

**Commonwealth Of Pennsylvania
Department Of Environmental Protection
State Board For Certification Of Sewage Enforcement Officers**

2013 SEO EXAMINATIONS ANNOUNCEMENT

The State Board for Certification of Sewage Enforcement Officers (Board) and the Department of Environmental Protection (DEP) have scheduled five examinations for 2013. To qualify to sit for the certification examination, all SEO candidates must complete the Pre-Certification Academy. Examination applications must be received (not postmarked) by the Board, complete and correct by close of business on the deadlines indicated. Applications received after these dates will not be considered for examination. Applications that do not contain all the necessary required information will be returned and will not be considered eligible for the examination. The examination schedule for 2013 is as follows:

Examination Date: Friday, May 24, 2013
(12:30 p.m. registration, exam 1:00 p.m. to 4:30 p.m.)
Examination Application Deadline: April 26, 2013
Location: Pennsylvania State Association of Township Supervisors (PSATS) Office
4855 Woodland Dr., Enola

Examination Date: Monday, July 8, 2013
(8:30 a.m. registration, exam 9:00 a.m. to 12:30 p.m.)
Examination Application Deadline: June 10, 2013
Location: DEP Rachel Carson State Office Building
400 Market St., Harrisburg
11th Floor Conference Room A

Examination Date: Friday, October 25, 2013
(12:30 p.m. registration, exam 1:00 p.m. to 4:30 p.m.)
Examination Application Deadline: September 27, 2013
Location: Pennsylvania State Association of Township Supervisors (PSATS) Office
4855 Woodland Dr., Enola

Examination Date: Monday, December 2, 2013
(8:30 a.m. registration, exam 9:00 a.m. to 12:30 p.m.)
Examination Application Deadline: November 4, 2013
Location: DEP Rachel Carson State Office Building
400 Market St., Harrisburg
11th Floor Conference Room A

Additional examination dates will be posted as scheduled.

The SEO written examination contains 100 multiple-choice questions covering planning requirements, administration and enforcement of the permit program and technical criteria for soils and disposal systems with a 3.5-hour time limit. The passing grade is 50 percent correct responses in each subject area and an overall minimum of 70 correct answers on the entire examination. This is an **open book** examination. You are not permitted to bring your own materials. All necessary reference materials will be provided at the test site.

Examination applications may be obtained by contacting the Department of Environmental Protection, Rachel Carson State Office Building, 400 Market St., P.O. Box 8774, Harrisburg, PA 17105-8774, telephone number 717-772-5157.

Applicants will receive an admittance letter from the Certification Board prior to the date of the examination.

If you anticipate the need for a testing accommodation due to a disability, please contact the Board at 717-772-5157 or through PA AT&T Relay Services at 1-800-654-5984 (TDD) to discuss your request. This request must be submitted with your application form.