration.

**\*Animal Concentration Areas (ACAs)** as defined in Section 7 of the Land Application of Manure, Manure Management Plan Guidance, Document # 361-0300-002, are barnyards, feedlots, loafing areas, exercise lots or other similar animal confinement areas that will not maintain the dense vegetation of a pasture. ACAs do not include areas managed as pastures (meeting the requirements of Section 6, Doc # 361-0300-002) or other cropland. However, ACAs may exist within areas maintained as a pasture and must be addressed. Animal access ways, feeding areas, watering areas, shade areas or walkways are not considered ACAs if water from or precipitation onto these areas does not result in runoff of manure or sediment to streams, lakes, ponds, or sinkholes.

Farm Acres: Total eligible acres on tract. Enter the cropland acres, pasture acres, and farmstead acres. Sum for the total eligible acres. Plans developed for acres reimbursed through this program before are not eligible for reimbursement.

Comments: Include any additional information or comments here.

How did you hear about the program? Check the box that best describes how you heard about the Agricultural Planning Reimbursement Program. If other, please explain.

### Section 3: Agricultural Planning Information

Check appropriate boxes to indicate plan(s) that are current and existing for the operation, plan(s) that do not apply, and plan(s) for which the landowner/operator is requesting reimbursement/funding assistance. If a Manure Management Plan was already registered for reimbursement under this program, check only "Plan is current and existing for this operation" and indicate in the comments. Eligible plans developed after January 1, 2019 qualify for reimbursement. Plans developed by NRCS, using NRCS funding, or for REAP tax credit, or for acreage that has been previously reimbursed under this program are not eligible for assistance.

### Section 4: Agreement

Landowner/operator and planner must sign and date that the information is true and correct to request funding from the Coordinator for the farm/operation.

### Section 5: Coordinator Use Only

Landowner/operator leave blank. Coordinator completes this section.

To calculate total amount of funding for this operation:	<b>Total funding = (A. x B.) =</b>
<b>A. = Funds per Plan = (\$250 for 10 or fewer acres)=, <u>OR</u> (\$500 + (# farm acres over 50 x 10)) = _____</b>	<b>B. = Number of Plans = _____</b>

\*Actual cost up to \$250 for 10 or fewer acres OR \$500 for  $\geq 11 \leq 50$  acres, + \$10 for each additional acre  $> 50$ , maximum not to exceed \$1500 per plan. Maximum reimbursement of \$6000 per landowner/operator.



## AGRICULTURAL PLANNING REIMBURSEMENT PROGRAM LANDOWNER REGISTRATION FORM

<b>1. Applicant Information</b>			
Landowner/Operator:	Date:		
Farm Name:	Farm Address (if different from Mailing Address):		
Mailing Address:	_____		
_____	_____		
_____	_____		
Telephone Number:	Region: <input type="checkbox"/> Northeast/Northcentral		
County:	<input type="checkbox"/> Southeast/Southcentral		
Planner Name/Company and Phone/Email:			
<b>2. Farm Information</b>			
Does your land include plowable or tillable acres? (including no-till)	<input type="checkbox"/> Yes (If Yes, Ag E&S Plan is required)		
	<input type="checkbox"/> No		
Do you have Animal Heavy Use Areas* ≥5000 sq. ft.? *see instructions for clarification on AHUAs	<input type="checkbox"/> Yes (If Yes, Ag E&S Plan is required)		
	<input type="checkbox"/> No		
Do you own or manage livestock or poultry?	<input type="checkbox"/> Yes (If Yes, Manure Management Plan is required)		
	<input type="checkbox"/> No		
Do you land apply manure or agricultural wastewater?	<input type="checkbox"/> Yes (If Yes, Manure Management Plan is required)		
	<input type="checkbox"/> No		
Do you have a pasture and/or Animal Concentration Area? *see instructions for clarification on ACAs	<input type="checkbox"/> Yes (If Yes, Manure Management Plan is required)		
	<input type="checkbox"/> No		
Have you received reimbursement for these acres through this program before?	<input type="checkbox"/> Yes (If yes, these acres are not eligible for reimbursement.)		
	<input type="checkbox"/> No		
Cropland acres: +	<b>Comments:</b>		
Pasture acres: +			
Farmstead acres: +			
<b>Total Acres Eligible for reimbursement =</b>			
<b>How did you hear about this program?</b>			
<input type="checkbox"/> County Conservation District; <input type="checkbox"/> Private Consultant/Planner; <input type="checkbox"/> Newspaper/Newsletter/Print; <input type="checkbox"/> Meeting; <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____			
<b>3. Agricultural Planning Information</b>			
	<b>Plan does not apply to this operation</b>	<b>Plan is current and existing for this operation</b>	<b>Register plan for funding reimbursement</b>
Manure Management (Chapter 91)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nutrient Management (Chapter 83)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ag E&S (Chapter 102) – Note: NRCS Conservation Plan may meet this requirement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4. Agreement</b>			
By signing below I verify that the information provided herein is true and correct to the best of my knowledge, information and belief. I understand that false statements and any information obtained pursuant to this program are made subject to the penalties of 18 Pa. C.S.A. §4904 relating to unsworn falsification to authorities. I hereby request to receive assistance from the Agricultural Planning Reimbursement Program for the farm/operation identified above and acknowledge that any information obtained for this purpose may be subject to Pennsylvania's Right to Know Law. I certify that I have not been compensated through any other cost-share assistance, tax credit, or funding for the plans which I am registering for reimbursement under this program. By submitting this registration form, I certify that I have not previously received reimbursement from this program for plans developed for these acres and that I have an agreement to develop the above plan(s) within 90 days of registration confirmation and that I may be required to provide proof of this agreement upon request.			
Signed: _____		Date: _____	
Land Owner/Operator			
Signed: _____		Date: _____	
Planner			
<b>*Please note that all forms must be completed in their entirety. Incomplete forms may be rejected.*</b>			
<b>DEP reserves the right to reject reimbursement for plans for other reasons</b>			
<b>5. *For Coordinator Use Only*</b>			
Date Received: _____	<input type="checkbox"/> Eligible		<input type="checkbox"/> Not Eligible
If ineligible, state reason: _____	If eligible, enter <b>total funding</b> : _____		
			*see instructions
Accepted by (print name): _____	Accepted by (sign): _____		Date: _____

**Purpose**

To request financial assistance through enrollment in the Agricultural Planning Reimbursement Program.

Completed by: Landowner/operator

**Distribution**

Original and one copy. Original is delivered to the Coordinator (see below). Copy is retained by the landowner/operator for record.

**Northeast and Northcentral Regions**

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**Southeast and Southcentral Regions**

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