

**Pennsylvania Phase 3 Watershed Implementation Plan
Steering Committee**

GAME PLAN FOR SUCCESS

Mission: To advise the Department of Environmental Protection in the effective development of Pennsylvania's Phase 3 Watershed Implementation Plan (Phase 3 WIP) so that the final plan:

1. Is implementable to achieve the Total Maximum Daily Load (TMDL) nutrient and sediment load reduction allocations for Pennsylvania.
2. Results in local water quality improvement while restoring the Chesapeake Bay.
3. Addresses the US Environmental Protection Agency's expectations as described in their finalized "Expectations for the Phase III Watershed Implementation Plans" documentation including:
 - a. Pollutant Source Sector-specific plans for reductions.
 - b. Local area planning goals.
 - c. Consideration of climate change, Conowingo Dam and sector growth, depending on partnership resolution of these issues.
4. Addresses the additional special conditions and expectations EPA has delineated for Pennsylvania due to the Commonwealth's current "backstop" status for the agriculture and urban sectors.
5. Includes stakeholder input, public engagement and comment.

To accomplish this the Phase 3 WIP will build upon the principles of the Chesapeake Bay Restoration Strategy to:

1. Achieve water quality improvement and protection through an effective combination of technical and financial assistance, outreach and inspection, and where needed compliance and enforcement.
2. Focus on local water quality improvement through:
 - a. Effective targeting and prioritization of available resources
 - b. Data collection, monitoring and continuous analysis
3. Document progress and performance through effective data collection and analysis and practice verification.
4. Look for innovative technical and finance strategies to maximize available public and private sector funding.

Members: It is recognized that there are a large number of groups that have an interest in the Chesapeake Bay and can be of assistance in providing input as this plan is developed. However, for the purpose of steering this effort, the membership of the steering committee needs to be kept to a core set of representatives of agencies and partners who have a key role in the allocation of resources toward the implementation of the Phase 3 WIP. With this in mind, the membership for this group is as follows:

- Department of Environmental Protection, Chair -- Acting Secretary Patrick McDonnell
Nicki Kasi and Kristen Wolf, DEP Chesapeake Bay Program Office, Staff to the Committee
- Department of Agriculture -- Secretary Russell Redding
- Department of Conservation and Natural Resources -- Secretary Cindy Dunn
- State Conservation Commission -- Karl Brown, Executive Secretary
- Chesapeake Bay Commission -- Representative Garth Everett, Chair
- Susquehanna River Basin Commission -- Drew Dehoff, Executive Director
- Interstate Commission of the Potomac River Basin -- Carlton Haywood, Executive Director
- Pennsylvania Infrastructure Investment Authority -- Paul Marchetti, Executive Director

- Stakeholder Co-Chairs of Workgroups (Additional Members not already listed above)
 - a. Local Area Goals -- Lisa Schaefer, Director of Government Relations, County Commissioners Assn.
Davitt Woodwell, President and CEO, Pennsylvania Environmental Council
 - b. Stormwater – Felicia Dell, Director, York County Planning Commission
 - c. Agriculture – Matt Royer, Lead, PA in the Balance Initiative
John Bell, Senior Government Affairs Counsel, Pennsylvania Farm Bureau
 - d. Wastewater – John Brosious, Deputy Executive Director, PA Municipal Authorities Association
 - e. Forestry/Riparian Buffers – Katie Ombalski, Woods and Water Consulting, formerly with ClearWater Conservancy
 - f. Funding – Marel King, PA Director, Chesapeake Bay Commission

Workgroups: Each workgroup will be co-chaired by a state agency and an outside organization with expertise in the issues to be addressed by the workgroup. At a minimum, the following workgroups are suggested:

