

Electronic Discharge Monitoring Report (eDMR) System

Overview

The Department of Environmental Protection (DEP), as part of its Electronic Government initiative, is offering a new method for wastewater facilities to submit Discharge Monitoring Reports (DMRs) and supplemental forms as required by National Pollutant Discharge Elimination System (NPDES) permits and some Water Quality Management permits - permittees can now utilize DEP's electronic DMR (eDMR) system. Upon registration, permittees use an eDMR template generated specifically for their permit to enter parameter values for submission to DEP. The secure Web site is accessed with a User Identification Number and Password. When permittees utilize eDMR, they no longer need to submit paper DMRs to DEP, the U.S. Environmental Protection Agency and other agencies. All supplemental forms can be uploaded into the eDMR system. Users with authorization as a "Certifier" can submit reports to DEP.

Eligible Types of Permit Holders

- Water Quality Management Permit, Industrial Waste and Sewage, Land Application
- NPDES Permit, Industrial Wastewater (Major and Minor)
- NPDES Permit, Industrial Storm Water (Individual Permits)
- NPDES Permit, Sewage, Municipal and Non-Municipal (Major and Minor)
- PAG-03, Stormwater Associated with Industrial Activities
- PAG-05, Discharges from Gasoline Contaminated Ground Water Remediation Systems
- PAG-10, Discharges from Hydrostatic Testing of Tanks and Pipelines

Access

The eDMR system is accessed through DEP's Web site at www.depweb.state.pa.us/edmr. Access is restricted by security for the following types of accounts:

Viewer - This role enables the user to view reporting requirements, the status of submitted eDMRs and the submitted data.

Preparer - This role provides the user with all privileges of the Viewer role plus the ability to complete and save the eDMR forms.

Certifier - This role provides the user with all privileges of the Viewer and Preparer roles plus the ability to submit eDMRs using a Personal Identification Number (PIN) as part of a digital signature.

Value and Benefits

- Reduction in paperwork and mailing costs for the facility;
- Reduction in manual data entry and filing by DEP;
- Submit reports right up to the deadline without concerns about delays with handling and associated civil penalty liability for late submissions;
- Electronic attachment functionality;
- Electronic confirmation that DEP received your reports;
- Track status and history of submissions online.

Record Retention

Regulations and permits require that records of monitoring activities be retained by the permittee for a certain time, typically a minimum of three years. After submitting reports through eDMR, you may either print off a copy of the report and file it or save the report electronically to an on-site computer to satisfy retention requirements.

How to Participate

Permittees must first register with DEP. The following documents are needed to register:

- Registration Form (available on eDMR Web site);
- Copies of the first page of the current (effective) permit and effluent limits tables in the permit; and
- eDMR Trading Partner Agreement (available on eDMR Web site).

Submit these documents to:

PA DEP
Bureau of Water Standards and Facility Regulation
Rachel Carson State Office Building
P.O. Box 8466
Harrisburg, PA 17105-8466

You will receive your account information typically within 30 to 60 days, depending on the number of registration packages being processed.

Training

DEP schedules periodic classroom training for eDMR. Training schedules are posted on the eDMR Web site (see Documents and Training link) and are typically held at DEP regional offices. Participation in the training typically qualifies licensed operators for 3.5 contact hours of continuing education toward recertification. Follow instructions on the Web site to enroll in training. Please note that participation in training is not a prerequisite for registering for the eDMR program. While classroom training is encouraged to ensure proper use, it is not required. An eDMR User's Manual and step by step tutorial are available on the Web site for guidance.

For More Information Contact:

PA DEP
Bureau of Water Standards and Facility Regulation
Phone: 717-787-6744

For more information, visit www.depweb.state.pa.us, keyword: eDMR.