- a. Local Area Goals, Priority Areas & Practices
 - Lisa Schaefer, Director of Government Relations, County Commissioners Association and Co-chair of the Chesapeake Bay Local Area Planning Target Action Team
 - Davitt Woodwell, President and CEO, Pennsylvania Environmental Council
 - Steve Taglang, Bureau of Clean Water
 - Coordinator: Kristen Wolf
- b. Stormwater
 - Felicia Dell, Director, York County Planning Commission
 - Sean Furjanic, Bureau of Clean Water
 - Coordinator: Lee Murphy
- c. Agriculture
 - Matt Royer, Representative of the PA in the Balance Steering Committee
 - Greg Hostetter, Department of Agriculture
 - John Bell, Senior Government Affairs Counsel, Pennsylvania Farm Bureau
 - Doug Goodlander, Bureau of Clean Water
 - Coordinator: Jill Whitcomb, Bureau of Clean Water
- d. Wastewater
 - John Brosious, Deputy Executive Director, Pennsylvania Municipal Authorities Association
 - Jay Patel, Bureau of Clean Water
 - Coordinator: Brian Schlauderaff
- e. Forestry
 - Katie Ombalski, Woods and Water Consulting, formerly with ClearWater Conservancy
 - Matthew Keefer, Department of Conservation and Natural Resources
 - Coordinator: Teddi Stark, DCNR Riparian Forest Buffer Coordinator
- f. Funding
 - Representative Garth Everett, Chair, Chesapeake Bay Commission
 - Marel King, PA Director, Chesapeake Bay Commission
 - Paul Marchetti, Executive Director, PENNVEST
 - Coordinator: Nicki Kasi/someone from PENNVEST

Each workgroup will be comprised of no more than 10 members. Members will be selected by the co-chairs based on interest and background. In some cases, workgroups may already exist. Representatives of the steering committee are welcome to join the workgroups as interest and time allows. Other potential organizations to be contacted concerning interest in participating on one or more workgroups include:

1. Natural Resource Conservation Service (NRCS)
2. Pennsylvania Association of Conservation Districts
3. Pennsylvania Fish and Boat Commission
4. Alliance for the Chesapeake Bay
5. Chesapeake Bay Foundation
6. Chesapeake Conservancy
7. Stroud Research Center
8. PennFuture
9. Joe Sweeney
10. DEP's Ag Kitchen Cabinet
11. PA Chamber
12. Heartland Coalition
13. NC PA Conservancy
14. Various forms of local government including the Pennsylvania Association of Township Supervisors, Pennsylvania Association of Boroughs, Pennsylvania League of Cities and Municipalities

Basic charge to each workgroup is to provide a draft section of the Phase 3 WIP using a strategic planning, system-based approach to quantify:

1. Inputs – available resources, needed resources at the local, state and federal level both public and private
2. Process – what is each partner able to do, by when
3. Outputs and outcomes – both short and long-term. These are the goals and objectives that need to be achieved. These are the intermediate indicators that progress will be measured against.

To accomplish this, workgroups will use the attached workplan template. This template is a modification to the template used by the Chesapeake Bay Program Partnership for implementation of the 2014 Watershed Agreement.

Workgroup meetings are working sessions. As such they will not be open to the public. However, meeting minutes and draft work products will be posted to the DEP Chesapeake Bay Program website for review by interested parties. Input can be provided through respective members of the workgroups.

The steering committee meetings are open to the public. There will be an opportunity at the end of each meeting for the public to offer comment on specific agenda items from that meeting, at the discretion of the steering committee chairman.

Procedural Rules

Role of Department of Environmental Protection

- Serve as the lead agency in the implementation of this effort
- Finalize the draft Phase 3 WIP, considering comments received
- Work with the US Environmental Protection Agency and the Chesapeake Bay Program Partnership to address concerns and comments

Role of Steering Committee Members:

- Define policy and procedure for the finalization of the Phase 3 WIP
- Provide recommendations for the resolution of issues identified by the workgroups
- Provide recommendations for the approval of workplans developed by the workgroups

Role of Co-chairs of Workgroups

- Identify members of the workgroups
- Define agendas and schedule meetings of the workgroups
- Run the meetings of the workgroup, ensuring all members are equally heard and input is solicited from all
- Facilitate finalization of action plan for the workgroups respective sections of the Phase 3 WIP
- Participate as a member of the Steering Committee
- Agency Co-chairs will also participate in an internal agency committee to ensure coordination and communication across workgroups

Role of Workgroup Members

- Solicit input from peers as the workgroup completes their action plan
- Attend the meetings of the workgroup and provide relevant input per the agenda

Role of Workgroup Coordinators

- Support the Co-chairs in the organizing and scheduling of meetings
- Collect any necessary information and data needed by the workgroup
- Facilitate the solicitation of input from peers and other stakeholders and organizations who have an interest in the topics to be discussed
- Take meeting minutes
- Participate in an internal agency committee to ensure coordination and communication across workgroups occurs

Ground Rules for Participation

- The goal is to develop final recommendations to the Department of Environmental Protection based on consensus of the entire group. When a final vote is necessary, each agency represented on the committee has one vote. Non-agency chairs of workgroups have one vote. Votes will be as follows:
 - Yes, I agree and can endorse this.
 - I can live with the final recommendation of the group, but have to register my reservations.
 - No, I don't agree, but I trust the group and will not block the final decision.
 - No, I can't agree or support this recommendation.
- Each member may designate an alternate to represent them at each meeting. Additional staff are welcome to both the steering committee and workgroup meetings, but must sit in the area reserved for the public during steering committee meetings. Workgroup meetings are not open to the public.
- If neither the member or their alternate can attend a meeting, they may submit comments on the materials to be discussed at the meeting two days before the meeting to the Steering Committee or Workgroup Coordinator for review at the meeting.
- Members that do not attend a meeting must live with the decisions made at that meeting.
- Meeting materials will be circulated to members and alternates at least one week in advance in order for the members to have ample time for review. Agendas will indicate which items will require a decision.
- Requests for information and briefing topics on agendas should be based on the need for that information to facilitate finalizing recommendations.
- Cell phones will be put on mute during the meeting.
- Each Steering Committee agenda will provide time for comment from the public at the end of each meeting.
- Every attempt will be made to provide webex capabilities for the Steering Committee and workgroup meetings, but members and alternates should try and attend in person to facilitate communication and understanding, especially when presentations are part of the agenda.

**Pennsylvania Phase 3 Watershed Implementation Plan
DRAFT Outline**

Executive Summary

Section 1. Introduction

Background

Planning Target Allocations

Progress to Date

Measures of Success – Outcome Indicators Summary

Section 2. Public Participation Strategy

Short Term Plan Development

Long Term Plan Implementation

Section 3. Local Planning Goals

Priority Watersheds

Local Initiatives

Areas of High Nutrient Loadings

Other (ex. Legacy Sediments)

Section 4. Agriculture

Section 5. Stormwater

Section 6. Wastewater

Section 7. Forestry (Riparian Buffers, Tree Canopy, Land Conservation, etc.)

Section 8. Federal Facilities

Section 9. Other Priority Initiatives

Section 10. Funding

Appendices

Outcome Workplans

DATE	MIDPOINT ASSESSMENT	PHASE 3 WIP
2017		
April-May	Calibration of Models	Steering Committee convened, Game Plan developed.
June-July	Partnership Review of Models	June 5 – Kick-Off Conference to solicit input on what should be in the WIP. Formation of workgroups. Thirty day public comment period to solicit additional written comments.
July -- September	Discussion and Resolution of Issues around Conowingo, Sector Growth, Climate Change	Compilation of input from conference and written comments. Analysis of Watershed Agreement strategies and other data. Discussion of issues being considered by Partnership.
October	Draft Planning Targets	Workgroups begin working on action plans. Review planning targets to determine if realistic, provide comments and recommendations and adjust accordingly.
2018		
February	Final Planning Targets	
May		Draft action plan due from each workgroup
May-July		Steering committee compiles workgroup products, completes final review of draft WIP and makes recommendations to DEP for its finalization
August-Sept		Public Comment period on draft WIP
October		Steering Committee reviews comment and response, makes recommendations for changes to the WIP
December	Draft Phase 3 WIP to EPA for Review	
2019		
January	EPA submits comments on draft Phase 3 WIP	Steering Committee and workgroups review comments and make recommendations to DEP for revisions
February - March		DEP recompiles Phase 3 WIP based on recommendations and submits to workgroups and Steering Committee for final review
March	Final Phase 3 WIP Due	DEP submits final Phase 3 WIP to EPA